Minutes of

Glasgow City Council

2024/25 – Print 3

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This print contains minutes of meetings of the Council and its committees.

Minutes are a record of the decisions taken by a committee. The Council has given committees a wide range of powers to make decisions but sometimes a committee does not have the authority to decide on a matter and must pass it to the Council to decide. If this is necessary, the paragraph will have a **"C"** after its number in the minutes and will be submitted to the next Council meeting on 12th September 2024 for approval.

When a decision is taken after a division and the vote is taken electronically, a copy of the record of how each member voted is available on request from Committee Services.

If you require any further information about this print, please contact Committee Services on 0141 287 4377 for general information. Enquiries about particular committee minutes should be directed to the appropriate Committee Officer. A list of Committee Officers is shown overleaf.

Chief Executive's Department
Glasgow City Council
City Chambers
Glasgow G2 1DU.
E-mail: committee.services@ced.glasgow.gov.uk

COMMITTEE OFFICERS

Committee	*Officer*	*Telephone*
Council	Maureen Hughes	0141 287 4377
Appointment of Senior Officers Committee	Maureen Hughes	0141 287 4377
City Administration Committee	Maureen Hughes	0141 287 4377
City Policy Committees:-		
Economy, Housing, Transport and Regeneration	Avril Wyber	0141 287 4266
Education, Skills and Early Years	Donna Brand	0141 287 4840
Environment and Liveable Neighbourhoods	Amanda Croall	0141 287 4272
Net Zero and Climate Progress Monitoring	Cathy Birrell	0141 287 7872
Wellbeing, Equalities, Communities, Culture and Engagement	Carol Jack	0141 287 3534
Contracts and Property Committee	Donna Brand	0141 287 4840
Emergency Committee	Maureen Hughes	0141 287 4377
Licensing and Regulatory Committee	Gary McDermid	0141 287 4540
Planning Applications Committee	Cathy Birrell	0141 287 7872
Planning Local Review Committee	Lee Sclater	0141 287 3511
Public Processions Committee	Maureen Hughes	0141 287 4377
Scrutiny Committees:-		
Finance and Audit	Cathy Birrell	0141 287 7872
Operational Performance and Delivery	Lee Sclater	0141 287 3511
Strathclyde Pension Fund Committee	Avril Wyber	0141 287 4266

MINUTES

OF

GLASGOW CITY COUNCIL.

Glasgow, 27th June 2024.

Hybrid meeting, Glasgow City Council.

Present: The Lord Provost, Jacqueline McLaren (Chair).

SUSAN AITKEN	STEPHEN DORNAN	KENNY McLEAN
IMRAN ALAM	PATRICIA FERGUSON	NORMAN MacLEOD
BLAIR ANDERSON	SEAN FERGUSON	ANNE McTAGGART
KEN ANDREW	ELAINE GALLAGHER	LEÒDHAS MASSIE
ALEXANDER BELIC	ZEN GHANI	CHRISTY MEARNS
RICHARD BELL	ALLAN GOW	ANGUS MILLAR
DECLAN BLENCH	WILLIAM GRAHAM	MALCOLM MITCHELL
EVA BOLANDER	SHARON GREER	JON MOLYNEUX
ABDUL BOSTANI	GREG HEPBURN	MARGARET MORGAN
PHILIP BRAAT	FIONA HIGGINS	EVA MURRAY
JILL BROWN	SEONAD HOY	CECILIA O'LONE
HOLLY BRUCE	RASHID HUSSAIN	JILL PIDGEON
MAUREEN BURKE	DAN HUTCHISON	LINDA PIKE
GRAHAM CAMPBELL	FYEZA IKHLAQ	THOMAS RANNACHAN
CHRISTINA CANNON	EUNIS JASSEMI	GEORGE REDMOND
ANTHONY CARROLL	ANN JENKINS	LANA REID-MCCONNELL
JOHN CARSON	LILITH JOHNSTONE	ROZA SALIH
ALLAN CASEY	JIM KAVANAGH	FRANNY SCALLY
ANNETTE CHRISTIE	RUAIRI KELLY	JAMES SCANLON
CHRIS CUNNINGHAM	ALEX KERR	SORYIA SIDDIQUE
STEPHEN CURRAN	KEVIN LALLEY	KIERAN TURNER
FEARGAL DALTON	PAUL LEINSTER	CATHERINE VALLIS
AUDREY DEMPSEY	FRANK McAVEETY	MARTHA WARDROP
STEPHEN DOCHERTY	PAUL MCCABE	ALEX WILSON
LAURA DOHERTY	ELAINE McDOUGALL	

LORD DEAN OF GUILD

Apologies: Saqib Ahmed, Bill Butler, Robert Mooney, Keiran O'Neill and Hanif Raja.

Attending: M Millar, Director of Legal and Administration; S Millar, Chief Executive; D Hutchison, Executive Director of Education Services; M Booth, Executive Director of Finance; G Gillespie, Executive Director of Neighbourhoods, Regeneration and Sustainability; K Rush, Director of Economic Growth; J Kerr, Interim Chief Officer, Glasgow City Health and

Social Care Partnership; and C Edgar, Director of Communication and Corporate Governance.

Minutes approved.

1 The minutes of the Council meeting of 16th May 2024 (Print 2, pages 1 to 30) were submitted and approved.

Minutes of committees submitted and approved.

2 The minutes of the undernoted committees were submitted and approved:-

(1) City Administration Committee of 9th and 23rd May and 6th June 2024 (Print 2, pages 31 to 46);

(2) City Policy Committees

(a) Economy, Housing, Transport and Regeneration of 4th June 2024 (Print 2, pages 47 to 54);

(b) Education, Skills and Early Years of 6th June 2024 (Print 2, pages 55 to 56);

(c) Environment and Liveable Neighbourhoods of 11th June 2024 (Print 2, pages 57 to 60);

(d) Net Zero and Climate Progress Monitoring of 28th May 2024 (Print 2, pages 61 to 64); and

(e) Wellbeing, Equalities, Communities, Culture and Engagement of 30th May 2024 (Print 2, pages 65 to 70);

(3) Contracts and Property Committee of 23rd May and 13th June 2024 (Print 2, pages 71 to 84);

(4) Licensing and Regulatory Committee of 8th, 22nd, 23rd and 29th May and 5th, 6th, and 12th June 2024 (Print 2, pages 85 to 118);

(5) Personnel Appeals Committee of 7th and 22nd May 2024 (Print 2, pages 119 to 122);

(6) Planning Applications Committee of 21st May and 4th June 2024 (Print 2, pages 123 to 128);

(7) Planning Local Review Committee of 14th and 28th May and 11th June 2024 (Print 2, pages 129 to 134);

(8) Scrutiny Committees

(a) Finance and Audit of 22nd May 2024 (Print 2, pages 135 to 138); and

(b) Operational Performance and Delivery of 8th May and 5th June 2024 (Print 2, pages 139 to end).

Council and Committee Standing Orders – Item withdrawn.

3 This item was withdrawn from the agenda.

Scheme of Delegated Functions approved.

4 There was submitted a report by the Director of Legal and Administration detailing a Scheme of Delegated Functions to committees, the Lord Provost and the Depute Lord Provost, the Chief Executive, Executive Directors and other officers, highlighting a number of changes to the existing scheme.

After consideration, the Council approved the Scheme of Delegated Functions as submitted. The approved Scheme is printed as an Appendix to these minutes.

Changes to committees approved.

5 The Council approved the following appointments and changes to committees:-

Committee etc.	*Appointment*
Licensing and Regulatory Committee	Appoint Sean Ferguson as vice-chair
City Administration Committee	Remove Matt Kerr and appoint Philip Braat
Licensing Board	Remove Matt Kerr and appoint Rashid Hussain
Workforce Board	Remove Matt Kerr and appoint John Carson

Appointments and representation on outside bodies approved.

6 The Council approved the following appointments and changes to its representation on outside bodies:-

Organisation	*Appointment*
Scottish Chamber Orchestra	Remove Eva Bolander and appoint Paul Leinster
Regional Spatial Planning Sub-Committee	Appoint Kenny McLean and Ken Andrew
Local Negotiating Committee for Teaching Staff	Remove Matt Kerr and appoint Robert Mooney
Govan Lyceum Development Trust	Appoint Richard Bell and Dan Hutchison

Questions.

7 Answers to the following questions, of which notice had been given under Standing Order No 11, were given as undernoted:-

Question by	*Question*	*Answered by*
Councillor Cecilia O'Lone	To ask the relevant Convener about plans for public toilet provision at Glasgow Green during the anticipated three-year closure of the People's Palace and the Winter Gardens?	Councillor Ruairi Kelly, Convener for Neighbourhood Services and Assets
Bailie Patricia Ferguson	To ask the relevant Convener why the brown bin permit scheme has been implemented with no flexibility?	Councillor Ruairi Kelly, Convener for Neighbourhood Services and Assets
Bailie Hanif Raja	To ask the relevant Convener what engagement it has had with stakeholders to update diversity training within Glasgow City Council?	Question withdrawn
Councillor John Carson	To ask the relevant Convener if there are any allowances or procedures in place for blue badge holders who receive a parking ticket due to not displaying their badge correctly?	Councillor Angus Millar, Convener for Climate, Glasgow Green Deal, Transport and City Centre Recovery

Councillor Blair Anderson	To ask the Education Convenor/City Treasurer how they plan to support the 45 primary schools which are set to have only the headteacher uncommitted during the school day?	Councillor Christina Cannon, Convener for Education, Communities and Equalities
Bailie Seonad Hoy	To ask how the Gaelic Language Plan will be implemented and reviewed in the absence of a Gaelic Development Officer	Councillor Hepburn, Business Manager and Convener for Open Government
Bailie Patricia Ferguson	To ask the relevant Convener what action is being taken to discourage fly-tipping in the city?	Councillor Ruairi Kelly, Convener for Neighbourhood Services and Assets
Councillor Holly Bruce	To ask the Health convener for an update on the council's response and action in relation to changes in gender-affirming healthcare and the issuing of puberty blockers?	Councillor Chris Cunningham, Convener for Health, Care and Caring and Older People
Councillor Leòdhas Massie	To ask the relevant convener if they are aware of any assessments that have been carried out to measure the extent of tick and flea pesticide pollution (such as Fipronil and imidacloprid) in the Clyde and its tributaries.	Councillor Ruairi Kelly, Convener for Neighbourhood Services and Assets
Councillor Laura Doherty	To ask the Leader of the Council what progress is being made towards Grand Challenge 1, Mission 4 of the City's 2022-27 Strategic Plan to '*Support Glasgow to be a city that is active and culturally vibrant*'?	Councillor Susan Aitken, Leader of the Council and Convener for City and City Region Economy and Just Transition
Bailie Anthony Carroll	To ask the Convener for Waste & Resources if there will be a Winter Waste Strategy published?	Councillor Ruairi Kelly, Convener for Neighbourhood Services and Assets

Bailie Soryia Siddique	Can the relevant Convener provide an update on how is the Scottish Government's local connection policy influencing the rate of homeless applications in Glasgow, and what measures are being taken to address any challenges arising from this policy?	Councillor Allan Casey, Convener for Workforce and Homelessness and Addiction Services
Bailie Seonad Hoy	To ask how the Council is supporting Glasgow Community Food Network's and Glasgow Food Policy Partnerships Full of Beans campaign and how this will impact on procurement and provision of school meals.	Councillor Christina Cannon, Convener for Education, Communities and Equalities
Councillor Eunis Jassemi	To ask the relevant Convener what discussions it has had with the Scottish Government in tackling poverty?	Councillor Richard Bell, Depute Leader and City Treasurer and Convener for Financial Inclusion
Councillor Sean Ferguson	To ask the Leader of the Council whether she is aware that Newlands was voted one of the best places to live in the UK and why this is so?	Councillor Susan Aitken, Leader and Convener for City and City Region Economy and Just Transition

Emergency motion on Celebrating the Glasgow Warriors – Motion approved.

8 Councillor Cunningham, seconded by Bailie Jenkins, moved that:-

"Glasgow City Council celebrates the achievement of the Glasgow Warriors who won the United Rugby Championship title at the weekend for the first time since 2015. The Warriors beat the Bulls 21-16 away from home in Pretoria after coming back from a 13-0 deficit after 40 minutes.

Council recognises the achievements of the team who also beat the 2022 Champions the Stormers in the Quarter Finals and 2023 Champions Munster in the semi-finals. Council pays tribute to all the players and staff at the Warriors for their hard work which has resulted in the trophy coming back to Glasgow for the first time in almost a decade.

Council considers this to be one of the greatest achievements not only in Glasgow Warriors history, but also in the history of Scottish Rugby. Council agrees to ask the Lord Provost to host a Civic Reception to celebrate this historic achievement.

Council acknowledges and extends its heartfelt gratitude to the Glasgow Warriors for their continuous and invaluable contributions to the local community. The team's dedication to various outreach programmes, youth development initiatives and charitable activities has had a significant impact on the lives of many Glaswegians. Their commitment to fostering a sense of community, promoting healthy lifestyles, and inspiring the next generation of rugby players cannot be underestimated.

Council commends Glasgow Warriors for their efforts both on and off the field and look forward to their continued success and continued involvement in inspiring the community."

The motion was approved unanimously.

Child Poverty - Motion as adjusted approved, after division.

9 Councillor Aitken, seconded by Councillor Bell, moved that:-

"Council welcomes the renewed commitment of Scotland's new First Minister to eradicate child poverty and commits to continuing to prioritise work to achieve the same outcome in Glasgow, noting that all partners in the Glasgow Community Planning Partnership have agreed to unite activity around the single shared priority of "Family Poverty: Reducing Poverty and Inequalities in Glasgow's Communities".

Council acknowledges however that the eradication of child poverty is not a commitment that can be achieved by the Scottish Government or by Glasgow City Council alone, and notes that the choices of governments of all levels are material to our child poverty outcomes.

Council notes that during a cost of living and inflation crisis, children and families are often the most vulnerable: a fact that makes Glasgow - a city with a younger and poorer population than the national average - especially at risk from the issues that arise from the experience of child poverty.

Council regrets the historical legacy, and political and economic choices that have resulted in 45.4% of Glasgow's neighbourhoods being in the most deprived quintile of Scottish localities, with 51% of our children living in these areas. Council further notes that these local poverty rates impact on the budgets of Glasgow City Council, passing the cost on to taxpayers in the city. Council is encouraged by Glasgow's comparatively strong performance on child poverty reduction in comparison to cities like Manchester, Birmingham or London, and attributes this progress to Scottish Government interventions such as the Scottish Child Payment and Whole Family Wellbeing Fund, as well as child poverty alleviation mechanisms funded and delivered by Glasgow City Council and our partners, such as: the Holiday Programme; Child Poverty Pathfinder; Glasgow Helps; Healthier, Wealthier Children; and Supporting Families Projects.

Council is deeply concerned however that, despite the significant investments made by the Scottish Government and Glasgow City Council, it remains the case that

around one third of children in wards such as Calton and Southside Central are living in poverty. Council believes that this is a consequence of exclusionary social and fiscal policies pursued by UK governments and notes, for example, the 'very strong' correlation between the percentage of families affected by the two-child cap and local child poverty rates across these islands, as per research from Loughborough University's Centre for Research in Social Policy.

Council believes that it is entirely unnecessary for child poverty to exist in a modern advanced industrial economy such as the UK and that, regardless of who is in power, the UK government has the power to eradicate child poverty within a parliamentary term by prioritising the policy and spending choices that will achieve this outcome.

Council therefore asks the Council Leader to write to the new Prime Minister, setting out the child poverty challenges that remain in Glasgow; seeking the immediate removal of the two-child cap as well as policies currently mitigated by the Scottish Government such as the benefit cap and bedroom tax; inviting them to examine and replicate the success of the Scottish Child Payment as a model for funding child poverty alleviation; and seeking their acknowledgement that adequate funding for local services for families experiencing poverty such as those delivered in Glasgow as just as vital for delivering transformation as Scottish and UK-wide interventions."

Bailie Siddique, seconded by Councillor O'Lone, moved as an amendment to delete all and replace with the following:-

"Council agrees that child poverty should be a national mission for the Scottish Government, but deeply regrets that the most recent child poverty single-year statistics estimate that the number of Scottish children living in poverty has now increased in 2022-23 to 260,000. This is an estimated 24% of all children in Scotland, with 70% of those in poverty living in working families.

Council acknowledges the Poverty and Inequality Commission's Scrutiny Report, which provided a critical assessment of the Scottish Government's progress on tackling child poverty. During a cost-of-living crisis, the latest Scottish Government budget made cuts to the affordable housing budget. Glasgow City Council had expected to receive £104m of funding in this financial year; however, due to a 26% cut in the housing budget, funding would now only amount to £78.678m. Additionally, during this period, the latest Scottish Government budget froze the Scottish Welfare Fund, eliminated parental employability schemes, and decimated the Fuel Insecurity Fund. All these measures would have helped reduce the number of children living in poverty.

Council also recognises that the Scottish Government is at risk of missing targets set by The Child Poverty (Scotland) Act 2017, which requires reducing the percentage of children living in poverty to less than 18% by 2023/24 and to less than 10% by 2030. Given the current statistics and egregious cuts mentioned, these targets seem unlikely to be achieved.

Furthermore, council notes that the current figures suggest that nearly 34% of children living in Glasgow are living in poverty, with Govanhill West now having 88%

of children aged 0-15 years growing up in poverty, shockingly the highest rate in Britain. According to the Glasgow Poverty Pathfinders, this means children in Govanhill West are living £205 per week below the poverty line.

Council urges colleagues to turn their rhetoric into action and take decisive steps to reduce poverty in the city. Council notes that education is a key factor in social mobility and poverty reduction, yet recent cuts by this City Administration have slashed teacher numbers and reduced support to MCR Pathways, denying many Glaswegian children the opportunity to improve their circumstances. Furthermore, the failure of the Scottish Government to end the cuts to colleges and universities only further reduces the opportunities for young people to improve their future prospects and move out of poverty.

Far too many of Glasgow's children are living in a poverty crisis, with some of the highest rates in Britain. The previous failures of both the UK Government and the Scottish Government to take meaningful action to overcome this crisis are a national disgrace. Therefore, council welcomes plans to introduce a new deal for working people to deliver a Real Living Wage, plans to review Universal Credit and build a fairer social security system.

Council asks that the Chief Executive write to the Scottish Government to insist that they stop these horrific cuts to colleges, universities, and local governments. In addition, council also asks that the Chief Executive writes to the Scottish Government, asking them to reverse the egregious cuts to housing, as approved by the December 2023 budget."

Bailie Hoy, seconded by Councillor Molyneux, moved as an amendment that:-

(1) at the end of paragraph 6, insert the following*:*

"Council notes the recent assent of the United Nations Convention on the Rights of the Child (Incorporation) (Scotland) Act, and its associated duties which will fully commence on 16th July 2024. Council welcomes this Act and its associated Child Rights and Wellbeing Impact Assessment which will ensure that policies and legislation protect and promote the rights and wellbeing of children and young people. Council acknowledges that this strengthens opportunities to address child poverty and to empower children and families in Glasgow to reach their potential. Council acknowledges the central importance of ensuring that children and young people are at the centre of decisions which affect them.

Council therefore asks the Council Leader to write to the new Prime Minister, setting out the child poverty challenges that remain in Glasgow; seeking the immediate removal of the two-child cap as well as policies currently mitigated by the Scottish Government such as the benefit cap and bedroom tax; inviting them to examine and replicate the success of the Scottish Child Payment as a model for funding child poverty alleviation; and seeking their acknowledgement that adequate funding for local services for families experiencing poverty such as those delivered in Glasgow as just as vital for delivering transformation as Scottish and UK-wide interventions."; and

(2) after the last paragraph, insert the following*:*

"Council also notes the growing issue of in-work poverty. Just over 10% of workers in Scotland are locked in persistent low pay (i.e. below the real Living Wage) and 72% of them are women. Similarly, single parents, larger families, families from a minority ethnic background, disabled people and careers are also disproportionately trapped in low pay - highlighting the structural and intersectional discrimination impacts on in-work poverty. Council therefore asks the Council Leader's letter to the new Prime Minister to also seek the devolution of employment law to the Scottish Parliament so that these issues can be addressed as a priority in Scotland.

Council further recognises the significance of housing costs to poverty. Around 110,000 people in Scotland experience in-work poverty due to their housing costs alone, with the growth of the private rented sector a key factor in that. Council therefore considers that increasing the supply of affordable housing alongside a strong and progressive system of national rent controls both have key roles to play in reducing poverty in Glasgow. Council therefore asks the Council Leader to write to the Scottish Government asking them to consider what more can be done to finance the building of affordable homes and ensuring that housing costs are made affordable across all tenures."

During the debate Councillor Aitken and Bailie Hoy, with the agreement of their seconders, agreed to combine their motion and amendment resulting in the following adjusted motion:

"Council welcomes the renewed commitment of Scotland's new First Minister to eradicate child poverty and commits to continuing to prioritise work to achieve the same outcome in Glasgow, noting that all partners in the Glasgow Community Planning Partnership have agreed to unite activity around the single shared priority of ''Family Poverty: Reducing Poverty and Inequalities in Glasgow's Communities''.

Council acknowledges however that the eradication of child poverty is not a commitment that can be achieved by the Scottish Government or by Glasgow City Council alone, and notes that the choices of governments of all levels are material to our child poverty outcomes.

Council notes that during a cost of living and inflation crisis, children and families are often the most vulnerable: a fact that makes Glasgow - a city with a younger and poorer population than the national average - especially at risk from the issues that arise from the experience of child poverty.

Council regrets the historical legacy, and political and economic choices that have resulted in 45.4% of Glasgow's neighbourhoods being in the most deprived quintile of Scottish localities, with 51% of our children living in these areas. Council further notes that these local poverty rates impact on the budgets of Glasgow City Council, passing the cost on to taxpayers in the city. Council is encouraged by Glasgow's comparatively strong performance on child poverty reduction in comparison to cities like Manchester, Birmingham or London, and attributes this progress to Scottish Government interventions such as the Scottish Child Payment and Whole Family Wellbeing Fund, as well as child poverty alleviation mechanisms funded and

delivered by Glasgow City Council and our partners, such as: the Holiday Programme; Child Poverty Pathfinder; Glasgow Helps; Healthier, Wealthier Children; and Supporting Families Projects.

Council is deeply concerned however that, despite the significant investments made by the Scottish Government and Glasgow City Council, it remains the case that around one third of children in wards such as Calton and Southside Central are living in poverty. Council believes that this is a consequence of exclusionary social and fiscal policies pursued by UK governments and notes, for example, the 'very strong' correlation between the percentage of families affected by the two-child cap and local child poverty rates across these islands, as per research from Loughborough University's Centre for Research in Social Policy.

Council believes that it is entirely unnecessary for child poverty to exist in a modern advanced industrial economy such as the UK and that, regardless of who is in power, the UK government has the power to eradicate child poverty within a parliamentary term by prioritising the policy and spending choices that will achieve this outcome.

Council notes the recent assent of the United Nations Convention on the Rights of the Child (Incorporation) (Scotland) Act, and its associated duties which will fully commence on 16th July 2024. Council welcomes this Act and its associated Child Rights and Wellbeing Impact Assessment which will ensure that policies and legislation protect and promote the rights and wellbeing of children and young people. Council acknowledges that this strengthens opportunities to address child poverty and to empower children and families in Glasgow to reach their potential. Council acknowledges the central importance of ensuring that children and young people are at the centre of decisions which affect them.

Council therefore asks the Council Leader to write to the new Prime Minister, setting out the child poverty challenges that remain in Glasgow; seeking the immediate removal of the two-child cap as well as policies currently mitigated by the Scottish Government such as the benefit cap and bedroom tax; inviting them to examine and replicate the success of the Scottish Child Payment as a model for funding child poverty alleviation; and seeking their acknowledgement that adequate funding for local services for families experiencing poverty such as those delivered in Glasgow as just as vital for delivering transformation as Scottish and UK-wide interventions.

Council also notes the growing issue of in-work poverty. Just over 10% of workers in Scotland are locked in persistent low pay (i.e. below the real Living Wage) and 72% of them are women. Similarly, single parents, larger families, families from a minority ethnic background, disabled people and careers are also disproportionately trapped in low pay - highlighting the structural and intersectional discrimination impacts on in-work poverty. Council therefore asks the Council Leader’s letter to the new Prime Minister to also seek the devolution of employment law to the Scottish Parliament so that these issues can be addressed as a priority in Scotland.

Council further recognises the significance of housing costs to poverty. Around 110,000 people in Scotland experience in-work poverty due to their housing costs alone, with the growth of the private rented sector a key factor in that. Council

therefore considers that increasing the supply of affordable housing alongside a strong and progressive system of national rent controls both have key roles to play in reducing poverty in Glasgow. Council therefore asks the Council Leader to write to the Scottish Government asking them to consider what more can be done to finance the building of affordable homes and ensuring that housing costs are made affordable across all tenures."

On a vote being taken electronically and by roll call, 25 members voted for the amendment by Bailie Siddique and 48 for the motion as adjusted with 1 abstention.

The motion as adjusted was accordingly declared to be carried.

Adjournment.

10 In terms of Standing Order No 17, the Council agreed to adjourn the meeting at 1245 hours until 1345 hours.

Resumption of meeting.

11 The meeting resumed at 1345 hours and the sederunt was taken as follows:-

Present: The Lord Provost, Jacqueline McLaren (Chair).

SAQIB AHMED	LAURA DOHERTY	KENNY McLEAN
SUSAN AITKEN	STEPHEN DORNAN	NORMAN MacLEOD
IMRAN ALAM	PATRICIA FERGUSON	ELAINE McSPORRAN
BLAIR ANDERSON	SEAN FERGUSON	ANNE McTAGGART
KEN ANDREW	ELAINE GALLAGHER	LEÒDHAS MASSIE
ALEXANDER BELIC	ZEN GHANI	CHRISTY MEARNS
RICHARD BELL	ALLAN GOW	ANGUS MILLAR
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EVA BOLANDER	GREG HEPBURN	JON MOLYNEUX
ABDUL BOSTANI	FIONA HIGGINS	ROBERT MOONEY
PHILIP BRAAT	SEONAD HOY	MARGARET MORGAN
JILL BROWN	RASHID HUSSAIN	EVA MURRAY
HOLLY BRUCE	DAN HUTCHISON	CECILIA O'LONE
GRAHAM CAMPBELL	FYEZA IKHLAQ	JILL PIDGEON
CHRISTINA CANNON	EUNIS JASSEMI	LINDA PIKE
ANTHONY CARROLL	ANN JENKINS	THOMAS RANNACHAN
JOHN CARSON	LILITH JOHNSTONE	LANA REID-MCCONNELL
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CHRIS CUNNINGHAM	THOMAS KERR	JAMES SCANLON
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AUDREY DEMPSEY	PAUL MCCABE	MARTHA WARDROP
STEPHEN DOCHERTY	ELAINE McDOUGALL	ALEX WILSON

LORD DEAN OF GUILD

Apologies: Bill Butler, Robert Mooney, Keiran O'Neill and Hanif Raja.

Attending: M Millar, Director of Legal and Administration; S Millar, Chief Executive; D Hutchison, Executive Director of Education Services; M Booth, Executive Director of Finanace; and C Edgar, Director of Communication and Corporate Governance.

Volunteer Appreciation – Commemorating Volunteer Week – Motion as adjusted approved.

12 Councillor Lalley, seconded by Councillor Vallis, moved that:-

"The Council recently celebrated the 40th anniversary of Volunteer Week from the 3rd to the 9th of June 2024. This event, established in 1984, highlights the invaluable contributions of the city's volunteers. It serves as an opportunity for us to reflect on and appreciate the tireless efforts and dedication of volunteers across our city who contribute significantly to our community's needs.

Council recognises the important role that volunteers, and third-sector organisations play in our city. These groups and individuals are the backbone of our communities, delivering essential services, fostering community spirit, and supporting some of the most vulnerable people in the city.

Council notes that in 2022/23, roughly 1,600 people in Glasgow volunteered in some capacity across the city, providing more than 30,000 hours of voluntary service. This work spans a wide range of essential services, delivering much-needed resources.

In this period of economic and social uncertainty, this work has become even more crucial. Council recognises the important role that volunteers, and third-sector organisations play in our city. Their efforts are essential in addressing the gaps and needs within our communities. As a council, we are committed to recognising, supporting, and celebrating the efforts of these volunteers who play a vital part in maintaining the well-being and support structures of our city.

Therefore, council resolves to publicly acknowledge and celebrate the contributions of all volunteers and third-sector organisations in our city. Council acknowledges and supports the ongoing work currently being done by the council in this regard. However, to further this commitment, council proposes to establish an annual Volunteer Appreciation Lunch to complement and run alongside the already established Volunteer Week. This event will further enhance Volunteer Week and serve as a formal gesture of our gratitude to the city's volunteers for their hard work and dedication to the residents of our city.

In addition, Council notes that from the 24th of June until the 7th of July it is Co-op Fortnight 2024 and that it gives us an opportunity to both recognise and celebrate the important role that volunteers play in the success of co-operatives across the city.

Acknowledges that co-operatives across Glasgow often rely on their members to take up volunteering roles and that this can be an incredibly rewarding experience which allows people to learn new skills, meet new people and give all involved an equal and meaningful say.

Believes that Co-op Fortnight gives us as a Council the opportunity to renew our support for co-operatives in our city and backs calls from Co-operatives UK to commit to co-operative growth.

Notes that Glasgow City Council has been a proud member of the Co-operative Councils' Innovation Network and hopes that through the network, it continues to learn from best practice across the UK and world to make Glasgow a more progressive and co-operative city.

As a council, we would like to thank all volunteers for their invaluable service."

Councillor McTaggart, seconded by Councillor Blench, moved as amendment that:-

(1) to delete paragraph 3 and replace with the following:

"Council recognises Glasgow Life's volunteer programme had its biggest year ever in 2023/24, with more than 6,000 volunteers donating over 100,000 hours of their time. Council notes that in a 2023 survey of their volunteers, 93% rated their experience as excellent or very good and recognises that the wider voluntary sector in Glasgow reports similar positive outcomes."

(2) after paragraph 4, insert the following:

"Council recognises that Glasgow Life made the most of the 40th anniversary of Volunteers Week Scotland by celebrating the outstanding support of thousands of volunteers who help the organisation make a real difference, either at major events hosted in Glasgow or in regular roles supporting programmes delivered through museums, arts and music venues and community facilities.

Council further recognises that the Community Grant Fund co-designed and created by Glasgow City Council with the Glasgow Council for Voluntary Service and others funds 220 organisations to deliver diverse programmes of activity at a city-wide and local level.

Council further notes that last year a Glasgow Volunteering Strategy Board was established to govern a full refresh of the Council's five-year Volunteering Strategy and looks forward to this being reported to elected members in due course."

(3) to delete the following at paragraph 5:

"However, to further this commitment, council proposes to establish an annual Volunteer Appreciation Lunch to complement and run alongside the already established Volunteer Week. This event will further enhance Volunteer Week and serve as a formal gesture of our gratitude to the city's volunteers for their hard work and dedication to the residents of our city",

and replace with:

"Council requests that the Lord Provost give consideration to hosting an annual Volunteer Appreciation Civic Lunch or other appropriate event to complement and run alongside the already established Volunteer Week as a formal gesture of our gratitude to the city's volunteers for their hard work and dedication to the residents of our city.

Council further notes that during Glasgow's 850th birthday celebrations to take place throughout 2025, there will be a particular focus on volunteering and an official 850 volunteer programme, which will build on the success of previous programmes such as during the Commonwealth Games, European Championships, COP26 and UCI World Cycling Championships to provide opportunities for residents to support their fellow Glaswegians through volunteering."

Bailie Carroll, seconded by Bailie Wardrop, moved as an amendment that:-

(1) at paragraph 3, after:

"providing more than 30,000 hours of voluntary service", insert the following:

"within Glasgow Life services."; and

at the end of last sentence, insert the following:

"Council notes Volunteer Glasgow's work to further enhance volunteering opportunities across Glasgow, Council however acknowledges the barriers to volunteering, such as socio-economic deprivation factors, with 14% of adults living in the first quintile SIMD volunteering compared to 27% of those living in the fifth quintile of SIMD areas across Scotland, according to the Scottish Household Survey of 2022.

Council wishes there to be less barriers for people and voluntary groups in areas of higher deprivation from being engaged in volunteering activities. For example, Council opposes Disclosure Scotland's plan for removal of the PVG membership application fee waiver for volunteers in qualifying voluntary organisations.

In this period of economic and social uncertainty, this work has become even more crucial. Council recognises the important role that volunteers, and third-sector organisations play in our city. Their efforts are essential in addressing the gaps and needs within our communities. As a council, we are committed to recognising, supporting, and celebrating the efforts of these volunteers who

play a vital part in maintaining the well-being and support structures of our city**.";**

(2) at the end of paragraph 4, insert the following:

"Council will continue to play a constructive role with third and public sector partners in developing a Volunteering Strategy that seeks to address the issues and barriers to volunteering, as well as advocating for the adequate resources to achieve the strategy's aims to national Governments. Therefore, council resolves to publicly acknowledge and celebrate the contributions of all volunteers and third-sector organisations in our city. Council acknowledges and supports the ongoing work currently being done by the council in this regard. However, to further this commitment, council proposes to establish an annual Volunteer Appreciation Lunch to complement and run alongside the already established Volunteer Week. This event will further enhance Volunteer Week and serve as a formal gesture of our gratitude to the city's volunteers for their hard work and dedication to the residents of our city.";

(3) at paragraph 6, delete the following:

"in the success of co-operatives".;

(4) at paragraph 7, delete the following:

"Acknowledges that co-operatives across Glasgow often rely on their members to take up volunteering roles and that this can be an incredibly rewarding experience which allows people to learn new skills, meet new people and give all involved an equal and meaningful say.";

(5) at paragraph 8, after:

"Believes that Co-op Fortnight gives us as a Council the opportunity to renew our support for co-operatives in our city and backs calls from Co-operatives UK to commit to co-operative growth.", insert the following:

"Council recognises the democratic and economic benefit which Co-ops bring to our society. Council will therefore write to CoSLA to ask that they ensure Councils & Government focus on providing further support to co-operatives within the aims of the National Strategy for Economic Transformation via the leadership group it is a part of when it convenes. Council acknowledges that Co-ops UK holds an annual congress which brings together many Co-ops across the country in exploring innovative ideas and the needs of co-operatives to thrive. Council acknowledges the merits of Glasgow hosting Co-ops UK Congress as a city with a growing co-operative network, and seeks to discuss with Co-ops UK the potential of Glasgow being a host city for a Co-ops UK Congress."

(6) at paragraph 9, delete the following:

"continues to", then insert

"should", then after

"learn", insert the following:

"more from best practice across the UK and world to make Glasgow a more progressive and co-operative city; and

at the end of the paragraph insert the following:

"Council recognises that 2025 is the UN International Year of Co-operatives. Councils across the UK can help to support a thriving co-operative ecosystem. Council notes work in establishing a Co-operative Development Agency in Islington, with support from Islington Borough Council, in 2022 as a body to help support the growth of co-operatives into the economy. Council notes that Glasgow as a co-operative city must look to see how further Council can enhance support to foster growth of co-operatives across sectors of our economy."; and

(7) at paragraph 10, after

"As a council, we would like to thank all volunteers", insert the following:

"and co-operatives for their",

and after:

"invaluable service", insert the following;

"and contribution to a more democratic economy."

During the debate Councillor Lalley, Councillor McTaggart and Bailie Carroll, with the agreement of their seconders, agreed to combine their motion and amendments resulting in the following adjusted motion:-

"The Council recently celebrated the 40th anniversary of Volunteer Week from the 3rd to the 9th of June 2024. This event, established in 1984, highlights the invaluable contributions of the city's volunteers. It serves as an opportunity for us to reflect on and appreciate the tireless efforts and dedication of volunteers across our city who contribute significantly to our community's needs.

Council recognises the important role that volunteers, and third-sector organisations play in our city. These groups and individuals are the backbone of our communities, delivering essential services, fostering community spirit, and supporting some of the most vulnerable people in the city.

Council notes that in 2022/23, roughly 1,600 people in Glasgow volunteered in some capacity across the city, providing more than 30,000 hours of voluntary service within Glasgow Life's services. This work spans a wide range of essential services, delivering much-needed resources.

Council recognises Glasgow Life's volunteer programme had its biggest year ever in 2023/24, with more than 6,000 volunteers donating over 100,000 hours of their time. Council notes that in a 2023 survey of their volunteers, 93% rated their experience as excellent or very good and recognises that the wider voluntary sector in Glasgow reports similar positive outcomes.

Council notes Volunteer Glasgow's work to further enhance volunteering opportunities across Glasgow, Council however acknowledges the barriers to volunteering, such as socio-economic deprivation factors, with 14% of adults living in the first quintile SIMD volunteering compared to 27% of those living in the fifth quintile of SIMD areas across Scotland, according to the Scottish Household Survey of 2022.

Council wishes there to be less barriers for people and voluntary groups in areas of higher deprivation from being engaged in volunteering activities. For example, Council opposes Disclosure Scotland's plan for removal of the PVG membership application fee waiver for volunteers in qualifying voluntary organisations.

In this period of economic and social uncertainty, this work has become even more crucial. Council recognises the important role that volunteers, and third-sector organisations play in our city. Their efforts are essential in addressing the gaps and needs within our communities. As a council, we are committed to recognising, supporting, and celebrating the efforts of these volunteers who play a vital part in maintaining the well-being and support structures of our city.

Council recognises that Glasgow Life made the most of the 40th anniversary of Volunteers Week Scotland by celebrating the outstanding support of thousands of volunteers who help the organisation make a real difference, either at major events hosted in Glasgow or in regular roles supporting programmes delivered through museums, arts and music venues and community facilities.

Council further recognises that the Community Grant Fund co-designed and created by Glasgow City Council with the Glasgow Council for Voluntary Service and other funds 220 organisations to deliver diverse programmes of activity at a city-wide and local level.

Council further notes that last year a Glasgow Volunteering Strategy Board was established to govern a full refresh of the Council's five-year Volunteering Strategy and looks forward to this being reported to elected members in due course.

Council will continue to play a constructive role with third and public sector partners in developing a Volunteering Strategy that seeks to address the issues and barriers to volunteering, as well as advocating for the adequate resources to achieve the strategy's aims to national Governments.

Therefore, council resolves to publicly acknowledge and celebrate the contributions of all volunteers and third-sector organisations in our city. Council acknowledges and supports the ongoing work currently being done by the council in this regard.

Council requests that the Lord Provost give consideration to hosting an annual Volunteer Appreciation Civic Lunch or other appropriate event to complement and run alongside the already established Volunteer Week and serve as a formal gesture of our gratitude to the city's volunteers for their hard work and dedication to the residents of our city.

Council further notes that during Glasgow's 850th birthday celebrations to take place throughout 2025, there will be a particular focus on volunteering and an official 850 volunteer programme, which will build on the success of previous programmes such as during the Commonwealth Games, European Championships, COP26 and UCI World Cycling Championships to provide opportunities for residents to support their fellow Glaswegians through volunteering.

In addition, Council notes that from the 24th of June until the 7th of July it is Co-op Fortnight 2024 and that it gives us an opportunity to both recognise and celebrate the important role that volunteers play across the city.

Acknowledges that co-operatives across Glasgow have members who take volunteering roles and that this can be an incredibly rewarding experience which allows people to learn new skills, meet new people and give all involved an equal and meaningful say.

Believes that Co-op Fortnight gives us as a Council the opportunity to renew our support for co-operatives in our city and backs calls from Co-operatives UK to commit to co-operative growth.

Council recognises the democratic and economic benefit which Co-ops bring to our society. Council will therefore write to CoSLA to ask that they ensure Councils & Government focus on providing further support to co-operatives within the aims National Strategy for Economic Transformation via the leadership group it is a part of when it convenes. Council acknowledges that Co-ops UK holds an annual congress which brings together many Co-ops across the country in exploring innovative ideas & the needs of co-operatives to thrive. Council acknowledges the merits of Glasgow hosting Co-ops UK Congress as a city with a growing co-operative network and seeks to discuss with Co-ops UK the potential of Glasgow being a host city for a Co-ops UK Congress.

Notes that Glasgow City Council has been a proud member of the Co-operative Councils' Innovation Network and hopes that through the network, it should learn more from best practice across the UK and world to make Glasgow a more progressive and co-operative city.

Council recognises that 2025 is the UN International Year of Co-operatives. Councils across the UK can help to support a thriving co-operative ecosystem. Council notes work in establishing a Co-operative Development Agency in Islington, with support from Islington Borough Council, in 2022 as a body to help support the growth of co-operatives into the economy. Council notes that Glasgow as a co-operative city must look to see how further.

Council can enhance support to foster growth of co-operatives across sectors of our economy.

Council will therefore look to having an event after recess to discuss the benefits & challenges in the co-operative sector on a collaborative approach with councillors, council officers, and co-operatives.

As a council, we would like to thank all volunteers and co-operatives for their for their invaluable service and contribution to a more democratic economy."

The motion, as adjusted was approved unanimously.

Visitor Levy – Motion as adjusted approved.

13 Councillor Anderson, seconded by Councillor Bruce, moved that:-

"Council notes that the Visitor Levy (Scotland) Bill was passed in the Scottish Parliament on 28th May 2024, granting a local authority the power to impose a levy to be charged on the purchase of overnight accommodation.

Following the passage of the Bill, Council formally agrees - subject to the relevant guidance, process, consultation, revision, approval, timescales and related matters - to begin the process set out in s12(1)(a) of the Bill, with the speedy preparation and publication of:

(i) an outline of the proposed scheme ("the proposal")
(ia) a statement about the cases and circumstances under the proposal in which the levy (or a sum equivalent to the levy) is not payable or may be reimbursed
(ii) a statement about the objectives of the proposal, including how the authority intends to measure and report on the achievement of those objectives, and •
(iii) an assessment of the impacts of the proposal in the authority's area.

Recalling the decision taken on February 15th on the formation of a Service Redesign & Future Income Generation Political Oversight Group and related officer groups, in developing a proposed scheme to be taken forward to committee for approval to go out to consultation, consideration should be given by the political oversight group to the list of matters detailed in s13 of the Bill and other relevant provisions."

Councillor Bell, seconded by Bailie Christie, moved as an amendment, to add the following after the final paragraph:-

"Council believes that early and ongoing engagement with Glasgow's tourism and visitor industry throughout the process of developing a Visitor Levy Scheme will be vital and agrees that the Glasgow Tourism Advisory Forum should be invited to contribute to the creation of any final scheme."

During the debate Councillor Anderson and Councillor Bell, with the agreement of their seconders, agreed to combine their motion and amendment resulting in the following adjusted motion:-

"Council notes that the Visitor Levy (Scotland) Bill was passed in the Scottish Parliament on 28th May 2024, granting a local authority the power to impose a levy to be charged on the purchase of overnight accommodation.

Following the passage of the Bill, Council formally agrees - subject to the relevant guidance, process, consultation, revision, approval, timescales and related matters - to begin the process set out in s12(1)(a) of the Bill, with the speedy preparation and publication of:

(i) an outline of the proposed scheme ("the proposal")
(ia) a statement about the cases and circumstances under the proposal in which the levy (or a sum equivalent to the levy) is not payable or may be reimbursed
(ii) a statement about the objectives of the proposal, including how the authority intends to measure and report on the achievement of those objectives, and •
(iii) an assessment of the impacts of the proposal in the authority's area.

Recalling the decision taken on February 15th on the formation of a Service Redesign & Future Income Generation Political Oversight Group and related officer groups, in developing a proposed scheme to be taken forward to committee for approval to go out to consultation, consideration should be given by the political oversight group to the list of matters detailed in s13 of the Bill and other relevant provisions.

Council believes that early and ongoing engagement with Glasgow's tourism and visitor industry throughout the process of developing a Visitor Levy Scheme will be vital and agrees that the Glasgow Tourism Advisory Forum should be invited to contribute to the creation of any final scheme."

The motion, as adjusted was approved unanimously.

APPENDIX

SCHEME OF DELEGATED FUNCTIONS

INTRODUCTION

The Council accepts the principle that decisions should be made at the lowest or most local level consistent with the nature of the issues involved. An important element in the practical implementation of this principle is an effective scheme of delegations encompassing all major levels of decision making below that of the Council itself, viz.:-

- committees,
- the Chief Executive,
- Directors and Chief Officers,
- other officers.

Functions have been delegated to committees by reference to the Terms of Reference of Committees subject to certain exceptions. This general delegation gives the committees sufficient powers to enable them to carry out these functions but reserving always to the Council such matters as major policy etc.

The proposed delegations are dealt with in three main sections:-

- Delegations to Committees.
- Special Authority to the Lord Provost and the Depute Lord Provost
- Delegations to officers.

Note:- These delegations are made subject to any alterations made necessary by amendments to legislation, regulations, codes of practice or government circulars.

The Glasgow City Integration Joint Board is referred to throughout this document as the “Integration Joint Board”.

In relation to matters falling within the remit of the Integration Joint Board rather than the Council, any reference throughout this document to:

- the City Administration Committee (or any other committee of the Council), City Convener/local member, or any officer of the Council, shall be interpreted as a reference to the relevant Committee, Board Member or officer of the Integration Joint Board, as appropriate in the circumstances, and

- the Executive Director, shall include, where appropriate, the Chief Officer to the Integration Joint Board.

SECTION 1 - DELEGATIONS TO COMMITTEES.

(1) General Delegations to Committees.

Subject to the provisions of the Local Government (Scotland) Act 1973 and of any Schemes made in terms of that Act, and to the special delegations, exceptions and limitations provided for in this Scheme and in the Standing Orders of the Council, there shall be delegated to the respective committees all the functions, matters, services or undertakings, whether in pursuance of Acts of Parliament or otherwise, contained in

(a) the respective Terms of Reference of those committees,

(b) any Schemes made under the provisions of the said Acts,

(c) any minute of the Council making a specific delegation to a committee, and

(d) the Standing Orders Relating to Contracts.

Each committee may exercise and perform on behalf of and in the name of the Council all powers and duties of the Council in relation to the functions, matters, services or undertakings or in pursuance of the Acts of Parliament included in the delegations to committees.

(2) Exclusions from Delegations to Committees.

There shall be excluded from the delegations to any committee the following:-

(a) determining the objectives of the Council;

(b) the Council's functions with respect to borrowing money;

(c) the approval of the annual Estimates of revenue and expenditure;

(d) the fixing of the Council Tax;

(e) the appointment of representatives of the Council to outside bodies unless specifically referred or delegated;

(f) matters reserved to the Council by Statute, Standing Orders and other Schemes approved by the Council;

(g) all proposals for the promotion of or opposition to parliamentary powers;

(h) the making, alteration or revocation of Standing Orders, Bye-laws and Schemes (including plans relative to those Schemes), Regulations and Rules made under statute;

(i) any proposal to delegate a power or duty of the Council to or to accept a delegated power from any other local authority.

(3) Limitations of Delegations to Committees.

Delegations to a committee shall be subject to the following restrictions and conditions:-

(a) each committee shall, in carrying out the functions, powers and duties referred to or delegated to it, observe and comply with the Standing Orders of the Council and with any resolutions, directions or instructions passed by the Council with reference to its business generally or to the said delegations;

(b) any delegation by a committee to a sub-committee shall be subject to the approval of the Council and a specific delegation so approved shall supersede any delegation to a committee;

(c) each committee of the Council shall have the powers and duties set out in the Terms of Reference of Committees save that any functions which are referred or delegated to committees shall be exercised subject to the functions which are vested in any other committee.

(4) Special Delegations of Functions to Committees.

City Administration Committee.

The City Administration Committee is authorised to carry out the powers and duties of the Council in relation to:-

(a) discharging all the functions of the Council except:

(i) those reserved to the Council; and

(ii) those matters specifically otherwise delegated;

(b) approval of any proposal to send a member to a conference outwith the United Kingdom or to send a member to a business meeting outwith the European Union, although any member who has been appointed by the Council as its representative to a European or international organisation shall not require any further authority to attend business meetings, in the United Kingdom or overseas, of that organisation;

(c) consideration of proposed lobbying by a committee of a Government Minister; and

(d) dealing with any matter of urgency on the Council's behalf, including matters normally reserved to the Council.

SECTION 2 - SPECIAL AUTHORITY TO THE LORD PROVOST AND THE DEPUTE LORD PROVOST.

1 The Lord Provost, whom failing the Depute Lord Provost, shall be authorised in furtherance of the duties of his/her office to undertake visits within the city and in the United Kingdom.

2 The Lord Provost, whom failing the Depute Lord Provost, shall be authorised to incur expenditure to meet the expenses of his/her office on the provision of reasonable hospitality, whether within or outwith the city, to representatives of other authorities, organisations, members of the Council or others.

SECTION 3 – STATUTORY OFFICERS.

Statutory officers have specific duties as set out in legislation and discharge this role as part of their wider responsibilities within the Council. They have an important and independent role in promoting and enforcing good governance and for enduring that the Council complies with legislation. The main statutory roles and the relevant officers for those roles are as follows:-

Head of Paid Service – Chief Executive

This role was established by the Local Government and Housing Act 1989. The Head of Paid Service is responsible to councillors for the staffing of the Council and ensuring the work of different departments is co-ordinated. He or she is responsible for all aspects of the management of the Council. Together with councillors, the Head of Paid Service is responsible for promoting good governance by ensuring processes are in place, fit for purpose and up-to-date.

Returning Officer – Chief Executive

This role was established by the Representation of the People Act 1983. It is the general duty of the Returning Officer at a parliamentary election to do all such acts and things as may be necessary for effectually conducting the election in the manner provided by parliamentary election rules. It is also the Returning Officers role to conduct the election of councillors and ensure that the election is administered effectively.

Monitoring Officer – Director of Legal and Administration

This role was established by the Local Government and Housing Act 1989. The Monitoring Officer is responsible for advising councillors about the legal position of proposed actions. It is the duty of the Monitoring Officer to prepare a report for the Council if it appears to him or her that the Council, a committee or officer of the Council is likely to contravene the law or give rise to maladministration or injustice.

Chief Financial Officer – Executive Director of Finance

This role was established by the Local Government and Housing Act 1989. The Chief Financial Officer (Section 95 officer or Senior Financial Officer) is responsible for the financial affairs of the Council. A fundamental element of this role is to ensure sound financial management through establishing and maintaining internal financial controls and in providing professional advice to councillors on all aspects of the Council's finances.

Chief Social Work Officer

This role was established by the Social Work (Scotland) Act 1968. Councils are required to appoint a professionally qualified Chief Social Work Officer to provide members and senior officers with effective, professional advice about the delivery of social work services. The Chief Social Work Officer has a responsibility to highlight

where a Council policy may endanger lives or welfare and to ensure that councillors and officers are provided with professional advice in relation to social work and social care services.

Data Protection Officer – Head of Information and Data Protection Officer

This role was established by the General Data Protection Regulation, as applied in the United Kingdom by the Data Protection Act 2018. Public authorities including the Council require to designate a data protection officer to be involved in all issues which relate to the protection of personal data. It is the task of the data protection officer to advise the Council and its staff on their data protection obligations, monitor compliance and act as contact point with the Information Commissioner.

SECTION 4 - DELEGATIONS TO OFFICERS.

The functions delegated to the Chief Executive and each Executive Director or the Chief Officer to the Integration Joint Board, the Chief Social Work Officer or the Chief Officer: Finance and Resources (HSCP) are also exercisable by officers at the levels shown on the list appended hereto. In exercising any delegated function the nominated officer will take account of any appropriate departmental practice or procedure, of any managerial instruction given and of any other similar consideration.

Qualifications of Delegations

The Scheme of Delegations to officers as set out below is subject always:

1 to the policies adopted by the Council (or Integration Joint Board as appropriate) as embodied in Standing Orders and any other policy documents as approved and issued from time to time and any matters specifically remitted to committees and sub-committees;

2 to appropriate provisions for financial outlays having been made in the Estimates for the current year;

3 to the right of an officer to consult with the Chief Executive on any matter, even though it has been specifically delegated to him/her, or to refer any matter to the City Convener of the appropriate committee of the Council;

4 to the obligation on an officer, where he/she considers that a matter may be politically controversial even although it has been specifically delegated to him/her, to consult with the appropriate City Convener. If, after consultation, the officer determines that the matter is politically controversial, it must be referred to committee, as appropriate, for approval.

5 to the obligation on the Chief Executive or each Executive Director to arrange consultations with local members on matters which affect their areas;

6 to the exclusion from delegations to officers of the Council under this Scheme, of power to deal with transactions (other than the provision of a service available generally or approved by the Council under a Scheme or otherwise) which directly involve an elected member or an officer of the Council whose salary is negotiated by the Joint Negotiating Committee for Chief Officers of Local Authorities (Scotland) or equivalent or a member of the family of such elected member or officer. In any such case a report on the proposed transaction shall be submitted to the appropriate committee or committees, as appropriate, for consideration; and

7 to any delegation exercised by an officer in consultation with the appropriate City Convener being reported to the next meeting of the appropriate Scrutiny Committee for information.

General

The following delegations are hereby made to the Chief Executive or any Executive Director and are exercisable also by Directors or Assistant Directors or Heads of Service; subject to the substitution of Integration Joint Board references where appropriate, the Chief Officer and Chief Officer: Finance and Resources, of the Integration Joint Board (whether their primary contract of employment is with the Council or the Health Board); and the Chief Social Work Officer.

No. 3 is exercisable also by the following officers in the Chief Executive's Department: Director of Legal and Administration, Head of Legal and Democratic Services, Executive Legal Manager, Head of Corporate Procurement, Head of Information and Data Protection Officer, Legal Manager, and Contract Review and Service Reform Manager.

No. 5 is exercisable also by third tier officers.

1 To take such measures as may be required in emergency situations, subject to advising the appropriate City Convener and/or local members, where possible, and reporting to the appropriate committee as soon as possible thereafter, on any items for which committee approval would normally be necessary.

2 To absent himself/herself or to permit any member of his/her staff to absent himself/herself occasionally and temporarily during business hours to attend to duties or services of a civic, honorary, charitable or social nature provided that these do not interfere with the efficient discharge of his/her duties to the Council.

3 In terms of the Standing Orders Relating to Contracts:-

(a) under either Standing Order 1.1.7.3 or 7.2.2.3, to issue letters of acceptance for any contracts of a value up to £214,904 (incl VAT) (or any revised value threshold notified by the Scottish Ministers from time to time) for supplies/services/light touch regime services, and for any contract of a value up to £2,000,000 (excl. VAT) for works; and

(b) under Standing Order 12, to enter into any contract for the disposal of surplus or scrap materials.

4 To make changes to staffing structures, numbers and gradings in accordance with approved pay, grading and rewards arrangements, and subject to the approval of the Head of Human Resources and the Executive Director of Finance. Major departmental restructurings or staffing reviews must, however, be reported to the City Administration Committee for approval.

5 To sign and issue identity cards and any necessary authorisation to officers of the Council to exercise statutory powers (including where appropriate, the right to enter land and premises in connection with the standar of their duties).

6 (a) To make appointments within his/her department to all posts below those defined as second tier level in the schedule maintained by the Chief Executive, so long as such posts are within the approved structure of his/her department;

(b) To appoint temporary staff as required, with the approval of the Head of Human Resources; and

(c) To take any decisions necessary regarding employment, retirement, dismissal and training of staff, in terms of the Council's appropriate Schemes of Conditions of Service, subject, where appropriate, to consultation with the Head of Human Resources.

7 To take any necessary decisions or action, or to sign anything necessary in terms of the Council's Financial Regulations, Management and Control Code of Practice.

8 (a) To pay valid claims for damage to, or loss of, personal property of employees in his or her department occurring during the course of their employment, up to an amount of £400 per claim for any one incident; and

(b) To pay any such claims in excess of £400 after consultation with the Director of Legal and Administration.

9 In respect of Motor Hired in Plant, to settle direct minor damage claims to the hired vehicle not involving third party injury or damage up to a value of £150.

10 To approve:-

(a) the provision of reasonable hospitality to representatives of other authorities, organisations, officers of the Council or others and also to make visits within the United Kingdom and to authorise officers within his/her department to make visits within the United Kingdom as representatives of the Council, subject always to details of the expenses incurred in terms of this delegation being made available where requested by the Chief Executive or the Executive Director of Finance; and

(b) attendance at conferences within the United Kingdom of officers other than those whose attendance has already been authorised by a committee, in cases where he/she considers it to be in the interests of the Council.

11 To authorise the provision by the authority to other persons of any goods and materials, works or administrative, professional or technical services, or vehicles, plant or apparatus provided that proper accounts are kept in respect of such agreements.

12 To declare land or property surplus to the requirements of his/her department and, following consultation with local members, to refer such land or property to the Director of City Development for appropriate action relating to the future

use or disposal of that land or property.

13 To approve, after consultation with the appropriate local members and City Convener, applications for renewal of grants to voluntary organisations up to a maximum of £50,000. Any proposal to:-

(a) refuse or reduce a grant;

(b) award an increased grant, where the increase is greater than the level of inflation, as determined by the Executive Director of Finance; or

(c) approve a new application for grant, except where the Executive Director has a specific delegated function as set out in this Scheme,

must be considered by committee.

14 To approve, in consultation with the Executive Director of Finance, Service fees and charges in order to achieve the level of income approved in the Annual Estimates, subject to reporting any changes to fees or charges to the appropriate City Policy or Scrutiny Committee for information.

Chief Executive

The Chief Executive is authorised:-

1 To give a direction in special circumstances that any officer shall not exercise a delegated function.

2 To give a direction on the applicability of the Scheme of Delegated Functions to an officer in any specific case.

3 To act as the proper officer in terms of any provisions of the Local Government (Scotland) Act 1973 and any other local government legislation and to sign all deeds and other documents which require to be sealed with the Common Seal of the Council or are binding on the Council.

4 To authorise visits overseas by officers where the visit is in connection with a business meeting or conference in cases where he/she considers it to be in the interests of the Council.

5 To approve applications from chief officials for early retiral and voluntary severance.

6 To arrange for the provision of information concerning the Council's policies, services and functions and in particular,

(a) to negotiate and place on behalf of the Council all advertising in consultation with the appropriate Executive Director(s);

(b) to produce a regular Council publication and other printed publications, including leaflets, posters, guide books, directories and, where appropriate, arrange for the production of photography, film, video, and multi-media presentations to inform the public about the Council, Council services and the promotion of the

city;

(c) to provide information about the Council and the city on the electronic media, including the internet; and

(d) to issue press statements, press releases, video news releases on behalf of the Council.

7 In consultation with Glasgow Life, to approve recommendations for funding to attract major events to the city.

8 To designate a Senior Responsible Officer to supervise covert surveillance activity and maintain a list of officers able to approve directed surveillance authorisations.

9 To act as Investigations Manager for the purposes of the Regulation of Investigatory Powers (Prescription of Offices, etc and Specification of Public Authorities) (Scotland) Order 2010, including authorising any surveillance likely to acquire confidential information.

10 To act as a "designated person" able to authorise the acquisition of communications data under the Regulation of Investigatory Powers Act 2000 and, if required, to seek permission from a sheriff for the acquisition of such data.

11 In exceptional circumstances and subject to consultation with the appropriate City Convener, to take decisions which are deemed urgent and to report such decisions to the next available appropriate committee meeting, with decisions having financial implications requiring to be sanctioned by the Executive Director of Finance.

12 To serve any notices, issue any consents, make any orders, and take any necessary action on behalf of the Council in terms of the Local Government (Scotland) Acts, the Civic Government (Scotland) Act 1982 or any other similar legislation.

13 To sign

(a) missives and other documents binding the Council; and

(b) agreements and settlement agreements relating to actual or potential claims to an employment tribunal.

14 In respect of judicial or quasi-judicial proceedings to -

(a) engage private legal firms;

(b) engage Counsel;

(c) discharge the functions of the Council including initiating, entering, defending, settling and withdrawing from such proceedings; and

(d) appoint parliamentary agents.

15 To settle up to a maximum of £25,000 and, where appropriate, after consultation with the appropriate Executive Director and the Executive Director of Finance, over £25,000:-

(a) Public liability claims;

(b) Employer's liability claims;

(c) Motor - own fleet claims;

(d) Motor - hired plant claims; and

(e) claims to an employment tribunal.

16 To settle claims against the former Strathclyde Regional Council of up to £25,000 (where the settlement has involved a court action in which he/she or solicitors in agents authorities represented the Council).

17 Together with the Executive Director of Finance, after consultation with other Executive Directors where appropriate, to settle claims against the former Strathclyde Regional Council of over £25,000.

18 To settle claims arising in terms of the Land Compensation Acts in respect of Home Loss payments, following compulsory acquisitions and also to settle any discretionary payments arising from acquisitions by voluntary agreement.

19 To authorise payments to account to sellers of property to the Council in cases where either negotiations in respect of the property or conveyancing procedures are protracted for any reason.

20 In respect of applications for licences, permits, certificates or other consents, to determine which declared convictions or fixed penalties are relevant to the consideration of particular applications and to make grants and renewals where there are no objections or relevant convictions or relevant fixed penalties and the applications conform to the Council's licensing policies.

21 In respect of applications for licences, permits, certificates or other consents, to make grant or renewals where the applicant has agreed in writing to adhere to the conditions or recommendations contained within reports provided by consultees.

22 To suspend a licence with immediate effect in terms of paragraph 12 of Schedule 1 to the Civic Government (Scotland) Act 1982.

23 To recall Suspension Orders imposed on

(a) taxi and private hire car licences where the vehicle concerned had been involved in a road traffic accident and as a consequence was out of service for longer than 28 days; and

(b) taxi and private hire car drivers' licences where the driver concerned was declared fit to drive to Group 2 standards.

24 To grant dispensation from Condition 24 of taxi drivers' licences and Condition 23 of private hire car drivers' licences in circumstances where the licence holder had already completed and passed the relevant training programme.

25 To renew licences which do not conform to the Council's licensing policies provided that the exceptions to the policies have previously been determined by the Licensing

and Regulatory Committee or its predecessors.

26 To refund a reasonable part of a licensing fee if an application for a licence is withdrawn within 3 weeks of receipt.

27 To determine whether claimed changes in circumstances are adequate to allow the processing of a further application for a licence within one year of the date of refusal of the last application in terms of paragraph 6 of Schedule 1 to the Civic Government (Scotland) Act 1982.

28 To grant requests made in terms of paragraph 8 (5) (A) of the Civic Government (Scotland) Act 1982 and deem applications submitted for the grant of a licence as for the renewal of a licence.

29 To advertise possible taxi stance appointments and

(a) appoint a new stance where no public objections or representations are received in consultation with the Executive Director of Neighbourhoods and Sustainability, the Chief Constable, Police Scotland and the local members; or

(b) vary or revoke an appointment in consultation with the Executive Director of Neighbourhoods and Sustainability, the Chief Constable, Police Scotland and the local members.

30 To grant, renew, transfer and amend General Safety Certificates and Special Safety Certificates and to issue notices, in terms of the Safety of Sports Grounds Act 1975 and the Fire Safety and Safety of Places of Sport Act 1987 as directed by the Licensing and Regulatory Committee or the Council's Safety Advisory Group for Sports Grounds.

31 Together with any two members of the Council, to make Regulations in terms of the relevant legislation concerning traffic routing for major football matches and similar occasions.

32 In terms of the Standing Orders Relating to Contracts

(a) to award any contract for supplies/services with an estimated value no greater than £500,000 (excl. VAT)

(b) to award any contract for light touch regime services with an estimated value no greater than £663,540 (incl. VAT) (or any revised value threshold notified by the Scottish Ministers from time to time)

(c) to award any contract for works with an estimated value no greater than £5,336,937(incl. VAT) (or any revised value threshold notified by the Scottish Ministers from time to time);

(d) in the event that no Committee is available to accept any contract in excess of the maximum amounts stated at (a) to (c) above such as during an emergency, a period of recess or pre-election period, to award such contracts on behalf of the Council provided Council and Scottish Government procurement policy has been followed and the tender represents best value, with any such approval being reported to the first available meeting of the Contracts and Property Committee.

33 To approve requests for civic hospitality up to a maximum cost of £10,000 within the guidelines for civic hospitality as may be approved from time to time by the Council.

34 To appoint, after consultation with the Executive Director of Education Services, members to serve on Appeal Committees in terms of Section 28(d) of the Education (Scotland) Act 1980.

35 To approve, where an arm's length external organisation ("ALEO") states in its constitution that approval is required from the Council,

(a) the appointment of the ALEO's Managing Director;

(b) a change in the place of business or the opening of a new place of business;

(c) non material amendments to the company documentation, including LLP Members Agreement, Services Agreements and Business Plans;

(d) entering into new contracts in excess of agreed limits;

(e) the commencement, settlement or abandoning of any litigation in excess of agreed limits; and

(f) decisions relating to voluntary liquidation, application for administration or winding up or related activities under the Insolvency Act;

(g) signing on behalf of the Council, Ordinary and Special resolutions;

(h) issuing instructions to the Board on behalf of the Council as Member of the ALEO;

(i) decisions in relation to issues of fundamental strategic importance affecting the ALEO;

(j) an organisational restructure of the ALEO;

(k) ALEO policies; and

(l) the establishment of sub-committees.

36 In respect of the Council's shareholding in Scottish Exhibition Centre Ltd, to respond to mandatory consultation on:

(a) non material amendments to company documentation, agreements and Business Plan;

(b) remuneration policy for Directors;

(c) number and appointments of Directors;

(d) Business Plan projections;

(e) company name;

(f) changes to insurance cover; and

(g) transactions/unbudgeted capital expenditure in excess of agreed limits,

as set out in the Memorandum and Articles of Association along with the power of direction reserved for shareholders.

37 To instruct the immediate implementation of any Circular from any officially recognised body which allows no discretion to the Council. The terms of such Circulars shall be reported to the appropriate Scrutiny Committee for information.

38 To consider and determine applications for extension of leave from employees who have not completed the necessary period of continuous service in terms of the Council's Conditions of Service.

39 To approve, in conjunction with the appropriate Executive Director, special leave with or without pay where the period of leave is in excess of the provision of the Council's Conditions of Service.

40 To review salary placing in appropriate circumstances, within approved salary scales in conformity with accepted practice.

41 To exercise the discretionary powers available in implementation of the Conditions of Service in respect of all the employees (except teachers) in the employment of the Council.

42 To authorise emergency financial aid to employees of up to £200.

43 To approve, in conjunction with the Executive Director of Finance, applications from employees (except teachers and Chief Officials) for early retiral and voluntary severance.

44 In consultation with the Executive Director of Finance, to deal with requests for the application of any of the discretionary elements contained in the Local Government Pension Scheme (Scotland) Regulations 1998.

45 To approve ex gratia payments to employees where the circumstances of the payments are not covered by the Council's Conditions of Service.

46 To deal with and, in appropriate circumstances, to approve applications by employees convicted of and fined under the Health and Safety at Work etc Acts, the Factories Acts, the Offices, Shops and Railway Premises Acts, the Road Traffic Acts or any associated legislation in respect of offences committed whilst acting in the course of their employment for

(a) payment of the fine imposed, or

(b) assistance with the legal expenses of their defence,

subject to the right of an employee aggrieved by a decision of the Director of Legal and Administration to appeal to the Personnel Appeals Committee.

47 To approve, in consultation with the appropriate Area Partnership chair, grant awards from the Integrated Grant Fund Area Budget up to a maximum of £500, subject to the application fitting with local priorities as determined by the Area Partnership and to reporting such awards to the first available meeting of the Area Partnership.

48 To approve grants to community councils for the production of newsletters and other items of expenditure up to a maximum of £400, in terms of the guidelines and conditions for discretionary grants for community councils.

49 To issue, after consultation with the appropriate City Convener and the Corporate Management Team, Procedural Rules relating to the use and management of information within the Council.

50 In consultation with the Council Business Manager, to authorise the attendance of elected members at conferences etc in the UK up to a maximum cost of £800 per person and up to £1,000 per person for international travel/events.

51 To approve funding for economic development activity (including making grants and loans to businesses) of up to £100,000.

52 To deal with consultations on data protection impact assessments.

Executive Director of Education Services

The Executive Director of Education Services is authorised:-

1 To serve any notices, deal with any applications, and take any necessary action on behalf of the Council, in terms of the Education (Scotland) Acts, the Children Acts, or generally legislation concerning the Council relating to the provision of Education Services.

2 In respect of Educational Trusts or endowments, to accept and administer any Trusts or endowments which may be offered to the Council for schools in their area and to receive and determine applications for the disbursement of funds in accordance with the provisions of any Trust Schemes.

3 To make grants of up to £5,000 to voluntary organisations, schools and other organisations which make provision for children of school age, pre-fives, or out of school care.

4 To approve support for any type of educational course and to make grants from any bursary or other financial scheme operated by the Council.

5 To assess and award education maintenance allowances, further education bursaries or other awards.

6 To make grants to staff and/or pupils in connection with courses, conferences, educational visits and excursions.

7 To instruct the immediate implementation of any Circular concerning teachers pay and conditions which allows no discretion to the Council. In the event of major changes or matters of significance, the terms of any such Circular shall be reported to the Education, Skills and Early Years City Policy Committee for information.

8 To permit parent councils, Parent Teacher Associations or such other organisations or persons as he/she considers appropriate to execute works of construction or improvement within the curtilage of an educational establishment, subject to

(a) being satisfied that the works are relevant to the function of and will not prejudice the operation of the educational establishment;

(b) the Director of Property and Consultancy Services being satisfied that for his/her interest, the works are acceptable; and

(c) the Director of Legal and Administration and the Executive Director of Finance being satisfied with the contractual and financial arrangements relating to the execution of the works.

9 To determine the dates of local school holidays after consultation with the appropriate parent councils and appropriate trade unions.

10 To exclude pupils from school.

11 To make appointments to promoted and unpromoted posts in all educational establishments.

12 To approve applications from teachers for early retiral and voluntary severance.

Executive Director of Finance

The Executive Director of Finance is authorised:-

1 To act as the proper officer of the Council in terms of the Local Government Acts, to administer the financial affairs of the Council, and to take any necessary action in terms of the Council's Financial Regulations, Management and Control Code of Practice.

2 To issue any notices, collect any monies, adjudicate in respect of any claims or objections, and to take any other necessary action in terms of the Local Government Acts.

3 To take decisions on debt write-off in accordance with recognised accounting policies and the Financial Regulations, Management and Control Code of Practice.

4 To amend service budgets for new monies received or subsequent approvals during the year, with all such changes being recorded in the monitoring statements.

5 To approve virement within the revenue budget and the investment programme up to a limit of £500,000, with all virement being reported to the first available meeting of the City Administration Committee.

6 To arrange appropriate insurance cover on behalf of the Council and negotiate claims against the Council as per the Financial Regulations, Management and Control Code of Practice.

7 To take decisions required for the financial administration of the Group Life Assurance Scheme.

8 In respect of the Loans Fund, to administer Council requirements for borrowing and temporary investment in accordance with the CIPFA Treasury Management Code.

9 To administer the Local Government Pension Scheme and implement investment arrangements for the Strathclyde Pension Fund in accordance with the Local Government Pension Regulations.

10 In respect of Strathclyde Pension Fund, to appoint persons to serve on the Investment Advisory Panel.

11 To agree participation by Strathclyde Pension Fund in securities litigation.

12 To take decisions on investments or other matters in respect of monies held or funds administered by the Council.

13 To sign, for banking activity purposes, bank indemnities on behalf of the Council.

14 To determine interest rate levels charged to Home Loan borrowers, in terms of Section 219 (4) (a()/(b) of the Housing (Scotland) Act 1987.

15 To set charges for services requested of his/her department additional to those relating to the sale of valuation rolls, Council Tax lists and electoral registers.

16 To arrange operational and/or financial leases on behalf of the Council.

17 In consultation with the appropriate local members, to authorise proceedings to exceptional attachment in respect of non-domestic rates debt and to remit such debt on the grounds of hardship in terms of Section 25A of the Local Government (Scotland) Act 1966.

18 In consultation with the Chief Executive, to consider those cases of business rates debts for which liquidation or sequestration might be the appropriate course and, after consultation with the appropriate local members, to authorise liquidation or sequestration.

19 To make objections or complaints to the Licensing Board in respect of liquor licences in cases of failure to pay business rates.

20 To deal with requests for the use of the City Chambers.

21 To approve, where an arm's length external organisation ("ALEO") states in its constitution that approval is required from the Council:

(a) the annual accounts;

(b) LLP Banking arrangements;

(c) additional expenditure or the extension of business beyond agreed budgets;

(d) borrowing or lending or the giving of guarantees beyond agreed limits;

(e) the disposal or acquisition of any business shares or material assets;

(f) the acquisition of capital assets beyond agreed limits;

(g) entering into a partnership, joint venture or profit sharing arrangement beyond the agreed limits;

(h) parent company guarantees or bonds in respect of new contracts;

(i) the establishment of or participation in any pension scheme other than the Strathclyde Pension Fund;

(j) the appointment of the Senior Finance Officer (Director or equivalent) or respond to consultation on the appointment of the Senior Finance Officer (Director or equivalent); and

(k) the appointment and remuneration of LLP/Company Auditors.

22 If listed on the list of approved officers held by the Senior Responsible Officer, to act as Investigation Manager for the purposes of the Regulation of Investigatory Powers (Prescription of Offices etc and Specification of Public Authorities) (Scotland) Order 2010.

23 To settle up to a maximum of £25,000 and, where appropriate, after consultation with the appropriate Executive Director and the Chief Executive, over £25,000:-

(a) Public liability claims;

(b) Employer's liability claims;

(c) Motor - own fleet claims;

(d) Motor - hired plant claims; and

(e) claims to an employment tribunal.

24 To settle claims against the former Strathclyde Regional Council of up to £25,000 (where the settlement has involved a court action in which he/she or solicitors in agents authorities represented the Council).

25 Together with the Chief Executive, after consultation with other Executive Directors where appropriate, to settle claims against the former Strathclyde Regional Council of over £25,000.

Executive Director of Neighbourhoods, Regeneration and Sustainability

The Executive Director of Neighbourhoods, Regeneration and Sustainability is authorised, subject to reporting to the Contracts and Property Committee for information details of any matters dealt with in terms of paragraphs 16 to 36 below:-

1 To serve any notices, issue any licences, give any consents and generally take any necessary action on behalf of the Council in terms of the Roads (Scotland) Acts, the Road Traffic Regulation Acts and the New Roads and Streetworks Act 1991 or generally any legislation concerning the Council's functions relating to transport, parking, roads, lighting, parks, open spaces, cemeteries and crematoria, biodiversity, jetties, tidal waters, flood prevention measures, the collection and disposal of waste, the cleaning of roads, streets and open spaces, food safety and food standards, the safety, health and well-being of the community, health and environmental protection and consumer protection.

2 To grant wayleaves in respect of public utilities.

3 To carry out the functions of the Joint Road Safety Officer in conjunction with the Chief Constable.

4 After consultation with the Director of Legal and Administration, to agree terms for bridge agreements with private bridge owners (British Railways Board, Network Rail and others) and the terms of the discharge of the Council's liability for annual maintenance and renewal charges in connection with such bridges.

5 To approve applications for school crossing patrols at sites where it is justified in terms of the adopted criteria.

6 To refuse applications for school crossing patrols where the criteria approved by the Council are not met.

7 Subject to consultation with the local members and the associated primary school parent council, to discontinue an existing school crossing patrol where it no longer meets the adopted criteria or does not comply with Council policy.

8 To approve alterations to the list of public roads.

9 To approve, in consultation with the appropriate City Convener, Traffic Regulation Orders which are not subject to objection or which are subject to objection but not to a mandatory hearing.

10 To make any temporary Notice/Order under Section 62 of the Roads (Scotland) Act 1984 and Sections 14 and 16 of the Road Traffic Regulation Act 1984 that does or does not require an advertisement in a local newspaper.

11 To approve applications for use of public parks, George Square, bandstands, pedestrian precincts and the Clyde Walkway, with applications for major or city centre events being approved in consultation with the appropriate City Convener.

12 To determine and regulate the use of parks, open spaces, civic spaces and pedestrian precincts, cemeteries and crematoria, display houses and other similar facilities.

13 To exercise any functions of the Council required in terms of Management Rules approved by the Council.

14 To exercise enforcement powers and to issue fixed penalty notices in respect of legislation governing Environmental Health, Trading Standards and other enforcement staff, in terms of the coded list of legislation in the appendix to this scheme.

15 If listed on the list of approved officers held by the Senior Responsible Officer, to act as Investigation Manager for the purposes of the Regulation of

Investigatory Powers (Prescription of Offices, Ranks and Positions) (Scotland) Order 2000.

16 To negotiate terms for the acquisition of land or property and to agree terms where it has been specifically budgeted for.

17 To agree terms for the disposal of land or property (including by way of the grant of a long lease or grassum, with or without an option to purchase), which has been declared surplus to requirements and which has been advertised on the open market, where more than one offer has been received and the highest offer is being accepted and subject to being satisfied that this represented full market value.

18 To agree terms for the disposal of land or property on an off-market basis (including by way of the grant of a long lease or grassum, with or without an option to purchase), which has been declared surplus to requirements, where the disposal price is less than £100,000, and, subject to being satisfied that this represented the best consideration which could be reasonably obtained where either the subjects have recently been unsuccessfully marketed or the proposed disposal conforms to the Regeneration and the Economy policy on off-market disposals.

19 To grant temporary leases or licences of land or property which has not been recently advertised, for appropriate periods, determined by the use.

20 To grant leases or licences of land or property which has been advertised for lease on the open market, at market value, for appropriate periods determined by the use.

21 To grant leases or licences of land or property which has been advertised for lease on the open market, at market value, for a period of more than one year, at rentals of up to £100,000 per annum.

22 To grant leases or licences of land or property for:

(a) the establishment of plant and equipment associated with the provision of service utilities, for periods of up to 60 years at rents up to £50,000 per annum; and

(b) the establishment of telecommunications equipment in accordance with the provisions of the Electronic Communications Code set out in Schedule 3A of the Communications Act 2003 and which come under the definition of Permitted Development or have achieved Planning Consent, for a period of up to ten years and at rents up to £10,000 per annum.

23 To grant leases or licences at concessionary rents to organisations and projects conforming to the terms of the Council's concessionary rental policy.

24 To take land or property on lease or licence for up to 3 years, at market value, at rentals of up to £100,000 per annum.

25 To agree rent reviews of land or property leased by or to the Council up to an increase of £100,000 per annum.

26 In the event that no committee is available to decide on property lease, acquisition and disposal matters such as during a period of recess or the pre-election period, to make decisions on behalf of the Council provided that Council property policies have been followed and any transactions represent best value, with any such approval being reported to the first available meeting of the Contracts and Property Committee.

27 To agree rent reviews in line with contractual mechanisms agreed in the lease.

28 To approve assignations of leases of land or property, subject to satisfactory business and financial references being obtained.

29 To grant consent to the sub-letting of property or to the variation in the terms of the sub-lease.

30 To vary conditions in leases granted by, or to, the Council of land or property, subject to the rent reflecting market value up to £100,000 per annum.

31 To grant or obtain minutes of waiver, deeds of real burdens and discharges/variations of real burdens and servitudes and wayleaves and to discharge standard securities, up to a price of £50,000.

32 To agree renewals and grant leases for up to 20 years to existing tenants currently occupying property on an annual or monthly tenancy where that tenancy has been conducted to his satisfaction for a minimum of 3 years.

33 To terminate existing monthly/annual tenancies and grant new monthly/annual tenancies.

34 To terminate leases and to take any necessary action to secure possession of property or recover rent arrears.

35 To agree terms for lease surrenders of property which have been specifically budgeted for, in the Council's capacity as tenant (occupier).

36 To agree terms for lease surrenders to include reverse premiums and dilapidations where the terms have been fully and professionally negotiated and costed, in the Council's capacity as tenant (occupier).

37 To approve investments from the Invest to Improve Land and Property Fund up to a maximum of £100,000, with investments between £40,000 and £100,000 being approved in consultation with the Property and Land Steering Group, or its successor."

38 In consultation with the Depute Leader of the Council, to deal with asset transfer requests from community transfer bodies and to issue decision notices following consideration of the requests.

39 To fix dates between which the city markets are closed at holiday times where the various trade organisations are in agreement.

40 To deal with payments due to persons in terms of the Housing (Scotland) Acts following a committee determination that houses do not meet a tolerable standard.

41 To let Council properties for use as election rooms at Council, Scottish, Westminster and European elections, subject to guidelines as may be approved by the Council.

42 To negotiate and settle claims arising in terms of Land Compensation or Flood Prevention legislation.

43 To apportion office accommodation between Council departments and to arrange for any necessary alterations or adaptations to such accommodation within budgeted expenditure.

44 In terms of the Town and Country Planning (Scotland) Act 1997, the Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997, the Planning (Hazardous Substances) (Scotland) Act 1997 and associated legislation:-

(a) to grant unconditionally, or subject to conditions, applications for planning permission; for planning permission in principle; for matters specified in conditions; for listed building and conservation area consent; for reserved matters; for amendments and other consents, including material and non-material variations; for advertisement consent; for discharge, amendment or deletion of conditions including those imposed by committee; for certificates of lawfulness; for hazardous substances consent; for notice of intent to develop by Government departments and for certificates of appropriate alternative development, unless

(i) the planning application is, in terms of the planning hierarchy, a national planning application or a major planning application significantly contrary to the development plan; or

(ii) there are material objections received in writing by the end of the overall expiry date from one or more Councillors to a national or major application, from 2 or more Councillors to any other type of application, or from 6 or more third parties to any type of application; or

(iii) there is an unresolved material objection from one or more of the statutory consultees: or

(iv) there is a material contravention of the Council's policies; or

(v) the applicant is an elected member or close family member or partner of an elected member of Glasgow City Council; or

(vi) the applicant or close family member or partner of the applicant is an officer employed within the Planning Division of Neighbourhoods, Regeneration and the Sustainability;

(b) to refuse applications as detailed in (a) above where there is a material breach of the development plan, unless

(i) the application is, in terms of the planning hierarchy, a national planning application or major planning application significantly contrary to the development plan; or

(ii) there are material representations of support for the proposals received in writing by the end of the overall expiry date from one or more Councillors to a national or major application, from 2 or more Councillors or the local community council to any other type of application, or from 6 or more third parties to any type of application;

(c) (i) to enforce unauthorised advertisements, development and works on listed buildings, including serving enforcement notices and fixed penalty notices, advertisement and listed building notices, Section 125 (planning contravention) notices, Section 145 (breach of conditions) notices, Section 168 (Tree Replacement) notices, Section 179 (amenity) notices, Section 187 (placards and posters), Fixed Penalty Notices, Stop and Temporary Stop Notices, Notification of Initiation of Development, Notification of Completion of Development, On-site Notices, notices requiring retrospective applications and direct action in respect of breaches of planning control;

(ii) to enter land without a warrant, in terms of Section 156 of the Town and Country Planning (Scotland) Act 1997 and Section 56 of the Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997;

(iii) to serve urgent interdicts on unauthorised development or works or signage including flyposting; and

(iv) to seek interim interdict in respect of unauthorised flyposting;

(d) to respond on behalf of the Council where the Council's observations have been sought in respect of developments of adjoining planning authorities;

(e) to respond on behalf of the Council to appeals and call-ins unless the appeal is against a decision contrary to the Service recommendation;

(f) to agree to the temporary display of an advertisement for a period not exceeding one week, providing there are no adverse road safety implications;

(g) to agree to the temporary alteration to an existing advertisement consent for a period not exceeding one month without requiring a fresh advertisement application;

(h) to approve the closure or diversion of roads and paths and the diversion of services subsequent to development previously approved;

(i) to decline to determine an application for planning permission following refusal and/or appeal of similar applications;

(j) to revoke permission for applications approved under delegated powers;

(k) to respond to requests for all screening and scoping opinions, including Screening Opinions on whether a development is a major or local application having regard to the Planning (Hierarchy of Developments) (Scotland) Regulations 2009 and consequently whether formal pre- application consultation requires to be carried out;

(l) to determine whether developments are permitted in terms of the appropriate Permitted Development Order;

(m) to determine whether works to a listed building require consent;

(n) to assess and accept or not the scope of a Proposal of Application Notice;

(o) to respond to prior notifications for agricultural development and demolition and as otherwise required;

(p) to decline to determine an application for planning permission where the required Pre-application Consultation Report has not been submitted with the application.

45 To allocate developer contribution funds to approved projects up to a value of £50,000.

46 To make Tree Preservation Orders in terms of Sections 160 and 163 of the Town and Country Planning (Scotland) Act 1997 and the Forestry Act 1967 and to grant or refuse consent in respect of tree operations in conservation areas or felling of trees covered by Tree Preservation Orders.

47 To serve Urgent Works Notices on historic buildings under the terms of Section 49 of the Planning (Listed Building and Conservation Areas) (Scotland) Act 1997.

48 To take all actions and decisions, make all determinations and serve, vary or withdraw all Notices under the High Hedges (Scotland) Act 2013 and any regulations made thereunder, and such subsequent legislation as may amend those provisions.

49 To serve any Notice in terms of Section 87 of the Civic Government (Scotland) Act 1982.

50 To approve planning grants to voluntary organisations up to a value of £20,000.

51 To approve applications in respect of Repairs and Improvement Grants in respect of the following categories, namely roof, fabric, dry rot eradication, lead pipe replacement, standard amenities, Housing Renewal Areas, damp proof course installation, electrical and kitchen upgrading, disabled adaptations, care and repair, structural failures, statutory notice work and any other categories designated by the Council.

52 To approve applications by Housing Associations and Societies where such applications are in accordance with schemes of financial assistance, the principles of which have been approved by the Council.

53 To approve applications for funding relating to the Development Programme, within the Scheme approved by the Council and agreed between the Council and the Scottish Government.

54 To serve any Notices and take any necessary action on behalf of the Council in terms of the Housing (Scotland) Acts or generally any legislation appropriate to the repair or improvement of housing property in pursuance of the Council's housing investment priorities.

55 To carry out the functions of the Council in relation to Parts 1, 2 and 7 to 10 of the Antisocial Behaviour (Scotland) Act 2004 regarding Antisocial Behaviour Orders and the registration of private landlords.

56 In terms of the Building (Scotland) Acts and the Civic Government (Scotland) Act 1982, to grant or refuse building warrants, grant or refuse certificates of completion, serve any notices, execute any works and generally take any necessary action in connection within these Acts.

57 To enter and inspect sports grounds in terms of the Safety of Sports Grounds Act 1975.

58 To issue certificates of suitability under section 23 of the Licensing (Scotland) Act 1976 and certificates under section 50 of the Licensing (Scotland) Act 2005.

59 Subject to consultation with the local members, to approve new street names.

60 To serve notices and take any necessary action under the Civic Government (Scotland) Act 1982, the Housing (Scotland) Act 1987 and the Environmental Protection Act 1990 in relation to houses in multiple occupation.

61 To enter and inspect, serve notices and take any necessary action under the Environment Act 1995 and the Environmental Protection Act 1990 in relation to Contaminated Land.

62 To enter, inspect and take any necessary action/works on property under the Flood Risk Management (Scotland) Act 2009.

63 To serve enforcement notices, in terms of Section 90 of the Civic Government

(Scotland) Act 1982, requiring owners to correct defective lighting.

64 To exercise the functions of the Council regarding applications for Roads Construction Consent in terms of Sections 16 to 18 and 21 to 23 of the Roads (Scotland) Act 1984.

65 To approve the making and serving of any notices and orders in relation to public rights of outdoor access under the terms of the Land Reform (Scotland) Act 2003 and other relevant legislation.

66 To take actions, make assessments, undertake site-based inspections, and, subject to function 47 (above), make and serve any notices and orders, with respect to public rights of outdoor access under the terms of the Land Reform (Scotland) Act 2003 and other relevant legislation.

Chief Officer to the Integration Joint Board

The Chief Officer to the Integration Joint Board is authorised:-

1 To take action in connection with any function delegated or specified under the Integration Scheme between Glasgow City Council and NHS Greater Glasgow and Clyde, or otherwise conferred upon the Glasgow City Integration Joint Board or its constituent authorities by virtue of the Public Bodies (Joint Working) (Scotland) Act 2014, including but not limited to any function directed to any of them by the Scottish Ministers.

2 To commission and enter into any contracts for social care and/or housing support services in accordance with Part III of the Council's Standing Orders Relating to Contracts.

3 To make grants to voluntary organisations in support of the provision of social care / support and / or housing support services up to a value of £20,000.

4 To provide aids and adaptations for disabled people and special payments to Carers up to the value of £100,000 in any one case.

5 Subject to the Council's Financial Regulations, Management and Control Code of Practice,

(a) to purchase appropriate social care and housing support services within open-ended call-off contracts from providers on approved national and local framework agreements from accredited providers or from providers awarded contracts for business by the Council, excluding services at (b) to (d) below;

(b) to purchase care packages in Children's Services for placements at residential/open schools;

(c) to authorise individual budgets (options 1 to 4) for adults in accordance with the Social Care (Self Directed Support) (Scotland) Act 2013; and

(d) to authorise individual budgets (options 1 to 4) for children in accordance with the Social Care (Self Directed Support) (Scotland) Act 2013.

6 To provide direct assistance (loans or grants) under statutory provisions in the Social Work (Scotland) Act 1968, the Children's Act 1975 or the Children (Scotland) Act 1995.

7 To make decisions regarding children and young people's placements, which may potentially lead to the separation of brothers and sisters.

8 To authorise the emergency "transfer" of placement of a child subject to a compulsory supervision order in terms of Section 145 of the Children's Hearings (Scotland) Act 2011.

9 To apply for Child Protection Orders and Child Assessment Orders in terms of Sections 37 and 35 respectively of the Children's Hearings (Scotland) Act 2011 and Exclusion Orders in terms of section 76 of the Children (Scotland) Act 1995.

10 To approve refuges in terms of Section 38 of Children (Scotland) Act 1995

Chief Social Work Officer (Health and Social Care Partnership)

The Chief Social Work Officer is authorised to:-

1. To take any necessary action on behalf of the Council in terms of the Social Work (Scotland) Act 1968, the Mental Health (Scotland) Act 1984, the Children (Scotland) Act 1995, the National Health Service and Community Care Act 1990, the Adults with Incapacity (Scotland) Act 2000, the Housing (Scotland) Act 2001, the Community Care and Health (Scotland) Act 2002, the Homelessness (Scotland) Act 2003, the Mental Health (Care and Treatment) (Scotland) Act 2003, the Adoption and Children (Scotland) Act 2007 or generally any legislation concerning the Council's functions relating to the provision of Social Care Services.
2. To appoint Mental Health Officers under the Mental Health Acts (approval as Mental Health Officers is restricted to those members of staff who have satisfactorily completed the approved training course).
3. To admit children to secure care in terms of the Secure Accommodation (Scotland) Regulations 2013 save to the extent that function has been delegated to the Integration Joint Board.
4. To consider and decide upon recommendations made by the Adoption and Fostering Review Panel in connection with any adoption and fostering matters, including decisions about the provision of aids and adaptations.
5. To consider and decide upon recommendations by Adoption and Fostering Panels, on matters of approval of persons to adopt or foster, and the placement of children with such persons.

Chief Officer: Finance and Resources (Health and Social Care Partnership)

The Chief Officer: Finance and Resources is authorised:-

1. To serve any notices and to take any necessary action on behalf of the Council in terms of the National Assistance Acts.

2. To approve waivers and disregards on behalf of the Council in respect of determining a client's liability for contribution to social care and housing support services provided.

3. To approve waivers and disregards on behalf of the Council in respect of determining a client's liability for contribution to care home (residential/nursing) costs.

GLASGOW CITY COUNCIL

SCHEME OF DELEGATED FUNCTIONS - LIST OF OFFICERS BY WHOM DELEGATED POWERS ARE EXERCISABLE

Local Government (Scotland) Act 1973, Section 50G

1 As regards the General functions delegated by section 4 of the scheme to the Chief Executive, or any Executive Director, the delegations are also exercisable in each case by the Director or Assistant Director or Heads of Service in each department; subject to the substitution of Integration Joint Board references where appropriate, the Chief Officer and Chief Officer: Finance and Resources, of the Integration Joint Board (whether their primary contract of employment is with the Council or the Health Board); and the Chief Social Work Officer.

2 Item No 3 in the General delegations is also exercisable by the following officers in the Chief Executive's Department: Director of Legal and Administration, Head of Legal and Democratic Services, Executive Legal Manager, Head of Corporate Procurement, Head of Information and Data Protection Officer, Legal Manager, and Contract Review and Service Reform Manager.

3 As regards the delegations in respect of departments, the following are the lists of officers by whom delegated powers are exercisable.

Chief Executive

Nos 1 - 2	Director of Legal and Administration
No 3	Director of Legal and Administration Head of Legal and Democratic Services Executive Legal Manager Contract Review and Service Reform Manager Legal Manager
No 6	Director of Communication and Corporate Governance
No 7	Director of Legal and Administration Director of Communication and Corporate Governance
Nos 9 - 10	Director of Legal and Administration Head of Legal and Democratic Services Executive Legal Manager Legal Manager

Nos 12 - 19	Director of Legal and Administration Head of Legal and Democratic Services Executive Legal Manager Contract Review and Service Reform Manager Legal Manager Senior Solicitor and Solicitor (No 13 (b) only)
Nos 20 - 21	Director of Legal and Administration Head of Legal and Democratic Services Executive Legal Manager Legal Manager Senior Solicitor
No 22 -30	Director of Legal and Administration Head of Legal and Democratic Services Executive Legal Manager Legal Manager
No 31	Director of Legal and Administration
No 32(a) to (c)	Director of Legal and Administration Head of Legal and Democratic Services Executive Legal Manager Legal Manager Head of Corporate Procurement Contract Review and Service Reform Manager Operational Procurement Manager
No 32 (d)	Director of Legal and Administration
No 33	Director of Communication and Corporate Governance Adviser to the Lord Provost
No 34	Director of Legal and Administration Head of Legal and Democratic Services Committee and Members' Services Manager
Nos 35 – 36	Director of Legal and Administration
Nos 37 - 46	Head of Human Resources
Nos 47 - 48	Director of Communication and Corporate Governance Development Manager Grants and Initiatives Manager

No 49	Director of Legal and Administration Head of Legal and Democratic Services Head of Information and Data Protection Officer Depute Data Protection Officer Executive Legal Manager Legal Manager
No 50	Director of Legal and Administration
No 51	Director of Regional Economic Growth Assistant Head of Economic Growth Group Manager (Business Growth)
No 52	Director of Legal and Administration Head of Legal and Democratic Services Head of Information and Data Protection Officer Governance Manager – Information Executive Legal Manager Legal Manager

Executive Director of Education Services

Nos 1 - 9	Head of Service
No 10	Head of Service Head Teacher Depute Head Teacher
No 11	Head of Service Head Teacher Acting Head Teacher Depute Head Teacher
No 12	Head of Service

Executive Director of Finance

Nos 1 -3	Director of Financial and Business Services Head of Corporate Finance
Nos 4 – 5	Director of Financial and Business Services Head of Corporate Finance
Nos 6 - 7	Director of Financial and Business Services Head of FS Governance and Change
No 8	Director of Financial and Business Services Head of Corporate Finance

Nos 9 - 11	Director of Financial and Business Services Director of Strathclyde Pension Fund
Nos 12-14	Director of Financial and Business Services Head of Corporate Finance
No 15	Director of Financial and Business Services Head of Service
No 16	Director of Financial and Business Services Head of Corporate Finance
Nos 17 – 19	Director of Financial and Business Services Head of Revenues and Benefits
No 20	Director of Financial and Business Services Head of Facilities Management City Chambers Manager
No 21	Director of Financial and Business Services
No 22	Director of Financial and Business Services Head of Audit and Inspection Senior Audit Manager
Nos 23 - 25	Director of Financial and Business Services Head of FS Governance and Change, up to £150,000

Executive Director of Neighbourhoods, Regeneration and Sustainability

No 1	Director of City Operations Director of City Development Divisional Directors City Development and City Operations Head of Roads Asset Management Head of Building Standards and Public Safety Head of Recycling, Streetscene and Waste Management Head of City Services, Parks and Major Events Head of Community Safety and Regulatory Services Group Manager (Design) Group Manager (Traffic and Road Safety) Group Manager (Roads Contracts, Assets and Lighting) Assistant Group Manager (Roads Contracts, Project Management and RCU)

	Group Manager (Environmental Health) Group Manager (Community Safety) Head of City Deal Head of Transport Planning and Delivery Group Manager (City Deal) Group Manager (Sustainable Transport) Group Manager (Trading Standards)
Nos 2 - 3	Director of City Operations Divisional Director Head of Roads Asset Management Group Manager (Roads Contracts, Assets & Lighting) Group Manager (Traffic and Road Safety)
No 4	Director of City Operations Divisional Director, Property, Housing and Special Projects Head of Roads Asset Management Group Manager (Design)
Nos 5 - 7	Director of City Operations Divisional Director Head of Roads Asset Management Group Manager (Traffic and Road Safety)
Nos 8 - 9	Director of City Operations Divisional Director Head of Roads Asset Management Group Manager (Design) Group Manager (Roads Contracts, Assets and Lighting) Group Manager (Roads Maintenance) Group Manager (Traffic and Road Safety) Head of Transport Planning and Delivery Group Manager (Sustainable Transport)

No 10	Director of City Operations Divisional Director Head of Roads Asset Management Group Manager (Design) Group Manager (Roads Contracts, Assets and Lighting) Group Manager (Roads Maintenance) Group Manager (Traffic and Road Safety) Assistant Group Manager (Contracts/Project Management/RCU) Assistant Group Manager (Parking Services) Assistant Group Manager (TRAFFCOM) Assistant Group Manager (Traffic and Road Safety) Head of Transport Planning and Delivery Group Manager (Sustainable Transport)
No 11	Director of City Operations Divisional Director Head of City Services, Parks and Major Events Group Manager (Greenspace, Biodiversity and Bereavement)
No 12 – 13	Director of City Operations Divisional Director Head of City Services, Parks and Major Events Neighbourhoods Services Manager Group Manager (Greenspace, Biodiversity and Bereavement)
Nos 14 - 15	See coded list below for Environmental Health, Trading Standards and other enforcement staff
Nos 16 - 26	Director of City Development Divisional Director, Property. Housing and Major Projects
Nos 27 - 38	Director of City Development Divisional Director, Property, Housing and Major Projects Head of Property Asset Management
No 39	Director of City Development
No 40	Director of City Development Divisional Director, Property, Housing and Major Projects Head of Housing

No 41	Director of City Development Divisional Director, Property, Housing and Major Projects Head of Property Asset Management
No 42	Director of City Development Divisional Director, Development and Sustainability Head of Planning Head of Building Standards and Public Safety
No 43	Director of City Development Divisional Director, Property, Housing and Major Projects
No 44	Director of City Development Divisional Director, Development and Sustainability Head of Planning Group Leader (Development Management) Team Manager (Development Management (Teams DM 1-5)
No 45	Director of City Development Divisional Director, Development and Sustainability Head of Planning Group Manager (Development Plan and City Design) Team Manager (City Development Plan) Divisional Director, Property, Housing and Major Projects Head of Consultancy Service Group Manager, (Design Consultancy)
Nos 46 – 50	Director of City Development Divisional Director, Development and Sustainability Head of Planning Divisional Director, Property, Housing and Major Projects Head of Housing Head of Building Standards and Public Safety Group Manager (Building Standards) Team Manager (Building Standards)
Nos 51 - 55	Director City Development Divisional Director, Property, Housing and Major Projects Head of Housing

Nos 56 - 57	Director of City Development Divisional Director, Development and Sustainability Head of Building Standards and Public Safety Group Manager (Building Standards) Team Manager (Building Standard)
No 58	Director of City Development Divisional Director, Development and Sustainability Head of Planning Head of Building Standards and Public Safety Group Manager Planning (Development Management) Planner (Development Management Team) Group Manager (Building Standards) Team Manager (Building Standard)
No 59	Director of City Development Divisional Director, Development and Sustainability Head of Building Standards and Public Safety Group Manager (Building Standards)
No 60	Director of City Development Divisional Director, Property, Housing and Major Projects Divisional Director, Development and Sustainability Head of Building Standards and Public Safety Head of Housing Group Manager (Building Standards) Team Manager (Building Standards) Group Manager (Housing) Team Manager (City Centre & Licensing) Environmental Health Officer Structural Engineer
No 61	Director of City Development Divisional Director, Property, Housing and Major Projects Divisional Director, Development and Sustainability Group Manager (Environmental) Assistant Group Manager (Geotechnical) Geotech Officer Technical Officer Head of Planning Head of City Deal Head of Transport Planning and Delivery Head of Consultancy Services

No 62	Director of City Development Divisional Director, Property, Housing and Major Projects Divisional Director, Development and Sustainability Head of Planning Group Manager (Environmental) Assistant Group Manager (Flood Risk Management) Head of City Deal Head of Transport Planning and Delivery Head of Consultancy Services
No 63	Director of City Development Divisional Director, Property, Housing and Major Projects Head of Property Asset Management Group Manager (Facilities Management)
No 64	Director of City Development Divisional Director, Development and Sustainability Head of Planning Group Leader Planning (Development Plan Group) Group Leader (Development Management) Team Manager (Transport Planning) Team Manager (Development Management Teams)
Nos 65 - 66	Director of City Development Divisional Director, Development and Sustainability Head of Planning Group Leader Planning (Development Plan Group) Group Leader (Development Management) Team Manager (Transport Planning) Team Manager (Development Management Teams DM 1-5) Outdoor Access Officer

01	Explosives Acts 1875
02	Burgh Police (Scotland) Acts 1892 and 1903
03	Performing Animals (Regulation) Act 1925
04	Children and Young Persons (Scotland) Act 1937
05	The Cancer Act 1939
06	Prevention of Damage by Pests Act 1949
07	Registered Designs Act 1949
08	Pet Animals Act 1951
09	Accommodation Agencies Act 1953
010	Caravan Sites and Control of Development Act 1960
011	Factories Act 1961
012	Offices, Shops and Railway Premises Act 1963
013	Animal Breeding Establishments Act 1963
014	Riding Establishments Acts 1964 and 1970
015	Agriculture (Miscellaneous Provisions) Act 1968
016	Medicines Act 1968
017	Sewerage (Scotland) Act 1968
018	Trade Descriptions Act 1968
019	Health Services and Public Health Act 1968
020	Development of Tourism Act 1969
021	Agriculture Act 1970
023	Poisons Act 1972
024	Fair Trading Act 1973
025	Hallmarking Act 1973
026	Breeding of Dogs Acts 1973 and 1991

027	Consumer Credit Act 1974 and 2006
028	Control of Pollution Act 1974
029	Health and Safety at Work Etc. Act 1974
030	Prices Acts 1974
031	Weights and Measures Acts 1976 and 1985
032	Energy Act 1976
033	Dangerous Wild Animals Act 1976
034	Refuse Disposal (Amenity) Act 1978
035	Estate Agents Act 1979
036	Water (Scotland) Act 1980
037	Animal Health Act 1981
038	Wildlife and Countryside Act 1981
039	Zoo Licensing Act 1981
040	Civic Government (Scotland) Act 1982
041	Telecommunications Act 1984
042	Roads (Scotland) Act 1984
043	Video Recordings Acts 1984 and 2010
044	Food and Environment Protection Act 1985
045	National Health Service Amendment Act 1986
046	Housing (Scotland) Act 1987
047	Consumer Protection Act 1987
048	Motor Cycle Noise Act 1987
049	Education Reform Act 1988
050	Environment and Safety Information Act 1988
051	City of Glasgow District Council Order Confirmation Act 1988
052	Copyright Designs and Patents Act 1988

053	Water Act 1989
054	The Pesticides (Fees and Enforcement) Act 1989
055	Courts and Legal Services Act 1990
056	Environmental Protection Act 1990
057	Food Safety Act 1990 and any Orders, Regulations or other instruments made thereunder or relative thereto or having effect by virtue of the European Communities Act 1972 and relating to food safety or animal feedstuff and any modification or re-enactment of the foregoing
058	Children and Young Persons (Protection From Tobacco) Act 1991
059	Motor Vehicles (Safety Equipment for Children) Act 1991
060	Dangerous Dogs Act 1991 (as amended)
061	Clean Air Act 1993
062	Noise and Statutory Nuisance Act 1993
063	Trade Marks Act 1994
064	Environment Act 1995
065	Olympic Symbol etc. (Protection) Act 1995
066	Trading Schemes Act 1996
067	Town and Country Planning (Scotland) Act 1997
068	Pesticides Act 1998
069	Financial Services and Markets Act 2000
070	Regulation of Investigatory Powers (Scotland) Act 2000
071	Regulation of Investigatory Powers Act 2000
072	Vehicle Crime Act 2001
073	Enterprise Act 2002
074	Copyright etc. and Trade Marks (Offences and Enforcement) Act 2002
075	Tobacco Advertising and Promotion Act 2002
076	Building (Scotland) Act 2003
077	Dog Fouling (Scotland) Act 2003

078	Fireworks Act 2003
079	The Road Traffic (Vehicle Emissions) (Fixed Penalty) (Scotland) Regulations 2003
080	The Antisocial Behaviour etc. (Scotland) Act 2004
081	Water Services etc. (Scotland) Act 2005
082	Smoking, Health and Social Care (Scotland) Act 2005
083	Licensing (Scotland) Act 2005
084	Companies Act 2006
085	Animal Health and Welfare (Scotland) Act 2006
086	Housing (Scotland) Act 2006
087	Violent Crime Reduction Act 2006
088	Consumers, Estate Agents and Redress Act 2007
089	Public Health (Scotland) Act 2008
090	Climate Change (Scotland) Act 2009
091	Tobacco and Primary Medical Services (Scotland) Act 2010
092	Control of Dogs (Scotland) Act 2010
093	Financial Services Act 2012
094	Intellectual Property Act 2014
095	Consumer Rights Act 2015
096	Food (Scotland) Act 2015
097	Psychoactive Substances Act 2016
098	Health (Tobacco, Nicotine etc and Care) (Scotland) Act 2016
099	Smoking Prohibition (Children in Motor Vehicles) (Scotland) Act 2016
100	European Union (Withdrawal) Act 2018
101	Private Security Industry Act 2001
102	European Union (Withdrawal Agreement) Act 2020
103	Coronavirus Act 2020

104	Tobacco Products Duty Act 1979
105	Fireworks and Pyrotechnic Articles (Scotland) Act 2022
106	Retained EU Law (Revocation and Reform) Act 2023

Associated Coded list of Officers

Executive Director Director Divisional Director Head of Community Safety and Regulatory Services	All codes from 01 to 106, except 031 and 104
Head of City Services, Parks and Major Events Head of Recycling, Streetscene and Waste Management Group Manager (Environmental Health)	All codes from 01 to 106, except 031, 101 and 104
Group Manager (Trading Standards)	All codes from 01 to 106 except 101
Assistant Manager (Business Regulation) Assistant Manager (Public Health) Team Leader (Environmental Health) Technical Officer (excluding Trading Standards and designated officers of Trading Standards Scotland) Environmental Health Officer Licensing Standards Officer Pest Control Supervisor Pest Control Operative Dog Warden Commercial Waste Enforcement Officer Technical and Enforcement Support Officer	All codes from 01 to 106, except 031, 070, 071, 101 and 104
Technical Officer (Trading Standards and designated officers of Trading Standards Scotland) Consumer Advice Officer Tobacco Control Officer	All codes from 01 to 106, except 031, 070, 071 and 101
Team Leader (Trading Standards) Trading Standards Officer	All codes from 001 to 106 except 070, 071 and 101
Taxi Enforcement Officer	040

Community Enforcement Officer Community Enforcement Supervisor Neighbourhood Improvement and Enforcement Officer	056 and 077
Health and Safety – Authorisation to enter premises with an Inspector	As required by Section 20(2)(c)(i) of the Health and Safety at Work Etc Act 1974
Authorised officers of East Dunbartonshire, East Renfrewshire, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire Councils	No 040 – Sections 5 and 11 of the 1982 Act in respect of taxis and private hire cars licensed by this authority

Chief Officer to the Integration Joint Board

No 1	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources
No 2	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources Head of Commissioning (contracts up to a value of £214,904 (incl. VAT)
No 3	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources, all up to £20,000 Assistant Chief Officer, Adult Services and North West Operations Assistant Chief Officer, Care Services Assistant Chief Officer, Children Services and North East Operations Assistant Chief Officer, Older People Services and South Operations Assistant Chief Officer, Primary Care and Early Intervention Assistant Chief Officer, Public Protection and Complex Needs Heads of Service all up to £5,000 Service Manager (or NHS equivalent post) Assessment Services Manager, all up to £2,500

No 4	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources, all up to £100,000 Assistant Chief Officer, Adult Services and North West Operations Assistant Chief Officer, Care Services Assistant Chief Officer, Children Services and North East Operations Assistant Chief Officer, Older People Services and South Operations Assistant Chief Officer, Primary Care and Early Intervention Assistant Chief Officer, Public Protection and Complex Needs, all up to £25,000 Head of Adult Services (Localities) Head of Children's Services Head of Older People and Primary Care (Localities), all up to £15,000 Service Manager Homelessness Services Planning and Commissioning Manager Assessment Services Manager Occupational Therapist Team Leader, all up to £10,000 Homeless Team Service/Operations Manager Service Manager (Alcohol and Drug Services), all up to £2,500 Assistant Service Manager Team Leader, all up to £5,000 Qualified Occupational Therapist and other staff authorised to order equipment from EquipU, up to £500 for adaptations and standard items of equipment provided by EquipU

No 5	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources (above £221,180 annual spend for the above officers) Assistant Chief Officer, Adult Services and North West Operations Assistant Chief Officer, Care Services Assistant Chief Officer, Children Services and North East Operations Assistant Chief Officer, Older People Services and South Operations Assistant Chief Officer, Primary Care and Early Intervention Assistant Chief Officer, Public Protection and Complex Needs (up to £221,180 annual spend for the above officers) Head of Service (up to £120,000 annual spend for the above officers) Service Manager Assessment Services Manager, up to £50,000 annual spend, including short-term purchases beyond 12 weeks Team Leader, up to £25,000 annual spend, including short-term purchases up to 12 weeks. In respect of Older People's Services authority to approve rates (a) above the Council approved rate for care home placements, including outside Scotland placements but excluding 24-hour supported living, is delegated to the Chief Officer: Finance and Resources and the Assistant Chief Officer, Older People's Services (South); (b) above the Council approved rate for 24-hour supported living is delegated to the Chief Officer, Finance and Resources and the Assistant Chief Officer, Older People's Services (South); and

	(c) at the Council approved rate in care homes (residential/nursing) within Scotland and in 24 hour supported living services within Glasgow, is delegated to Team Leaders and above
No 5(b)	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources Assistant Chief Officer, Children's Services and North East Operations Assistant Chief Officer, Adult Services and North West Operations Assistant Chief Officer, Public Protection and Complex Needs Head of Children's Services and Criminal Justice (Localities)
No 5(c)	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources (above £221,180 annual spend for the above officers) Assistant Chief Officer, Adult Services and North West Operations Assistant Chief Officer, Children Services and North Operations Assistant Chief Officer, Older Peoples and South Operations Assistant Chief Officer, Public Protection and Complex Needs (up to £221,180 annual spend for the above officers) Head of Adult Services (Localities) Head of Older People and Primary Care (up to £120,000 annual spend for the above officers, and outwith Scotland placements) Service Manager Individual budgets within RAS score; individual budgets outwith RAS score to a maximum of £40,000 annual spend; variations beyond 12 weeks; and outwith Glasgow placements (not outwith Scotland) Team Leader Variations to a maximum of 12 weeks

No 5(d)	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources (above £221,180 annual spend for the above officers) Assistant Chief Officer, Adult Services (North West Operations) Assistant Chief Officer, Children Services (North East Operations) Assistant Chief Officer, Older Peoples (South Operations) Assistant Chief Office, Public Protection and Complex Needs (up to £221,180 annual spend for the above officers) Head of Children's Services (up to £120,000 annual spend for the above officer) Service Managers Individual budget within RAS score; individual budgets outwith RAS score to a maximum of £25,000 annual spend; variations to a maximum of 12 weeks; and outwith Glasgow placements (not outwith Scotland)
No 6 (a)	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer: Finance and Resources, up to 20,000 Assistant Chief Officer, Adult Services & North West Operations Assistant Chief Officer, Children Services & North East Operations Assistant Chief Officer, Older Peoples & South Operations Assistant Chief Officer, Public Protection and Complex Needs (up to £20,000 annual spend for above officers) Head of Children's Services and Criminal Justice (Localities), up to £4,000 Service Manager, up to £2,500 for a single person or £3,000 for a single person with child Assistant Service Manager Team Leader, up to £300

No 6(b)	Chief Social Work Officer Deputy Chief Social Work Officer Chief Officer Finance & Resources Assistant Chief Officer, Adult Services (North West Operations) Assistant Chief Officer, Children Services (North East Operations) Assistant Chief Officer, Older People Services (South Operations) Assistant Chief Officer, Public Protection and Complex Needs (up to £20,000 annual spend for above officers) Head of Children's Services and Criminal Justice (Localities) Service Manager, up to £2,500 for a single person or £3,000 for a single person with child Assistant Service Manager Team Leader, up to £300
Nos 7 - 8	Chief Social Work Officer Deputy Chief Social Work Officer Assistant Chief Officer, Children's Services (North East) Assistant Chief Officer, Adult Services (North West) Assistant Chief Officer, Public Protection and Complex Needs Head of Children's Services

No 9 - 10	Chief Social Work Officer Deputy Chief Social Work Officer Assistant Chief Officer (Care Groups/Localities) Assistant Chief Officer, Public Protection and Complex Needs Head of Children's Services Service Manager, Children and Families Service Manager (Standby) Assistant Service Manager, Children and Families Team Leader (Glasgow and Partners Emergency Social Work Services)

Chief Social Work Officer

No 1	Deputy Chief Social Work Officer
Nos 2 - 3	Deputy Chief Social Work Officer Assistant Chief Officer Children's Services and North East Operations
Nos 4 - 5	Deputy Chief Social Work Officer

Chief Officer, Finance and Resources

No 1	Assistant Chief Officer, Finance Head of Finance
Nos 2 – 3	Assistant Chief Officer, Finance Head of Finance Finance Manager, up to £5,000

CITY ADMINISTRATION COMMITTEE'S MINUTES.

Hybrid meeting, 20th June 2024.

City Administration Committee.

Present: Susan Aitken (Chair), Alexander Belic (substitute for Annette Christie), Richard Bell, Philip Braat (substitute for Soryia Siddique), Jill Brown, Christina Cannon, Allan Casey, Chris Cunningham, John Daly (substitute for Thomas Kerr), Greg Hepburn, Ruairi Kelly, Frank McAveety, Elaine McDougall, Anne McTaggart (substitute for Kenny McLean), Angus Millar, Jon Molyneux, Robert Mooney (substitute for Saqib Ahmed), Cecilia O'Lone, Jill Pidgeon, George Redmond, Lana Reid-McConnell, and Martha Wardrop and James Hamilton and Lorraine Legrix.

Apologies: Saqib Ahmed, Annette Christie, Thomas Kerr, Kenny McLean and Soryia Siddique.

Attending: M Hughes (Clerk); S Millar, Chief Executive; M Booth, Executive Director of Finance; D Hutchison, Executive Director of Education Services; G Gillespie, Executive Director of Neighbourhoods, Regeneration and Sustainability; C Edgar, Director of Communication and Corporate Governance; M Millar, Director of Legal and Administration; and J Kerr, Interim Chief Officer, Glasgow City Health and Social Care Partnership.

Partner Commissioning Arrangements – Proposals approved etc.

1 Councillor Cannon, City Convener for Education and Early Years, presented a report regarding the proposed rate for funded providers within Early Learning and Childcare from April 2024, advising that

(1) the Scottish Government Child Guidance and National Standards sets out the principles and practice for funded early year providers seeking to enter or maintain partnership status with a local authority and across the city there were 124 funded providers and 51 registered childminders operating statutory Early Learning and Childcare services;

(2) the guidance for setting sustainable rates for the delivery of funded Early Learning and Childcare for 2024/25 had outlined, as detailed in the report, the criteria which Councils should follow in setting a sustainable rate;

(3) it was proposed that the commissioning rate of £6.46 per hour for each funded child aged 3-5 years and £7.65 for each funded eligible child aged 2 years would be payable from April 2024 for a period of 1-year, and that the rate setting would now move to April for each subsequent year, and that the uplift cost of the increase in the commissioning rate for 2024/25 would be met from the Early Learning and Childcare Revenue Budget;

(4) in addition to the rate per hour all funded children were also entitled to a free school meal each day as part of their statutory entitlement, which was payable daily over and above the hourly rate per child, and that the current daily rate for provision of that meal was £3 per child per day;

(5) an amount of £0.582 was also available as part of the Scottish Government funded Scottish Milk and Healthy Snack Scheme for each funded provider per child for the number of days attended;

(6) there was no proposal to change either the meal rate of £3 or the Scottish Government funded snack rate of £0.582 for 2024/25; and

(7) the financial impact of the cost uplift for 2024/25 was in the region of £2.337m.

After consideration, the committee approved

(a) an increase in the commissioning rate of £0.46 to £6.46 per child per hour from April 2024 for 3-5 year olds; and

(b) an increase in the commissioning rate of £0.54 to £7.65 per child per hour from April 2024 for eligible 2 year olds.

Review of MCR Pathways programme – Funding and option 4 approved, after division.

2 With reference to the minutes of the Council of 15th February 2024 (Print 7, page 2) approving a review of the delivery and funding of the MCR Pathways programme, Councillor Cannon, City Convener for Education and Early Years, presented a report on the outcome of the review, advising

(1) that the review proposed a revised operating model which involved MCR Pathways moving under the umbrella of Glasgow's Virtual School and the move ensured closer articulation with work to support care experienced children and young people;

(2) of engagement with staff and stakeholders;

(3) that a review of the role of MCR co-ordinators had been carried out and presented to the Service Redesign and Future Income Generation Political Oversight Group, who had been unable to agree which of the 4 options, as detailed in the report, was its preferred option, resulting in the Administration of the Council presenting option 4, as the preferred option;

(4) that option 4 combined a number of the previous options and had arisen following consultation with schools and would provide a baseline of 0.5fte (or less depending on need) Pathway Co-ordinator posts to all schools, which schools could increase further through their Pupil Equity Fund;

(5) that schools who were unable to fund extra would have their Pathways Co-ordinator shared between 2 schools, with some schools having a dual role Pathways Co-ordinator;

(6) that there would be continued engagement and review throughout the process and as the new model was implemented; and

(7) that funding of £311,300 for 2024/25 MCR Pathways would be met from the budget support fund and that building future years funding would be built into next year's budget.

Councillor Cannon, seconded by Councillor Aitken, moved that the committee

(a) approves

(i) the preferred option of delivery for MCR Pathways which was option 4, noting the need for further and meaningful engagement with MCR Pathways to consider practical implementation and believes further work ought to be done to ensure a comprehensive, integrated no-wrong-door approach to service provision for children in groups who are served by MCR Pathways and in the skills, employability and post-school transitions sphere;

(ii) funding of £311,300 for 2024/25 for MCR Pathways; and

(iii) building future years funding into next year's budget; and

(b) notes

(i) that MCR Pathways had expressed a desire to work closely with Councillors and officers of the Council in the immediate future to consider joint working to identify sources of additional external funding to resource additional staffing to support with the transformation process; and

(ii) an assurance from officers that they foresee no reduction in the number of children receiving one-to-one mentoring, and believes that this point specifically, and the new service delivery model in general, should be subject to regular monitoring and evaluation with reports to go to the Service Redesign and Future Income Generation Political Oversight Group.

Councillor Pidgeon, seconded by Councillor Redmond, moved as an amendment that the committee

(a) agrees

(i) that funding for MCR pathways continues for 2024/25; and

(ii) not to accept any of the 4 options of delivery for MCR Pathways; and

(b) approves funding of £311,300 for 2024/25 for MCR Pathways, with a view to a full-service review of all programmes running in the city and ensure that no child is receiving less support because of these changes.

On a vote being taken by calling the roll, 9 voted for the amendment and 13 for the motion, with 2 abstentions. The motion was accordingly declared to be carried.

Draft outturn for 2023/24 approved – Reference to Finance and Audit Scrutiny Committee.

3 Councillor Bell, Depute Leader of the Council, City Treasurer and Convener for Financial Inclusion, presented a report regarding the draft final outturn for 2023/24, advising

(1) that to conclude the monitoring process for 2023/24, a number of substantive accounting transactions would be required to allow the completion of the Council's annual accounts for the year by the statutory deadline of 30th June 2024;

(2) that the monitoring statements throughout the year had adjusted budgets in respect of additional monies received and additional committee approvals granted and overall there had been a cumulative net budget increase of £127.9m from the original budget;

(3) of significant budget changes since period 12, as detailed in the report;

(4) that given the profile of expenditure, service commitments would extend into 2024/25 and that this would be reflected as a reduction in the final budget for 2023/24, with £26.8m being carried forward to 2024/25 to meet the undernoted commitments:-

Service	*Total Value*	*Programme*
Chief Executive's Department	£21.3m	Financial Inclusion Communities Fund Employment Economic Development Glasgow 850
Education Services	£5.1m	Digital Counsellors Through Schools Summer Activities Children and Young People
Financial Services	£0.3m	Elections Act New Burdens CBS Operations for Financial Inclusion

Neighbourhoods, Regeneration and Sustainability	£0.1m	20/20 Connecting Nature

(5) that together with monies carried forward from previous years, the total earmarked reserves element contained within the General Fund would be £61.4m;

(6) of issues relating to Revenues, the General Fund, Glasgow City Integration Joint Board, related companies, the Investment Programme and financing costs, COVID-19 and the Budget Support Fund;

(7) of various substantive accounting adjustments directly related to the closure of the accounts, as detailed in the report; and

(8) that after taking into account the adjustments referred to above, the unearmarked general fund balance as at 31st March 2024 was projected to be £26.3m (1.3% of net expenditure), in line with the position as at 31st March 2023.

After consideration, the committee

(a) approved the various budget adjustments, the carry forwards and the substantive accounting adjustments for 2023/24, all as detailed in the report; and

(b) referred the report to the Finance and Audit Scrutiny Committee.

Establishment of Child Poverty Pathfinder and Whole Family Early Intervention Fund approved.

4 Councillor Bell, Depute Leader of the Council, City Treasurer and City Convener for Financial Inclusion, presented a report regarding an overview of the work undertaken to expand the Whole Family Wellbeing Fund (WFWF), advising

(1) of the aims of the £19.4m WFWF, an allocation of which the Council had accepted from the Scottish Government in March 2023 to transform the way that family support was delivered, and that the programme prioritised early intervention and prevention, and demanded a collaborative, multi-agency and multi-disciplinary approach to funding;

(2) of the foundation themes of the WFWF plan in Glasgow that had been developed following extensive consultation and co-design with public and third sector stakeholders;

(3) of the work undertaken to date on child poverty in Glasgow, which remained significantly higher than the Council's statutory target of less than 10% of children in relative poverty by 2030;

(4) of the alignment of policy and that a new post of Programme Director of Whole Family Wellbeing and Child Poverty had been created for a fixed term of 2 years as it was recognised that the significant programme of work, as detailed in the report, required additional leadership capacity to oversee development and implementation;

(5) of the work that had been undertaken to bring together appropriate funding allocations which had created the Whole Family Early Intervention Fund (WFEIF), which currently totalled £22.1m and could be used across the next 3 years, subject to further dialogue with the Scottish Government;

(6) of the agreed focus of the WFWF which would form the foundations for use of the WFEIF, as detailed in the report;

(7) that the Child Poverty Steering Group would provide the appropriate internal corporate governance as well as continuing to provide corporate and strategic direction to both the WFEIF and the Council's contribution to addressing child poverty;

(8) that a number of opportunities had emerged over the last year to invest in activities that align with the criteria for the WFEIF and a number of early awards, as detailed in an appendix to the report had been made using the existing Cost-of-Living Crisis Funding process; and

(9) of the next steps, as detailed in the report.

After consideration, the committee

(a) approved

(i) the creation of a Whole Family Early Intervention Fund to align the use of specific financial allocations; and

(ii) the governance arrangements for the Fund; and

(b) noted

(i) the update to the Whole Family Wellbeing Fund award;

(ii) the progress made to secure policy alignment in relation to child poverty within the Glasgow Community Planning Partnership's Local Outcome Improvement Plan 2024-34;

(iii) the allocations made to date from the Whole Family Early Intervention Fund and the impact secured; and

(iv) that progress reports would submitted to the appropriate Committee.

Councillors Ruairi Kelly and Anne McTaggart noted an interest in this item.

Establishment of Built Heritage Commission approved.

5 With reference to the minutes of the Economy, Housing, Transport and Regeneration City Policy Committee of 4th June 2024 (Print 2, page 49) when it was agreed to recommend the establishment of a Built Heritage Commission (BHC), Councillor Kelly, City Convener for Neighbourhood Services and Assets, presented a report regarding the matter, advising

(1) that in recognition of the importance to prosperity, health, education and civic pride, the Council's Strategic Plan 2022-27 identified its intention to establish a BHC for the city which would focus on finding solutions to the evolving and complex challenges facing the historic environment in Glasgow, celebrating success and examples of successful championing the heritage agenda in all its forms;

(2) that the BHC would complement the work established by the Council's Heritage Estate Assets plan, which focused on a portfolio of historic assets within Council ownership, addressing the legacy of vacant and neglected historic assets and identifying sustainable future uses and that it would also consider ways to spend some of the recently announced £1.7m fund to bring property back in to productive use;

(3) that it was proposed that the BHC be co-chaired by a member of the Administration alongside an independent co-chair and each of the Council's political groups would be represented and that officers from relevant departments, stakeholders and funders, local heritage charities and statutory bodies including Historic Environment Scotland and representatives from community/amenity groups would be represented to ensure that as far as possible membership would be inclusive and reflect Glasgow's demographic makeup and that it was anticipated that the Glasgow City Heritage Trust and the Glasgow Building Preservation Trust would be key partners on the BHC and would be involved in facilitating its work, including the appointment of the independent co-chair;

(4) of the proposed remit of the BHC, as detailed in the report; and

(5) of the next steps.

After consideration, the committee

(a) noted the report; and

(b) approved the establishment of a Built Heritage Commission, as detailed in the report.

Glasgow City Heritage Trust and Glasgow Building Preservation Trust – Funding approved – Declaration of interest.

6 Councillor Kelly, City Convener for Neighbourhood Services and Assets, presented a report regarding proposed funding for the Glasgow City Heritage Trust (GCHT) and the Glasgow Building Preservation Trust (GBPT) for the financial year 2024/25, advising

(1) that Neighbourhoods, Regeneration and Sustainability (NRS) provided direct funding to GCHT and GBPT, with these 2 heritage organisations aiming to preserve, enhance and celebrate the city's historic environment and that both organisations had been identified as key contributors to the proposed Built Heritage Commission;

(2) of the work of the GCHT which was an independent charity established in 2007 that delivered a city-wide grant programme to facilitate owners to restore the city's built heritage at risk and also provided a variety of outreach and heritage skills training programmes;

(3) of the work of the GBPT which as an independent award-winning independent charity established in 1982 with a remit to address market failure by redeveloping historic buildings no one else can and reaching out to communities often left behind by traditional heritage approaches;

(4) that NRS had provided £50,000 of core funding and £190,000 of grant funding to GCHT annually, which was in line with the Council's commitment to provide contributory funding to GCHT to augment Historic Environment Scotland's (HES) contribution of £857,950 of funding for 2024/25 and HES had confirmed support for a further 3 years from 2023-26 with a similar or enhanced contribution; and

(5) GBPT had received funding of £50,000 each year from NRS to support core running costs and project development.

After consideration, the committee approved £240,000 of funding for the Glasgow City Heritage Trust and £50,000 of funding for the Glasgow Building Preservation Trust for the financial year 2024/25.

In terms of Standing Order No 27, Councillor Cunningham declared an interest in this item of business and left the room during its consideration.

Possilpark People's Trust (Ward 16) – Construction of community hub – Award of grant approved.

7 With reference to the minutes of 3rd June 2021 (Print 2, page 92) approving a grant award of up to £1.4m from the Community Hubs Capital fund to Possilpark People's Trust for the construction of a new community hub, Councillor Kelly, City Convener for Neighbourhood Services and Assets, presented a report regarding the progress of the development of the community hub, advising

(1) that the Trust proposed to construct a new-build community hub on the sites of Possilpark Community Centre, 130 Demark Street (Ward 16) and the red blaes pitch at Ashfield Street and following the completion of the final design, the project was put out to tender;

(2) that the final tender costs had indicated that the project was not affordable within the envelope of funding secured and as a result the contract was unable to be awarded;

(3) that efforts were undertaken to reduce the overall cost of the project whilst trying to identify additional funding, however despite those efforts, the project remained undeliverable and it was then suggested that the project be developed and delivered within the available funding;

(4) that Possilpark People's Trust, along with its delivery partner Hubwest had developed a new proposal which was a refurbishment/repurposing option which they believed was deliverable within an affordability cap of £3,569,991; and

(5) of the total funding package for the project which totalled £3,592,445 and that as the other funders had already agreed to committing their funding to the new project, it would be contingent on the Council re-committing its £1.4m of funding despite the change of scope for the project.

After consideration, the committee

(a) noted the recent activity and context within which the project has continued to be developed; and

(b) agreed that the original grant funding of up to £1.4m to Possilpark People's Trust remained available for the new project scope.

Acceptance of Active Travel Behaviour Change Funding – Item withdrawn.

8 This item was withdrawn from the agenda.

Declaration of interest – Vacation of Chair.

9 In terms of Standing Order No 27, Councillor Aitken declared an interest in the remaining item of business, vacated the Chair which was taken by Councillor Bell, and left the room during its consideration.

Citizens' Theatre Redevelopment Project (Ward 8) – Additional funding approved, in principle.

10 With reference to the minutes of 7th March 2019 (Print 7, page 581) approving an additional £1m of grant funding to the Citizens' Theatre (Ward 8) towards its redevelopment project, in addition to the £5m already accounted for in the Council's capital planning, there was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding a proposed increase in the Council's funding contribution to support the successful delivery of the redevelopment of the Citizens' Theatre, advising that

(1) the Citizens' Theatre was a category B listed building owned by the Council and leased to the Citizens' Theatre Ltd and the redevelopment and restoration of the building would secure it as an essential theatrical, creative and cultural hub for the city and local communities;

(2) the Citizens' Theatre Ltd had secured funding in excess of £25m of external funding from multiple sources, however the COVID pandemic had had a significant negative impact on the project in terms of delay and cost and as a result the project wasa once again facing significant funding challenges;

(3) all of the funding resources had been contacted to seek additional funding to close the funding gap for the project and the National Lottery Heritage Fund had committed to increasing its funding contribution by £2.5m, however it had confirmed that it would not be in a position to provide any additional increase; and

(4) it was proposed that the Council increased its overall funding towards the project by £2m, subject to the condition that the other funders were also contributing additional capital and this additional grant funding would be met from the Common Good Fund.

After consideration, the committee

(a) noted the progress on the Citizens' Theatre Redevelopment Project and the level of external funding secured by the Citizens Theatre; and

(b) approved, in principle an additional £2m of grant funding, in addition to the £6m already accounted for in the Council's capital planning, subject to other funders also contributing additional capital.

CITY ADMINISTRATION COMMITTEE'S MINUTES.

Hybrid meeting, 8th August 2024.

City Administration Committee.

Present: Susan Aitken (Chair), Richard Bell, Philip Braat, Jill Brown, Christina Cannon, Allan Casey, Annette Christie, Chris Cunningham, Greg Hepburn, Ruairi Kelly, Frank McAveety, Elaine McDougall, Anne McTaggart (substitute for Kenny McLean), Angus Millar, Jon Molyneux, Cecilia O'Lone, Jill Pidgeon, George Redmond, Lana Reid-McConnell, Soryia Siddique and Martha Wardrop.

Apologies: Thomas Kerr and Kenny McLean.

Attending: M Hughes (Clerk); S Millar, Chief Executive; M Booth, Executive Director of Finance; D Hutchison, Executive Director of Education Services; G Gillespie, Executive Director of Neighbourhoods, Regeneration and Sustainability; C Edgar, Director of Communication and Corporate Governance; M Millar, Director of Legal and Administration; K Rush, Director of Regional Economic Growth; and J Kerr, Interim Chief Officer, Glasgow City Health and Social Care Partnership.

Budget monitoring reports noted and budget adjustments approved.

1 Councillor Bell, Depute Leader of the Council, City Treasurer and City Convener for Financial Inclusion, presented reports on the 2024/25 revenue budget and on the investment programme, both for the period from 1st April to 28th June 2024.

After consideration, the committee

(1) noted the reports and that they, together with detailed service reports, would be considered by the Finance and Audit Scrutiny Committee in due course; and

(2) approved the detailed budget adjustments relating to the revenue budget and the investment programme, as detailed in the reports.

Chidren's Social Care pay uplift 2024/25 - Update noted.

2 Councillor Cunningham, Convener for Health, Care & Caring and Older People, presented a report regarding the uplift for Children's Social Care pay for 2024/25, advising that

(1) COSLA Leaders on 26th April 2024 had confirmed an agreement of a minimum pay uplift of £12 per hour from April 2024 for all eligible Children's Social Care staff;

(2) to support the delivery of the increased minimum hourly rate of £12 per hour from April 2024 for all eligible Children's Social Care staff, Glasgow had received £3.097m of funding;

(3) it had been proposed that all Children's Social Care providers in Glasgow Purchased Services increased the uplift to 10.09%, which was an agreed percentage of the national weighting of full contract values, as detailed in the report which was in line with typical full workforce costs for eligible staff, however it excluded any providers under the Scotland Excel framework; and

(4) as committee approval could not be obtained within the required timescale and in view of the urgency, the Chief Executive had agreed a 10.9% uplift to an agreed percentage of full contract values, in line with typical full workforce costs, to providers of Children's Social Care within Glasgow Purchased Services and Direct Payments.

After consideration, the committee noted that

(a) the Chief Executive, under delegated authority, had agreed a 10.9% uplift to an agreed percentage of full contract values, as detailed in the report, in line with typical full workforce costs, to providers of Children's Social Care within Glasgow Purchased Services and Direct Payments; and

(b) this would be subject to providers confirming that they would pay staff at least £12 per hour with effect from 8th April 2024.

Changes to committee etc approved.

3 In terms of Standing Order No 4, as a matter of urgency, the committee approved with effect from 9th August 2024

(1) the appointment of Robert Mooney to the Wellbeing, Equalities, Communities, Culture and Engagement City Policy Committee in place of Thomas Rannachan; and

(2) in terms of section 1(4) (d) of the Scheme of Delegated Functions, the following change to the Council's representation on the undernoted outside body:-

Body	Appointment
Glasgow Community Planning Partnership Strategic Partnership	Remove Jill Pidgeon and appoint Sharon Greer

Royal Incorporation of Hutchesons' Hospital in the City of Glasgow	Remove Patricia Ferguson and appoint Imran Alam

CITY ADMINISTRATION COMMITTEE'S MINUTES.

Hybrid meeting, 22nd August 2024.

City Administration Committee.

Present: Susan Aitken (Chair), Saqib Ahmed, Richard Bell, Philip Braat, Jill Brown, Christina Cannon, John Carson (substitute for Jill Pidgeon), Allan Casey, Chris Cunningham, Greg Hepburn, Ann Jenkins (substitute for Cecilia O'Lone), Ruairi Kelly, Thomas Kerr, Frank McAveety, Elaine McDougall, Anne McTaggart (substitute for Annette Christie), Angus Millar, Jon Molyneux, Robert Mooney (substitute for Soryia Siddique), Keiran O'Neill (substitute for George Redmond), Linda Pike (substitute for Kenny McLean), Lana Reid-McConnell and Martha Wardrop and James Hamilton and Lorraine Legrix.

Apologies: Annette Christie, Kenny McLean, Cecilia O'Lone, Jill Pidgeon, George Redmond and Soryia Siddique.

Attending: M Hughes (Clerk); S Millar, Chief Executive; M Booth, Executive Director of Finance; D Hutchison, Executive Director of Education Services; G Gillespie, Executive Director of Neighbourhoods, Regeneration and Sustainability; C Edgar, Director of Communication and Corporate Governance; M Millar, Director of Legal and Administration; M Hogg (for the Interim Chief Officer, Glasgow City Health and Social Care Partnership); and K Duffy (for the Chief Executive, Glasgow Life).

Response to consultation on proposal to close Enhanced Vocation Inclusion Programme as a school and establish it as a service within Glasgow's Virtual School - Proposal approved.

1 With reference to the minutes of 21st March 2024 (Print 1, page 35) approving the carrying out of a public consultation on a proposal to close the Enhanced Vocation Inclusion Programme (EVIP) as a school and establish it as a service within Glasgow's Virtual School, Councillor Cannon, City Convener for Education and Early Years, presented a report regarding the matter, advising

(1) of the outcome of the consultation on the proposal and that of the 8 responses to the consultation, 5 were not in favour of the proposal and 3 were in favour of the proposal;

(2) of Education Scotland's report on the proposal;

(3) of the issues raised during the consultation and Education Services' responses; and

(4) that it was proposed that the proposal to close the EVIP be implemented immediately as the EVIP was already working within Glasgow's Virtual School.

After consideration, the committee approved the closure of the Enhanced Vocation Inclusion Programme as a school and establish it as a service within Glasgow's Virtual School.

Tackling Poverty Fund 2024/25 – Proposals approved.

2 With reference to the minutes of 21st March 2024 (Print 1, page 37) approving the proposed use of the Tackling Poverty Fund 2024/25, Councillor Bell, Depute Leader of the Council, City Treasurer and City Convener for Financial Inclusion, presented a report on the matter, advising

(1) of the initiatives for the use of the fund which had been updated to include the current operational status, as detailed in Appendix A to the report;

(2) that to support families where there was a child with a disability, it was proposed that £37,500 of funding be allocated to DIFFERabled which provided advice and support to families whose child might have an undiagnosed neuro divergent condition and that £37,500 of funding also be allocated to One Parent Families Scotland which offered support to address the immediate situation of crisis faced by lone parents whilst waiting for the outcome of benefit claims for a child with complex needs; and

(3) that within the Cost-of-Living Crisis process, the Chief Executive together with the Executive Director of Finance had delegated authority to deal with urgent applications and to ensure that families could be effectively supported as they prepared for their return to school and that they had granted £50,000 of funding to ApparelXchange (in partnership with Merry-Go-Round Glasgow) which provided free pre-loved clothing up to the value of £100 per child for families in need of assistance.

After consideration, the committee

(a) approved £37,500 of funding each to DIFFERabled and One Parent Families Scotland; and

(b) noted

(i) the updated programme of the projects funded from the Tackling Poverty Fund 2024/25, as detailed in Appendix A to the report; and

(ii) the allocation of £50,000 of funding to ApparelXchange from the Tackling Poverty Fund 2024/25.

Whole Family Early Intervention Fund – Funding approved.

3 With reference to the minutes of 20th June 2024 (page 79 hereof) approving the creation of a Whole Family Early Intervention Fund (WFEIF) to align the use of specific financial allocations, Councillor Bell, Depute Leader of the Council, City Treasurer and City Convener for Financial Inclusion, presented a report regarding an update on the use of the fund, advising that

(1) the WFEIF currently had a total of £22.1m of funds to be used across the next 3 years, subject to further dialogue with the Scottish Government;

(2) the Children Services Executive Group (CSEG) would ensure that broad proposals were in line with the Fund's principles and initiate the necessary process to reach recommendations for funding using the Council's Cost-of-Living Crisis' process which had been developed in partnership with Internal Audit;

(3) the CSEG had endorsed a proposal to shape a 12-month test of change that would inform the modernisation of the city offering and that investment in this work met the agreed criteria for funding from the WFEIF;

(4) 16 of the city's recognised financial inclusion providers had been invited to respond to the service specification and following an assessment process, it was proposed that GEMAP be awarded £360,000 of funding to deliver the test of change;

(5) funding for the Emotionally Based School Non Attendance service which supported children and young people unable to attend mainstream school had ended on 30th June 2024, however there was a requirement to extend this service whilst the exploration of longer term solutions was explored by CSEG; and

(6) 4 organisations had been invited to respond to the specification for the provision of an Emotionally Based School Non Attendance service, however only 1 response had been received and following assessment it had been identified as the preferred provider and the Chief Executive and the Executive Director of Finance under Delegated Authority had approved an award of £90,631 to Quarriers.

After consideration, the committee

(a) approved £360,000 of funding to GEMAP to deliver the test of change; and

(b) noted the allocation of £90,631 of funding to Quarriers for the provision of an Emotionally Based School Non Attendance service.

UK Shared Prosperity Fund – Amendment to capital funding awards approved.

4 With reference to the minutes of 17th August 2023 (Print 3, page 35) approving the award of £3.6m of funding from the UK Shared Prosperity Fund (UKSPF) for 6 projects, including a programme contingency, Councillor Aitken, Leader of the Council and City Convener for City and City Region Economy and Just Transition, presented a report regarding proposed amendments to the funding awards, advising

(1) of the progress of the 6 projects which had been allocated £3.6m of funding from the UKSPF;

(2) that during the due diligence and grant stage of the programme, it was apparent that the allocation of £250,000 of funding for the redevelopment of the Whitevale Baths project by the Glasgow Building Preservation Trust and Possibilities for Each and Every Kid would require to be withdrawn as they were unable to progress their project within the required timeframe of 31st March 2025; and

(3) that as a result of an unallocated contingency of £204,577 and the requirement to withdraw funding of the Whitevale Baths project, a total of £454,577 of funding from the UKSPF was now available and given the length of time to go through due diligence and the grant agreement phase of the process, it was proposed that these available funds be re-distributed to the projects, as detailed in the report.

After consideration, the committee

(a) noted the report; and

(b) approved amendments to the funding awards from the UK Shared Prosperity Fund, as detailed in the report.

Tackling vacant and derelict land noted – Vacant and Derelict Land Fund Programme 2024/25 approved – Acceptance of funding agreed - Delaration of interest.

5 Councillor Kelly, City Convener for Neighbourhood Services and Assets, presented a report regarding the main findings of the Scottish Vacant and Derelict Land Survey (SVDLS) 2023 return and on proposals for the use of vacant and derelict land (VDL) funding in 2024/25, advising

(1) that Glasgow consistently had the highest concentration of urban vacant and derelict land of any authority in Scotland and that the Council continued to work with the Scottish Government by utilising available funding for the purpose of bringing vacant and derelict land back into beneficial use in accordance with Council and Government objectives;

(2) of the main findings of the 2023 SVDLS, as detailed in the report;

(3) that Glasgow's SVDLS results for 2023 had demonstrated the successes that Glasgow had achieved over that year, whilst at the same time highlighting the scale of the problem still to be tackled;

(4) that, in February 2024, the Scottish Government had confirmed an allocation of £1,270,000 for 2024/25 from the VDL fund for Glasgow, however at this time, the Council was informed that the Clyde Gateway's Green Regeneration and Innovation District would require to be reduced in scale due to site ownership issues and with the agreement of the Scottish Government the unallocated grant had been allocated in the delivery plan for 2024/25, making a total allocation of £1,810,920;

(5) of the proposed projects for the 2024/25 programme, as detailed in an appendix to the report;

(6) that, in December 2020, the Scottish Government and the Scottish Land Commission had jointly announced a £50m VDL Investment Programme (VDLIP) over 5 years and this funding stream had been opened to local authorities to apply under a competitive bid system, as detailed in the report;

(7) of the progress on projects in the VDLIP, Rounds 1, 2 and 3 which had 4 projects being delivered over multiple years and as a result, the Council would be able to claim £3,296,507 of VDLIP in 2024/25 for those projects; and

(8) of the decision of the Scottish Government to pause VDLIP in 2024/25 due to financial challenges as set out in its budget and no new callout for funding in 2025/26 had been announced by the Scottish Government.

After consideration, the committee

(a) approved the Vacant and Derelict Land Fund Programme for 2024/25;

(b) accepted the Vacant and Derelict Land Fund grant offer of £1,270,000 for 2024/25; and

(c) noted

(i) the progress being made in tackling vacant and derelict land in the city; and

(ii) the progress being made through the Vacant and Derelict Land Investment Programme.

In terms of Standing Order No 27, Councillor Bell and Bailie Wardrop declared an interest in this item of business and left the meeting and took no part in the discussion or decision thereon.

Payment of Scottish recommended allowance for fostering to providers in purchased sector approved.

6 Councillor Cunningham, City Convener for Health, Care & Caring for Older People, presented a report regarding the payment of the Scottish recommended allowance (SRA) for fostering to providers in the purchased sector, advising

(1) that in August 2023, the Scottish Government had introduced the Scottish Recommended Allowance for foster and kinship carers and this was to introduce a standard allowance to achieve a greater degree of consistency and transparency in allowance payments and information;

(2) that carers who were paid directly by Glasgow Health and Social Care Partnership were in receipt of the SRA, however the issue of making payments to providers in the purchased sector had been unclear and had been discussed widely nationally and with COSLA and these discussions had now concluded that providers of purchased services should receive payment to enable them to pay the SRA;

(3) that it was proposed that payment be made to providers who were currently paying foster and kinship carers below the SRA rate, backdated to 1st April 2024 and providers would be required to provide evidence of current payment to carers and also evidence that payments had been changed to reflect the new SRA rates, backdated to carers from 1st April 2024;

(4) of the current SRA rates which did not include contracts through Excel Scotland, as these were being dealt with directly, with an implementation date of 1st July 2024; and

(5) that funding had been provided by the Scottish Government to make the payments however the cost of the uplift was unknown due to a need to engage with providers to understand what rates they currently paid, as some paid above the SRA rates.

After consideration, the committee

(a) approved the payment of the Scottish recommended allowance for fostering to providers in the purchased sector, as detailed in the report; and

(b) agreed that any payments be backdated to 1st April 2024.

Conflict in Gaza – Donation to Medical Aid for Palestine approved - Dissent.

7 With reference to the minutes of the Council of 28th March 2024 (Print 1, page 24) approving a motion in relation to the conflict in Gaza and requesting this committee to consider a financial donation to the UK based charity Medical Aid for Palestine, there was submitted a report by the Executive Director of Finance regarding a proposed donation to Medical Aid for Palestine, advising that

(1) although the Council was not authorised to provide direct relief to communities abroad, it was able to make donations to UK based charities and this committee on 10th March 2022 (Print 7, page 514) had approved a donation of £20,000 to the Disasters Emergencies Committee to fund its member charities' UK-based activities, in recognition of the considerable strain the crisis in Ukraine was placing on the resources of these charities; and

(2) it was proposed that a donation of the same value as that made to the Disasters Emergencies Committee, be made to Medical Aid for Palestine, a UK based charity which currently ran an emergency appeal to support the provision of medical supplies, emergency food and humanitarian aid in Gaza.

After consideration, the committee, Bailie Thomas Kerr dissenting, agreed that a donation of £20,000 be made to Medical Aid for Palestine to fund its activities, in recognition of the considerable additional strain placed on the resources of UK based charities by the conflict in Gaza.

Exclusion of public.

8 The committee, resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the remaining item of business as exempt information, as defined in paragraph 6 of Part 1 of Schedule 7A, was likely to be disclosed.

Centre of Contemporary Arts – Emergency loan approved.

9 There was submitted a report by the Executive Director of Finance regarding the provision of an emergency loan to the Centre of Contemporary Arts (CCA), advising that the CCA

(1) was a significant cultural asset that supported a wide range of creatives, and strengthened Glasgow's cultural profile through its dynamic, open-source approach to curation and was recognised as a leader in local, national and international best practice through its innovative, citizen-led creative programming approaches;

(2) operated from its building at Sauchiehall Street, which was owned by Creative Scotland, which was a building of significant heritage importance and was also home to numerous other cultural organisations that led culture sector innovation and early career support; and

(3) had requested an emergency loan from the Council, as detailed in the report.

After consideration, the committee approved an emergency loan to the Centre of Contemporary Arts.

ECONOMY, HOUSING, TRANSPORT AND REGENERATION CITY POLICY COMMITTEE'S MINUTES.

Hybrid meeting, 20th August 2024.

Economy, Housing, Transport and Regeneration City Policy Committee.

Present:	Martha Wardrop (Chair), Saqib Ahmed, Eva Bolander, Graham Campbell, Anthony Carroll, Allan Casey, Ann Jenkins, Paul Leinster (substitute for Sean Ferguson), Robert Mooney, Linda Pike, Soryia Siddique and Kieran Turner.
Also present:	Ruairi Kelly and Angus Millar.
Apologies:	Laura Doherty and Sean Ferguson
Attending:	A Wyber (Clerk); B Wilson (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); G Smith (for the Executive Director of Regional Economic Growth); and P Kane (for the Director of Communication and Corporate Governance).

Responses to questions noted etc.

1 There was submitted a list of responses to the questions raised by members at the meeting of this committee on 4th June 2024.

After consideration, the committee noted

(1) the responses; and

(2) that responses to any questions raised at this meeting would be submitted to the next meeting of this committee.

Proposed work programme approved.

2 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability detailing a list of planned reports for this committee's proposed work programme for the period from August to December 2024.

After consideration, the committee approved the work programme for August to December 2024.

Greater Easterhouse Strategic Development Framework (Wards 18, 20 and 21) - Progress noted.

3 With reference to the minutes of 14th November 2023 (Print 5, page 44) noting the intention to commence external consultation on the draft Greater Easterhouse Strategic Development Framework (SDF) (Wards 18, 20 and 21), there was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding the progress of the Greater Easterhouse SDF, advising

(1) that the Glasgow City Development Plan (CDP) had been adopted in March 2017 and provided the spatial strategy for development and regeneration across the city and sought to deliver 2 key aims, namely a healthy, high quality place and a compact city form that supported sustainable development;

(2) that the CDP was supported by 2 overarching policies, namely CDP1 – The Placemaking Principle and CDP2 – Sustainable Spatial Strategy and that 1 of the key elements of CDP2 was the identification of spatial priority areas across the city where additional guidance was required;

(3) that the draft Greater Easterhouse SDF

(a) had been published on the Council's consultation hub between 24th November 2023 and 5th February 2024 and 211 individual comments had been received from 102 respondents;

(b) that following the consultation, the comments received had been collated and had informed the production of the final draft, as detailed in the report; and

(c) set out the vision and key outcomes for the final draft Greater Easterhouse SDF, as detailed in the report; and

(4) of the next steps.

After consideration, the committee noted

(i) the report;

(ii) the final draft of the Greater Easterhouse Strategic Development Framework; and

(iii) the intention to seek approval of the Greater Easterhouse Strategic Development Framework from the City Administration Committee and to notify the Scottish Government, prior to its adoption as Supplementary Guidance to the City Development Plan.

Building Standards Annual Performance Report 2023/24 noted.

4 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding the Building Standards Annual Performance Report 2023/24

(1) advising that in Scotland all 32 local authorities operated and administered the building warrant function for their geographical;

(2) intimating that local authorities were required to submit quarterly performance reporting to Scottish Ministers and publish an annual performance report at the end of each financial year;

(3) detailing the Council's Building Standards annual performance report 2023/24 which had been submitted to the Scottish Government; and

(4) outlining the challenges within the service in terms of recruiting staff.

After consideration and having heard a presentation by Mr Raymond Barlow, Neighbourhoods, Regeneration and Sustainability, the committee noted

(a) the Building Standards Annual Performance Report 2023/24; and

(b) the challenges within the service in terms of staff recruitment locally and nationally and the efforts being made to improve the performance of the Council's Building Standards Service.

Glasgow City Centre Strategy (Ward 10) – City Centre Improvement Grant Fund pilot noted – Recommendation to City Administration Committee.

5 With reference to the minutes of the City Administration Committee of 21st March 2024 (Print 1, page 42) approving the final draft of the Glasgow City Centre Strategy (CCS) 2024-30 (Ward 10), there was submitted a report by Executive Director of Neighbourhoods, Regeneration and Sustainability, advising

(1) that the vision for the next period of the CCS had been developed around 3 guiding Pillars, namely Magnetic Experience, A Place to Live and Front Door to Innovation and within each Pillar were a series of Big Moves, which were the thematic priorities, as detailed in the report;

(2) that it was proposed that an Improvement Grant Fund be trialled as a pilot for 1 year to address 2 key issues, namely improving the look and feel of the city centre and finding productive uses for vacant property and that £400,000 of funding would be split evenly between the 2 application categories of Meanwhile Use and Minor Improvements;

(3) that information on the grant payment process and schedule would be made available to successful applicants as part of the award process, with

applications being awarded on a first-come-first-served basis, while funding remained available;

(4) an evaluation would be undertaken by the project team at the end of the pilot year, and the key findings would be reported to this committee on completion; and

(5) of the next steps.

After consideration, the committee

(a) noted

(i) the report and the intention to launch a City Centre Improvement Grant Fund pilot project for a year; and

(ii) that a progress report would be submitted to this committee at the end of the pilot year on the outcomes and next steps; and

(b) agreed to recommend to the City Administration Committee approval of a City Centre Improvement Grant Fund pilot, subject to consideration of the matters raised at this committee.

Glasgow Film Office - Progress noted – Instruction to officers.

6 There was submitted a report by the Director of Regional Economic Growth regarding the findings of engagement with elected members and local businesses regarding filming in the city and its impact, advising

(1) that the Film Charter (FC) for the City of Glasgow had been established in 1997 and outlined the Council's 5 commitments to film and television producers and had been designed to form the driving force of the marketing effort to promote Glasgow as an attractive film-friendly city;

(2) that the FC had been reviewed in 2012 and at the same time, the Code of Practice (CoP), an advisory document outlining minimum standards of good practice was created to guide larger productions shooting for 5 days or more in the city;

(3) that as part of a review of the FC and CoP, the Strategic Projects team within Economic Development had carried out both qualitative and quantitative exercises which consisted of workshops with elected members and a survey to capture the views from businesses impacted by filming, with the findings, as detailed in an Appendix to the report;

(4) that comparative work, with other cities was carried out, in relation to charging fees and currently Glasgow's charging fees are governed by the FC, as detailed in the report;

(5) that the data collated from the review provided a number of recommendations, as detailed in the report which could help improve and enhance the FC and CoP; and

(6) of the next steps.

After consideration, the committee

(a) noted the report and the success achieved by the city in the implementation of Council policy in support of film and television production; and

(b) instructed officers to arrange a workshop by the end of the year to discuss the next steps, particularly in relation to the permit system used in other cities for filming.

Councillor Campbell noted his interest in this matter.

EDUCATION, SKILLS AND EARLY YEARS CITY POLICY COMMITTEE'S MINUTES.

Hybrid meeting, 22nd August 2024.

Education, Skills and Early Years City Policy Committee.

Present: Graham Campbell (Chair), Blair Anderson, Declan Blench (substitute for Stephen Dornan), Zen Ghani, Fiona Higgins, Lilith Johnstone, Ruairi Kelly, Kevin Lalley (substitute for Imran Alam), Malcolm Mitchell, Jill Pidgeon and Catherine Vallis and Ms Leanne McGuire, Mr David McIlmoyne, Ms Alison McIntyre and Ms Karen Ross.

Also present: Christina Cannon.

Apologies: Imran Alam and Stephen Dornan.

Attending: C Jack (Clerk); D Hutchison, Executive Director of Education Services; and F Ross (for the Director of Communication and Corporate Governance).

Gaelic Medium Education 2024 – Update noted etc.

1 With reference to the minutes of 22nd April 2021 (Print 1, page 32) requesting further updates on Gaelic Medium Education (GME), there was submitted a report by the Executive Director of Education Services, advising of the

(1) Council's GME provision along with the number of pupils enrolled in each of the establishments and the current capacity;

(2) current staffing position and that probationers across both primary and secondary schools continued to be supported;

(3) recent developments for 3 GME establishments;

(4) the work being done to support the GME Learning Community, and of the objectives of the recently formed Foghlam-G group whose focus was on family learning for parents and carers of children in GME; and

(5) the future initiatives being considered to promote GME across the city.

After consideration, the committee noted the report and that further updates would be submitted to the Committee when appropriate.

Development activities related to equality – Update noted.

2 With reference to the minutes of 25th January 2024 (Print 6, page 45) noting the developments planned and activities in relation to the development of the equality agenda across Education Services, there was submitted a report by the Executive Director of Education Services providing an update on the activities in relation to supporting the development of the equalities work in relation to anti-racism and lesbian, gay, bisexual and transgender (LGBT) inclusive education, and the equalities work undertaken by PE, Physical Activity and School Sport (PEPASS) Team, advising of

(1) an update in relation to the BAME Principal Teacher programme;

(2) the collaborative approach between Education Services and Glasgow University in the Leading Anti-Racism Programme and the ongoing work between pupils and Glasgow Educational Psychology Service since October 2023 on its vision for anti-racist schools and to develop a culturally responsive curriculum within the framework of Curriculum for Excellence through the Glasgow's Slavery Past Project;

(3) the work being undertaken in the promotion of LGBT inclusive education;

(4) the Pride-Lite event held during June 2024;

(5) progress towards completion of Time for Inclusive Education stages 1 and 2;

(6) the targeted programmes developed by the PEPASS team to promote equalities in sport; and

(7) the next steps.

After consideration, and having heard from pupils from Drumchapel High School regarding the school's Anti Racism Club project and activities, the committee

(a) thanked the pupils for their informative presentation; and

(b) noted the developments planned and the activities in relation to the development of the equality agenda across Education Services.

Education Improvement Service 2023/24 – Highlights noted.

3 There was submitted a report by the Executive Director of Education Services regarding the Education Improvement Service (EdIS) highlights for 2023/24,

(1) advising

(a) of the background to the EdIS team, which consisted of officers who worked centrally in partnership with establishments, the wider Council

family and external stakeholders to support challenge and improvement;

(b) of the purpose, objectives and operating principles of the EdIS team, as well as the expected outcomes for all establishments, as detailed in the report; and

(c) that the EdIS team would continue to focus in the coming session on working to support collaboration and empowerment across the city, taking forward its aspirations for a world class learning city founded on nurture principles; and

(2) detailing, in an appendix to the report, a range of summarised EdIS highlights, matched to team objectives, which demonstrated the rich range of activity which the service collaborated on with schools and partners across the city.

After consideration, the committee noted the update and the Education Improvement Service's work to support ongoing improvement.

ENVIRONMENT AND LIVEABLE NEIGHBOURHOODS CITY POLICY COMMITTEE'S MINUTES.

Hybrid meeting, 27th August 2024.

Environment and Liveable Neighbourhoods City Policy Committee.

Present: Elaine McSporran (Chair), Abdul Bostani, Philip Braat (substitute for Paul Carey), Holly Bruce, Anthony Carroll, John Carson, Stephen Curran, Stephen Docherty, Allan Gow, Alex Kerr, Kevin Lalley, Paul McCabe and Franny Scally.

Also present: Ruairi Kelly and Angus Millar.

Apology: Paul Carey.

Attending: A Croall (Clerk); J O'Hagan (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and I Campsie (for the Director of Communication and Corporate Governance).

Committee work plan – June to December 2024 approved.

1 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability detailing a list of planned reports for the work plan for the period from June to December 2024.

After consideration, the committee approved the work plan.

Glasgow Violence Against Women Partnership – Update noted.

2 There was submitted and noted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an update on the work of the Glasgow Violence Against Women Partnership (GVAWP), advising

(1) that the production of the GVAWP city wide Glasgow Strategic Plan (GSP) remained in draft format and that the Scottish Government and COSLA had now produced a refresh of the Equally Safe Delivery Plan on 13th August 2024, which would accompany and align to the GSP, with the final draft being presented to committee in November 2024;

(2) of the current GVAMP activity and the range of work and projects that had been supported as a response to the pandemic and which had continued in recognition of the impact of the cost-of-living crisis on those experiencing violence against women;

(3) of updates on the WAIR Group (Women, Asylum Immigration & Refugees) working group, the Women, Destitutuion and No Recourse to Public Funds

project and the Glasgow Multi-agency Risk Assessment Conference (MARAC) Steering Group; and

(4) that Glasgow City Health and Social Care Partnership, Governance Board had requested a practice audit to be undertaken to consider if there would be means to reduce the volume of referrals safely and robustly to Glasgow MARAC.

Waste solutions for flatted properties – Update noted.

3 With reference to the minutes of 3rd October 2023 (Print 4, page 68) noting an update on the development of an Options Appraisal of collections from flatted properties and of proposals to provide bin hubs across the city, there was submitted and noted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability, advising

(1) of the progress to date of the bin hub pilots project and of the overview of the current service provision in Pollokshields, Haghill and Finnieston, as detailed in the report;

(2) of the introduction of a twin stream recycling service, the expansion of the range of materials collected for recycling and the re-introduction of a food waste collection service;

(3) of the issues encountered during the pilots and of the mitigating actions that would need to be taken into account with further rollouts, as detailed in the report;

(4) of the next steps, and that the Shieldhall depot had been identified as the first location to receive wider coverage of the bin hubs and the twin stream recycling service, and would include Govan, Cessnock, Craigton, Pollok and Cardonald;

(5) that the £7.2m funding over the next 3 years would allow the installation of approximately 1,200 bin hubs to the most challenging flatted properties across the city; and

(6) that the City Centre Strategy would seek to provide a wider range of living opportunities that would require further work to determine suitable bin provision for the city centre.

Annual Business Plan 2024/25 noted.

4 There was submitted and noted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding the Annual Business Plan (ABP) 2024/25 for Neighbourhoods, Regeneration and Sustainability, advising that

(1) Council on 27th October 2022 (Print 4, page 388) had approved the Council's Strategic Plan 2022-27 and Neighbourhoods, Regeneration and Sustainability would be instrumental in driving forward the challenge of fighting the climate emergency in a just transition to a net zero Glasgow; and

(2) the ABP provided an overview of the Service's priorities for 2024/25 and the resources available to deliver those priorities, as detailed in the report.

Council's Parking Services – Update noted.

5 With reference to the minutes of 21st November 2023 (Print 5, page 61) providing an update on the Council's Parking Services, there was submitted and noted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability providing a further update on the activities and progress of the Council's Parking Services, advising

(1) of an update on Parking Services' functions in relation to enforcement of parking, bus lane and Low Emission Zone violations which played a pivotal role to ensure the functionality of the city and alignment with the objectives outlined in the Transport Strategy framework;

(2) of the parking operations and notable achievements made by the Operations team to date this year, as detailed in the report;

(3) of progress on multiple projects, along with details of several projects that were ongoing or in planning stages, as detailed in the report; and

(4) that further updates of key parking services workstreams would continue to be reported to committee as appropriate.

NET ZERO AND CLIMATE PROGRESS MONITORING CITY POLICY COMMITTEE'S MINUTES.

Hybrid meeting, 13th August 2024.

Net Zero and Climate Progress Monitoring City Policy Committee.

Present: Lana Reid-McConnell (Chair), Blair Anderson, Alexander Belic, Declan Blench, Abdul Bostani, Chris Cunningham, Stephen Docherty, Malcolm Mitchell, Robert Mooney, Eva Murray and Keiran O'Neill.

Also present: Angus Millar.

Apology: Christina Cannon.

Attending: D Brand (Clerk); G Slater (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and L Richardson (for the Director of Communication and Corporate Governance).

Work plan August to December 2024 approved.

1 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability detailing a proposed work plan for this committee for the period from August to December 2024.

After consideration, the committee approved the work plan, as detailed in the report.

Glasgow's Community Renewable Energy Framework 2024 noted - Recommendation to City Administration Committee.

2 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding Glasgow's Community Renewable Energy Framework (CREF) 2024, advising

(1) that the CREF, as detailed in an appendix to the report, aimed to promote the generation of electricity from renewable sources by providing a framework by which communities could develop projects and identify a portfolio of suitable sites for such development;

(2) of the development of the CREF and its content, as detailed in the report;

(3) of the arrangements for the transfer of land for community renewables and the launch of the CREF site portfolio and opportuniy map, as detailed in the report; and

(4) of the next steps, including a proposed engagement event for communities in the autumn to launch the sites and framework.

After consideration and having heard a presentation by Emma Morton, Neighbourhoods, Regeneration and Sustainability, the committee

(a) noted the report and presentation; and

(b) agreed to recommend to the City Administration Committee approval of Glasgow's Community Renewable Energy Framework 2024**.**

Glasgow CO_2 emissions – Update noted etc.

3 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability providing an update on Glasgow's CO_2 emissions, advising

(1) that the Department for Energy Security and Net Zero (DESNZ), released data on energy consumption and carbon emissions for local authorities annually, 2 years in arrears;

(2) that each year, in addition to providing new data, the historic data available from DESNZ was updated due to recorded changes in the carbon intensity as a result of changes to the energy sources feeding into the grid, which was referred to as the carbon equivalent;

(3) of information on Glasgow's CO_2 emissions in 2022, with comparisons against both baseline and the previous year's emissions;

(4) of an analysis of the emissions data, as detailed in the report; and

(5) that the city in 2022 had reduced its emissions by 45.7% from its baseline of 2006 and by 6.6% from 2021 and that the city's emissions were lower than they were at pre-pandemic levels.

After consideration, the committee noted the report and that it would be updated annually.

Low Emission Zone – Annual Report 2023/24 noted.

4 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability providing an update on the Glasgow Low Emission Zone (LEZ) Annual Report 2023/24, advising

(1) that the Glasgow LEZ final scheme general enforcement began on 1st June 2023 and that within Section 29 of the Transport (Scotland) Act 2019 a local authority which operated a LEZ scheme during a financial year, must prepare and publish an annual report on the operation and effectiveness of the scheme and provide a copy of the report to the Scottish Parliament;

(2) of the required content of the LEZ Annual Report provided within Transport Scotland's document "Low Emission Zone Guidance";

(3) that, as the first LEZ to be enforced in Scotland, the quantity of penalty charge notices issued had been of significant public and media interest and updated figures were published on a monthly basis on the Council's LEZ website;

(4) of the LEZ income and expenditure and the next steps, as detailed in the report; and

(5) of the draft Glasgow Low Emission Zone Annual Report 2023/24 as detailed in an appendix to the report.

After consideration, the committee noted

(a) the report; and

(b) that the Glasgow Low Emission Zone Annual Report would be updated annually.

Housing retrofit – Update noted.

5 With reference to the minutes of 23rd May 2023 (Print 2, page 58) noting an update in relation to housing retrofit activities and programmes in Glasgow and the City Region, there was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability providing a further update, advising

(1) of the housing retrofit programmes and activities that were being delivered by Neighbourhoods, Regeneration and Sustainability (NRS) Housing and partners, as detailed in the report;

(2) that NRS Housing continued to engage extensively with public and private sector partners and key groups such as Glasgow Retrofit Advisory Group and Sustainability Glasgow: Heating and Housing Hub and that a housing retrofit research programme had been established, as detailed in appendices to the report;

(3) of the Scottish Government funded Heat and Energy Efficient Scotland: Area Based Schemes (ABS) and that NRS Housing had completed delivery of the ABS programme for 2023/24 on 30th June 2024;

(4) of the NRS private sector housing repair grant and retrofit and that NRS Housing continued to work with stakeholders, including the Scottish Government to find effective interventions to ensure that properties were in good repair prior to retrofit being considered;

(5) of an update on housing retrofit activities that had been progressed by the local authorities and partners within the Glasgow City Region and the engagement with local authorities to develop a Regional Retrofit

Strategy which would be submitted to the Glasgow City Region Cabinet before the end of 2024; and

(6) of the planned next steps until August 2025 that related to the delivery of housing retrofit activities and projects in Glasgow and the City Region.

After consideration, and having heard a presentation by Susan Hanlin, Neighbourhoods, Regeneration and Sustainability, the committee noted

(a) the update on housing retrofit programmes and activities that were being delivered by NRS Housing and partners including

(i) collaborating with partners to deliver pilot projects to gather evidence and test housing retrofit measures;

(ii) delivery of the city's Heat and Energy Efficient: Area Based Schemes programme; and

(iii) delivery of a Private Sector Housing Grant and Improving Condition and Energy Efficiency of pre-1919 tenements grant;

(b) the update from Glasgow City Region in relation to housing retrofit activities; and

(c) the planned next steps and outputs for housing retrofit during the next year.

Scottish Event Campus – Net zero energy plans noted etc.

6 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding the Scottish Event Campus (SEC) net zero energy plans, advising

(1) that the SEC had ambitious expansion and modernisation plans that would increase the economic benefit and employment with a Net Zero Energy Strategy that aimed for a net zero position by 2030 and that activity on the campus contributed an annual economic impact in the region of £470m and supported 6,000 jobs;

(2) of the pathway to net zero 2030, the existing performance improvements that were being undertaken and of the various technologies considered by the Net Zero Energy Strategy that could contribute to the SEC's net zero ambitions, as detailed in the report; and

(3) that the achievement of net zero would provide a competitive edge for the SEC that would attract a greater number of events to Glasgow and generate a significant increase in the economic contribution and

employment supported.

After consideration, and having heard a presentation by Billy McFadyen, Managing Director of Corporate Operations and Compliance, Scottish Event Campus, the committee noted

(a) the report; and

(b) that the Scottish Event Campus Net Zero energy plans would be updated annually.

CONTRACTS AND PROPERTY COMMITTEE'S MINUTES.

Hybrid meeting, 8th August 2024.

Contracts and Property Committee.

Present: Franny Scally (Chair), Ken Andrew, Philip Braat, Stephen Curran, Seonad Hoy, Dan Hutchison, Ruairi Kelly, Kevin Lalley, Elaine McSporran and Robert Mooney (substitute for James Scanlon).

Apologies: Kenny McLean and James Scanlon.

Attending: A Croall (Clerk); M Fitzpatrick (for the Director of Legal and Administration); D McEwan (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and P Kane (for the Director of Communication and Corporate Governance).

Response to question noted.

1 There was submitted and noted a report by the Director of Legal and Administration providing a response to a question raised at the meeting of this committee on 13th June 2024.

Transactions approved in terms of Scheme of Delegated Functions noted.

2 There was submitted and noted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability detailing those transactions approved, in terms of the Scheme of Delegated Functions, during the period from 1st April to 30th June 2024, as detailed in the appendices to the report.

Industrial unit at 42A Baird Street (Ward 10) – Off-market disposal approved, in principle – Instruction to Managing Director, City Property (Glasgow) LLP.

3 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding proposals for an off-market disposal of an industrial unit at 42A Baird Street (Ward 10), advising that

(1) the subject site, detailed in an appendix to the report, formed part of a larger building owned by Legal & General Property Partners (Industrial Fund) Limited, that had been acquired by the Council as part of the Sighthill Project via a compulsory purchase order to enable development of the Sighthill Bridge and Walkway that was now completed and that the industrial unit at 42A Baird Street was not required to go through the surplus process as it had never been operational; and

(2) City Property (Glasgow) LLP had been instructed by Neighbourhoods, Regeneration and Sustainability, Property and Consultancy Services to

progress with the disposal of the subject to Legal & General Property Partners (Industrial Fund) Limited, the adjoining owner of 42A Baird Street.

After consideration, the committee

(a) approved, in principle, the off-market disposal of the industrial unit at 42A Baird Street to Legal & General Property Partners (Industrial Fund) Limited;

(b) instructed the Managing Director, City Property (Glasgow) LLP to negotiate the terms and conditions of the disposal; and

(c) noted that appropriate authority would be sought for the approval of agreed terms and conditions.

Provision of statutory private sector housing repairs framework agreement – Award of contract approved.

4 There was submitted a report by the Director of Legal and Administration regarding tenders received for suppliers to be appointed for a new statutory private sector housing repairs framework agreement, advising

(1) that the Council's budget for statutory private sector housing repairs was between £2m to £3m per annum;

(2) that the Housing and Regeneration Services team within Neighbourhoods, Regeneration and Sustainability (NRS) was responsible for monitoring the condition of the private housing sector within the city and since 1980 the Council had undertaken a major repair programme of statutory repairs primarily to pre-1919 tenement properties;

(3) that the framework would be utilised by NRS, and the duration of the framework was 4 years from 26th August 2024 to 25th August 2028; and

(4) of the 21 suppliers who had expressed an interest in the tender opportunity, 7 had submitted a bid for Lot 1 and 7 for Lot 2, and following an evaluation it was recommended that the contract be awarded to the suppliers listed in Appendix A to the report.

After consideration, the committee

(a) approved the award of the contract at an estimated spend of £8m to £12m over the 4 years of the contract term to:-

(i) Lot 1 – Statutory Repairs to Privately Owned Properties (Minor Works) – Up to £499,999:-

Contract Building Services (Scotland) Ltd – SC343778;
Clark Contracts Ltd – SC088490;
Cairn Building Solutions Ltd – SC547774;

Go-Wright Ltd – SC384158; and
W H Kirkwood Ltd – SC014049; and

(ii) Lot 2 – Statutory Repairs to Privately Owned Properties (Major Works) - £500,000 and above:-

Cairn Building Solutions Ltd – SC547774;
Clark Contracts Ltd – SC088490;
Contract Building Services (Scotland) Ltd – SC343778; and
W H Kirkwood Ltd – SC014049.

Sustainable Procurement Strategy 2023-27 – Bi-annual performance update noted.

5 With reference to the minutes of the City Administration Committee of 23rd March 2023 (Print 1, page 38) approving the Sustainable Procurement Strategy 2023-27, there was submitted and noted a report by the Director of Legal and Administration regarding the bi-annual update of the delivery of the Strategy, advising

(1) that the Strategy had 6 key Strategic Procurement objectives and 29 actions, with more than 50% of the actions having a sustainable theme;

(2) of the Action Plan, as detailed in Appendix A to the report, showing all the deliverables, including the associated target dates until 2027; and

(3) of the 8 actions to be targeted for completion by December 2024 which supported the delivery of 5 of the 6 key Strategic Procurement objectives.

Supply, installation, management and maintenance of secure cycle storage units – Award of contract approved.

6 There was submitted a report by the Director of Legal and Administration regarding tenders received for the supply, installation, management and maintenance of secure cycle storage units, advising

(1) that the Council's budget for the supply, installation, management and maintenance of secure cycle storage units was £2.5m;

(2) that the contract would be utilised by Neighbourhood, Regeneration and Sustainability and the duration of the contract was 5 years with the option to extend for 2 periods of up to 12 months; and

(3) of the 10 suppliers who had expressed an interest in the tender opportunity, 3 had submitted a bid, and following an evaluation it was recommended that the contract be awarded to Cyclehoop Limited.

After consideration, the committee approved the award of the contract for the supply, installation, management and maintenance of secure cycle storage units to

Cyclehoop Limited, up to the budget value of £2.5m over the 7-year period, if the 2 extensions were implemented and would be met by the Neighbourhoods, Regeneration and Sustainablity capital budget.

Provision of taxis and private vehicle hire services framework – Award of contract approved.

7 There was submitted a report by the Director of Legal and Administration regarding tenders received for the provision of taxis and private vehcile hire services framework, advising

(1) that the Council's annual spend for the provision of taxis and private vehicle hire was £7,923,000;

(2) that the framework would be utilised by 10 external public sector organisations with an estimated annual spend of £577,000 and supported the Council's statutory obligation to ensure that its employees, service users which included vulnerable adults, children, young people including those with additional support for learning were transported safely and their personal data protected;

(3) that the contract would be utilised by the Council and 10 external public sector organisations and the period of the framework was 4 years starting from 2nd September 2024; and

(4) of the 12 suppliers who had accessed the tender, 5 had been taken forward to the award evaluation stage, and following an evaluation, it was recommended that the contract be awarded to the suppliers, as detailed in an appendix to the report.

After consideration, the committee approved the award of a framework for the provision of taxis and private vehicle hire services at an estimated annual award value of £10,106,500, to the following suppliers:-

(a) Lot 1 - Scheduled and Unscheduled Work commencing within Glasgow Boundary:-

Glasgow Taxis Ltd - SP2522RS;
Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Myle Connect Ltd - SC743936;

(b) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary – East Ayrshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Glasgow Taxis Ltd - SP2522RS;

(c) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary – North Ayrshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Glasgow Taxis Ltd - SP2522RS;

(d) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary – East Dunbartonshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116;
Glasgow Taxis Ltd - SP2522RS; and
Broomhill Transport Services Ltd - SC532482;

(e) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary - West Dunbartonshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Glasgow Taxis Ltd - SP2522RS;

(f) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary – Inverclyde:-

Glasgow Taxis Ltd - SP2522RS;

(g) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary - North Lanarkshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Glasgow Taxis Ltd - SP2522RS;

(h) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary - South Lanarkshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116;
Glasgow Taxis Ltd SP2522RS; and
Glasgow Private Hire T/A GlasGo Cabs - SC201189;

(i) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary – East Renfrewshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Glasgow Taxis Ltd - SP2522RS; and

(j) Lot 2 - Unscheduled Work commencing out with Glasgow Boundary – Renfrewshire:-

Central Cab Co. (Cumbernauld) Ltd - SC222116; and
Glasgow Taxis Ltd - SP2522RS.

CONTRACTS AND PROPERTY COMMITTEE'S MINUTES.

Glasgow, 29th August 2024.

Contracts and Property Committee.

Present: Franny Scally (Chair), Ken Andrew, Philip Braat, Stephen Curran, Sharon Greer (substitute for James Scanlon), Seonad Hoy, Dan Hutchison, Fyeza Ikhlaq, Ruari Kelly, Kevin Lalley, Paul Leinster (substitute for Kenny McLean), Elaine McSporran and Thomas Rannachan.

Apologies: Kenny McLean and James Scanlon.

Attending: C Jack (Clerk); D McEwan (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); G Stewart (for the Director of Legal and Administration); and P Kane (for the Director of Communication and Corporate Governance).

Responses to questions noted.

1 There was submitted and noted a joint report by the Director of Legal and Administration and Executive Director of Neighbourhoods, Regeneration and Sustainability providing responses to questions raised at the meeting of this committee on 8th August 2024.

Bellcraig Community Centre, 10 Gorstan Street (Ward 15) – Lease approved etc – Authority to Executive Director of Neighbourhoods, Regeneration and Sustainability.

2 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability seeking authority to grant a 25-year lease of Bellcraig Community Centre, 10 Gorstan Street (Ward 15) to Summerston Childcare Ltd through the People Make Glasgow Communities (PMGC) programme, advising

(1) that the subject site, as detailed in an appendix to the report, extended to 1,001 square metres and was a single-storey brick building opened in 1983 for use by the community;

(2) that the centre was owned by the Council and leased to Glasgow Life;

(3) of background information on Summerston Childcare Ltd and its objectives, as detailed in the report, and highlighting that it now wished to secure a long-term lease of the centre and proposed to expand its business in order to provide community resources and support for all;

(4) that the Summerston Childcare Ltd application had been assessed by the PMGC Project Working Group and Community Asset Working Group; and

(5) of the provisonally agreed terms of the contract.

After consideration, the committee

(a) approved the terms provisionally agreed for the off-market letting of Bellcraig Community Centre, 10 Gorstan Street to Summerston Childcare Ltd, through the People Make Glasgow Communities programme; and

(b) authorised the Executive Director of Neighbourhoods, Regeneration and Sustainability to approve a 25-year lease to Summerston Childcare Ltd, to cover the

(i) consenting of a sub-lease from Glasgow Life up to 31st March 2032;

(ii) granting of a lease beyond 31st March 2032, for the remainder of the 25-year term; and

(iii) inclusion of appropriate terms and conditions that

(A) maintained a high level of public and democratic scrutiny over the operation of the Council-owned facility;

(B) maintained close alignment with all relevant Council policies, including mechanisms for 'keeping pace' with future policy changes; and

(C) provided options for recourse should either of these things cease to be maintained or if any actions were taken by the leaseholder which the Council considered detrimental to its reputation or to the wider public interest.

Dalmarnock Legacy Hub, 301 Springfield Road (Ward 9) – Lease approved – Authority to Director of City Development.

3 With reference to the minutes of 14th March 2024 (Print 7, page 80) when the committee had

(1) approved the principle of an off-market lease negotiation of the office, theatre and former nursery space at Dalmarnock Legacy Hub, 301 Springfield Road (Ward 9) with Rockvilla CIC; and

(2) noted that the agreed terms and conditions would be reported back for approval or approved by the Executive Director of Neighbourhoods, Regeneration and Sustainability under delegated authority, as appropriate, depending on value,

there was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability seeking authority to conclude the lease of the office,

theatre and former nursery space at Dalmarnock Legacy Hub, 301 Springfield Road to Rockvilla CIC.

After consideration, the committee

(a) approved the lease of the office, theatre and former nursery space at Dalmarnock Legacy Hub, 301 Springfield Road to Rockvilla CIC on the terms and conditions contained within the report; and

(b) authorised the Director of City Development, in consultation with the Director of Legal and Administration, to conclude all other matters pertaining to the lease agreements.

Dalmarnock Legacy Hub, 301 Springfield Road (Ward 9) – Lease approved – Authority to Director of City Development.

3 With reference to the minutes of 14th March 2024 (Print 7, page 80) when the committee had

(1) approved the principle of an off-market lease negotiation of the office, theatre and former nursery space at Dalmarnock Legacy Hub, 301 Springfield Road (Ward 9) with Rockvilla CIC; and

(2) noted that the agreed terms and conditions would be reported back for approval or approved by the Executive Director of Neighbourhoods, Regeneration and Sustainability under delegated authority, as appropriate, depending on value,

there was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability seeking authority to conclude the lease of the office, theatre and former nursery space at Dalmarnock Legacy Hub, 301 Springfield Road to Rockvilla CIC.

After consideration, the committee

(a) approved the lease of the office, theatre and former nursery space at Dalmarnock Legacy Hub, 301 Springfield Road to Rockvilla CIC on the terms and conditions contained within the report; and

(b) authorised the Director of City Development, in consultation with the Director of Legal and Administration, to conclude all other matters pertaining to the lease agreements.

Games Village Phase 2 - Variation to development agreement approved etc – Authority to Director of City Development.

4 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability seeking approval for a variation of the development

agreement between the Council and City Legacy Limited in respect of the Games Village Phase 2 (A and B) to allow a bulk sale of 58 units to the Places for People, Thriving Investments, Mid-Market Rental (MMR) Fund and its nominees/subsidiaries for mid-market rent rather than private sale, advising

(1) of the background to the development agreement and ground lease between the Council and City Legacy Limited for the Games Village site, which had been entered into in 2010 following a competitive dialogue procurement process;

(2) of a subsequent variation to the provisions of the agreement in respect of the Phase 2 (A and B) or legacy site in 2019, as detailed in the report;

(3) that this committee on 27th April 2023 (Print 1, page 91) had approved the varying of the terms of the development agreement entered into in 2019 to allow for the re-phasing of the delivery of Phase 2 (A and B);

(4) that the terms of the amended development agreement had been agreed but not yet concluded and that City Legacy Limited had now made a request to vary the agreement following an approach by the Places for People, Thriving Investments, MMR Fund, as detailed in the report; and

(5) of the terms and conditions, as detailed in the report.

After consideration, the committee

(a) approved the Council varying the terms of the development agreement to allow the bulk sale of 58 units to the Places for People, Thriving Investments, MMR Fund and its nominees/subsidiaries; and

(b) authorised the Director of City Development, in consultation with the Director of Legal and Administration, to conclude all other matters pertaining to the variation of the development agreement and the subsequent unit sales, including all necessary legal agreements and side letters.

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 19th June 2024.

Licensing and Regulatory Committee.

Present: Sean Ferguson (Chair), Eunis Jassemi, Leòdhas Massie, Jill Pidgeon and Hanif Raja.

Apologies: Abdul Bostani and Alex Wilson.

Attending: G McDermid (Clerk); G McNaught (for the Director of Legal and Administration); and Inspector G Griffiths, Police Scotland.

Appointment of Chair.

1 The committee agreed to appoint Councillor Sean Ferguson to chair the meeting.

Civic Government (Scotland) Act 1982 – Requests to consider suspension or revocation of various licences dealt with.

2 There were submitted reports by the Director of Legal and Administration regarding the immediate suspension of various licences, in terms of paragraph 12 of Schedule 1 to the Civic Government (Scotland) Act 1982, advising

(1) of the circumstances leading to the immediate suspension of each licence; and

(2) that the committee was now requested to consider whether it was necessary or appropriate to suspend or revoke each licence, in terms of paragraph 11 of Schedule 1 to the Act.

After consideration, the committee dealt with the requests as follows:-

Licence holder and reference number	*Decision*
PRIVATE HIRE CAR DRIVER'S LICENCE	
Faryad Mohammed (PD32327)	Licence suspended for unexpired portion of its duration with immediate effect
TAXI DRIVER'S LICENCE	
Andrew Green (TD15873)	Licence suspended for unexpired portion of its duration with immediate effect

Ronald McNaughton (TD16847)	Agreed not to suspend or revoke licence

Applications for various types of licences dealt with.

3 There was submitted a report by the Director of Legal and Administration detailing 15 applications for various types of licences.

After consideration, the committee dealt with the applications as follows:-

Applicant and reference number	*Premises/stance*	*Duration*	*Decision*
PRIVATE HIRE CAR DRIVER'S LICENCE (NEW)			
Sardam Swara Abdullai (PD32215)	n/a	3 years	Continued for further information
Mehdi Mukhtar (PD32283)	n/a	3 years	Refused
PRIVATE HIRE CAR DRIVER'S LICENCE (RENEWAL)			
Kanishka Gharzai (PD32194)	n/a	3 years	Granted for a restricted period to 30th September 2024 and warning issued regarding applicant's future conduct and failure to comply with conditions of licence
Neil McCutcheon (PD32233)	n/a	3 years	Continued to allow applicant to be in attendance
Mukhtar Ihmid (PD32245)	n/a	3 years	Continued to allow applicant to be in attendance
Arzoo Abdullah (PD31013)	n/a	3 years	Granted, subject to applicant undergoing annual medical examinations
SHORT TERM LET LICENCE (SECONDARY LETTING) (NEW)			
Karolina Anna Jozwik (GL00368)	6/1, 110 Bell Street (Ward 9)	3 years	Granted

Hassan Sepehripour (GL00413)	2/5, 109 Bell Street (Ward 9)	3 years	Granted
Principal Dwellings Ltd (GL00474)	7/5, 110 Bell Street (Ward 9)	3 years	Granted
Principal Dwellings Ltd (GL00487)	Flat 4, 14 Parsonage Square (Ward 9)	3 years	Granted
Principal Dwellings Ltd (GL00504)	7/3, 12 High Street (Ward 9)	3 years	Granted
Principal Dwellings Ltd (GL00507)	4/8, 109 Bell Street (Ward 9)	3 years	Granted
Kaylabo Ltd (GL00543)	1/2, 80 London Road (Ward 9)	3 years	Granted
Jacqueline Martin (GL00548)	Flat 29, 174 Bell Street (Ward 9)	3 years	Granted

STREET TRADER'S LICENCE (NEW)

George Houston (ST01452)	Adjacent to entrance of Glasgow Green at McLennan Arch, 100 metres south of Greendyke Street (Ward 9)	Temporary from 12th to 14th July 2024	Granted, subject to conditions detailed in correspondence by Executive Director of Neighbourhoods, Regeneration and Sustainability

Exclusion of public.

4 The committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business as exempt information, as defined in paragraph 14 of Part 1 of Schedule 7A, was likely to be disclosed.

Application by Andrew Rodden (WC00197) for window cleaner's licence (New) refused.

5 There was submitted a report by the Director of Legal and Administration regarding an application by Andrew Rodden (WC00197) for a window cleaner's licence (New) for 3 years.

After consideration, the committee refused the application.

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 20th June 2024.

Licensing and Regulatory Committee.

Present: Sean Ferguson (Chair), Abdul Bostani, Leòdhas Massie and Hanif Raja.

Apologies: Eunis Jassemi, Jill Pidgeon and Alex Wilson.

Attending: G McDermid (Clerk); and K A Harkins (for the Director of Legal and Administration).

Appointment of Chair.

1 The committee agreed to appoint Councillor Sean Ferguson to chair the meeting.

Applications for private hire car licence dealt with.

2 There was submitted a report by the Director of Legal and Administration detailing 42 applications for a private hire car licence (New).

After consideration, the committee dealt with the applications as follows:-

Applicant and reference number	*Duration*	*Decision*
Muhammad Yasir (PV24498)	3 years	Refused
Kryzstof Koselarz (PV24502)	3 years	Refused
Sijad Raziq (PV24547)	3 years	Refused
Majidi Zaed (PV24606)	3 years	Refused
Ejaz Ahmed (PV24607)	3 years	Refused
Adam Abdalla (PV24608)	3 years	Refused
Almas Khan (PV24609)	3 years	Refused
Waheed Murad Sahi (PV24610)	Temporary for 6 weeks	Refused
Ishaq Ali (PV24611)	3 years	Refused

Anus Raza (PV24612)	3 years	Refused
Abdallah Ali Abdallah (PV24613)	3 years	Refused
Wolday Habtamu (PV24614)	3 years	Refused
Muhammad Shahbaz Khan (PV24615)	3 years	Refused
Shahid Pervaiz Abbasi (PV24616)	3 years	Refused
Talat Mehmoo (PV24627)	3 years	Refused
Mohammed Rashid Javid (PV24637)	3 years	Noted withdrawal of application
Shaista Naveed (PV24640)	3 years	Refused
Khalid Mahmood (PV24641)	3 years	Refused
Korede Adebisi (PV24642)	3 years	Refused
Mohammad Azod Azad (PV24643)	3 years	Refused
Dawit Tsigab (PV24644)	3 years	Refused
Omar Mohammed (PV24645)	3 years	Refused
Shabbir Ahmed (PV24654)	3 years	Refused
Jamal Aliyi (PV24660)	3 years	Refused
Shahid Mahmood (PV24661)	3 years	Refused
Abdulrahman Adam Khatir (PV24682)	3 years	Refused
Cherif Diallo (PV24683)	3 years	Refused
Hassan Masood (PV24690)	3 years	Refused
Medhanie Redae Tesfay (PV24691)	3 years	Refused
William Smith (PV24692)	3 years	Refused

Faizan Akbar (PV24693)	3 years	Refused
Ahmed Ishaq (PV24694)	3 years	Refused
Muhammad Daniyal (PV24695)	Temporary for 6 weeks	Refused
Monir Elgizoli (PV24696)	3 years	Refused
Abraham Amanuel Sium (PV24697)	3 years	Refused
J & W Services (PV24698)	3 years	Refused
Hamdi Babikir (PV24699)	3 years	Refused
Michal Kania (PV24700)	3 years	Refused
Dahia Ateem (PV24701)	3 years	Refused
Zafar Ali Shah (PV24702)	3 years	Refused
Hassanein Osman (PV24703)	3 years	Refused
Hagos Azaria (PV24704)	3 years	Refused

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 26th June 2024.

Licensing and Regulatory Committee.

Present: Alex Wilson (Chair), Abdul Bostani, Sean Ferguson, Eunis Jassemi and Leòdhas Massie.

Apologies: Jill Pidgeon and Hanif Raja.

Attending: G McDermid (Clerk); G McNaught (for the Director of Legal and Administration); D Anderson (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); Inspector G Griffiths, Police Scotland; and G Winters, Scottish Fire and Rescue Service.

Civic Government (Scotland) Act 1982 – Requests to consider suspension or revocation of various private hire car drivers' licences dealt with.

1 There were submitted reports by the Director of Legal and Administration regarding the immediate suspension of various private hire car drivers' licences, in terms of paragraph 12 of Schedule 1 to the Civic Government (Scotland) Act 1982, advising

(1) of the circumstances leading to the immediate suspension of each licence; and

(2) that the committee was now requested to consider whether it was necessary or appropriate to suspend or revoke each licence, in terms of paragraph 11 of Schedule 1 to the Act.

After consideration, the committee dealt with the requests as follows:-

Licence holder and reference number	*Decision*
Kamran Nawaz (PD29646)	Licence suspended for unexpired portion of its duration with immediate effect
Inam-Ul-Haq Raja (PD27868)	Noted withdrawal of item from agenda

Applications for various types of licences dealt with.

2 There was submitted a report by the Director of Legal and Administration detailing 11 applications for various types of licences.

After consideration, the committee dealt with the applications as follows:-

Applicant and reference number	*Premises*	*Duration*	*Decision*
HOUSE IN MULTIPLE OCCUPATION LICENCE (NEW)			
Camden Properties (HMO07081)	1257 London Road (Ward 9)	3 years	(1) Granted for a restricted period of 1 year, subject to conditions detailed in report by Executive Director of Neighbourhoods, Regeneration and Sustainability; and (2) Severe warning issued regarding applicant's future management of premises
HOUSE IN MULTIPLE OCCUPATION LICENCE (EXISTING)			
Benjamin Ward Napier (HMO06336)	0/1, 24 Dunearn Street (Ward 11)	3 years	Continued for further information
SHORT TERM LET LICENCE (HOME LETTING AND HOME SHARING) (NEW)			
Stepan Zatkulak (GL00772)	1 Dykemuir Quadrant (Ward 17)	3 years	Continued for further information
SHORT TERM LET LICENCE (SECONDARY LETTING) (NEW)			
Gary Coutts (GL00564)	2/2, 23 Hyndland Street (Ward 23)	3 years	Granted
Christopher Allen (GL00828)	7 Cowan Street (Ward 11)	3 years	Continued for further information
TAXI LICENCE (NEW)			
Kit Cabs (TV09330)	n/a	3 years	Continued at request of applicant
Kit Cabs (TV09331)	n/a	3 years	Continued at request of applicant
Denise Reid (TV09332)	n/a	3 years	Continued at request of applicant

Steven Campbell (TV09338)	n/a	3 years	Continued to allow applicant to be in attendance
Omer Ahmed (TV09339)	n/a	3 years	Continued to allow applicant to be in attendance
Brandon Taxi Service (TV09341)	n/a	3 years	Continued for vehicle inspection and production of documentation

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 7th August 2024.

Licensing and Regulatory Committee.

Present: Alex Wilson (Chair), Abdul Bostani, Sean Ferguson, Eunis Jassemi, Leòdhas Massie and Hanif Raja.

Apology: Jill Pidgeon.

Attending: G McDermid (Clerk); G McNaught (for the Director of Legal and Administration); and Constable D Elliot, Police Scotland.

Civic Government (Scotland) Act 1982 – Suspension of licences agreed.

1 There were submitted reports by the Director of Legal and Administration regarding the immediate suspension of various licences, in terms of paragraph 12 of Schedule 1 to the Civic Government (Scotland) Act 1982, advising

(1) of the circumstances leading to the immediate suspension of each licence; and

(2) that the committee was now requested to consider whether it was necessary or appropriate to suspend or revoke each licence, in terms of paragraph 11 of Schedule 1 to the Act.

After consideration, the committee agreed to suspend the undernoted licences for the unexpired portion of their duration with immediate effect:-

Licence holder and reference number

PRIVATE HIRE CAR DRIVER'S LICENCE

Usman Ghani (PD27843)

George Spencer (PD28067)

TAXI DRIVER'S LICENCE

Robert Wright (TD15476)

Applications for various types of licences dealt with.

2 There was submitted a report by the Director of Legal and Administration detailing 39 applications for various types of licences.

After consideration, the committee dealt with the applications as follows:-

Applicant and reference number	*Premises/stance*	*Duration*	*Decision*
LATE HOURS CATERING LICENCE (NEW)			
Warraich Catering Ltd (LHC00541)	162-164 Kilmarnock Road (Ward 6)	3 years	Continued to allow applicant to be in attendance
LATE HOURS CATERING LICENCE (RENEWAL)			
Quarry 99 Ltd (LHC00387)	99-101 Hope Street (Ward 10)	3 years	Granted
AG Restaurants Ltd (LHC00458)	12 Auchinlea Way (Ward 21)	3 years	Granted
PRIVATE HIRE CAR DRIVER'S LICENCE (NEW)			
Adam Ali Hussain (PD31843)	n/a	3 years	Granted
Katai Kasengele (PD31974)	n/a	3 years	Continued for further information
Sardam Swara Abdullai (PD32215)	n/a	3 years	Continued for further information
Tahir Ehsan (PD32216)	n/a	3 years	Continued for further information
Atta Ullah (PD32247)	n/a	3 years	Continued for further information
Teklay Yifter (PD32374)	n/a	3 years	Continued to allow applicant to be in attendance
PRIVATE HIRE CAR DRIVER'S LICENCE (RENEWAL)			
Neil McCutcheon (PD32233)	n/a	3 years	Refused
Mukhtar Ihmid (PD32245)	n/a	3 years	Noted withdrawal of item from agenda

Imran Abbasi (PD32257)	n/a	3 years	Granted for restricted period of 1 year and warning issued regarding applicant's future conduct

SECOND HAND DEALER'S LICENCE (NEW)

HB Autos Ltd (SHD00524)	37 Stromness Street (Ward 6)	3 years	Granted

SHORT TERM LET LICENCE (HOME LETTING) (NEW)

Christopher Griffin (GL00310)	1/2, 64 Cecil Street (Ward 11)	3 years	Granted
Reza Najafian (GL01144)	15 Fitzroy Place (Ward 10)	3 years	Granted

SHORT TERM LET LICENCE (HOME SHARING) (NEW)

Ian West (GL00245)	1/2, 25 Roebank Street (Ward 22)	3 years	Granted
Scott Myles (GL01145)	3/1, 5 Whitehill Gardens (Ward 22)	3 years	Granted

SHORT TERM LET LICENCE (SECONDARY LETTING) (NEW)

Jane Third (GL00318)	Flat 9, 22-24 Woodlands Terrace (Ward 11)	3 years	Granted
Clare Ross (GL00399)	2/1, 13 Lawrence Street (Ward 23)	3 years	Continued for further information
Principal Dwellings (GL00562)	0/1, 3 Albion Gate (Ward 10)	3 years	Granted
Principal Apartments Ltd (GL00485)	3/2, 12 High Street (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00614)	5/2, 24 High Street (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00632)	3/1, 24 High Street (Ward 9)	3 years	Granted

Principal Apartments Ltd (GL00635)	5/1, 27 Watson Street (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00657)	6/2, 24 High Street (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00658)	4/1, 24 High Street (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00659)	5/1, 24 High Street (Ward 9)	3 years	Granted
Christopher Allen (GL00828)	7 Cowan Street (Ward 11)	3 years	Granted

STREET TRADER'S LICENCE (NEW)

Colin Rush (ST01424)	Mobile	3 years	Granted with dispensation from condition 15
Gary Ruddy (ST01427)	Mobile	3 years	Granted with dispensation from condition 15
David Nichol (ST01431)	Mobile	3 years	Granted with dispensation from condition 15
Richard Footit (ST01433)	Mobile	3 years	Granted with dispensation from condition 15

TAXI LICENCE (NEW)

Kit Cabs (TV09330)	n/a	3 years	Noted withdrawal of application
Kit Cabs (TV09331)	n/a	3 years	Noted withdrawal of application
Denise Reid (TV09332)	n/a	3 years	Refused
Steven Campbell (TV09338)	n/a	3 years	Refused
Omer Ahmed (TV09339)	n/a	3 years	Refused

Brandon Taxi Service (TV09341)	n/a	3 years	Noted withdrawal of item from agenda
David Shaw (TV09333)	n/a	3 years	Noted withdrawal of item from agenda

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 8th August 2024.

Licensing and Regulatory Committee.

Present: Sean Ferguson (Chair), Abdul Bostani and Leòdhas Massie.

Apologies: Eunis Jassemi, Jill Pidgeon, Hanif Raja and Alex Wilson.

Attending: G McDermid (Clerk); and K A Harkins (for the Director of Legal and Administration).

Applications for private hire car licence refused.

1 There was submitted a report by the Director of Legal and Administration detailing 25 applications for a private hire car licence (New) for 3 years.

After consideration, the committee refused the undernoted applications:-

Applicant and reference number

Viorel Grosu Ltd (PV24761)

Viorel Grosu Ltd (PV24762)

Abdelwhab Ibrahim Bahar (PV24763)

Muhammad Khalid (PV24764)

Karim Yekken (PV24765)

Yohana Teclehaimanot (PV24768)

Bright Kino Odiase (PV24769)

Zafar Iqbal (PV24770)

Serbast Hassan (PV24771)

Naji Zuber Idris (PV24772)

Farhad Sadeghi (PV25246)

Chief Vehicle Rentals Ltd (PV24773)

Zainalabiden Hussain (PV24774)

Babaker Abdullah Adam (PV24800)

Abdu Mohamadeen Jido (PV24801)

Idowu Olatunbosun Adakomola (PV24802)

Mohammad Al Rifai (PV24803)

Mohammed Adam (PV24804)

Daniel Tewelde (PV24805)

Fazal Saeed (PV24806)

Zabihullah Doost Mohammad (PV24807)

MD Shohag Miah (PV24808)

Kulwant Singh (PV25247)

Ali Issa Ibrahim (PV25248)

Abdlelaziz Ahmed (PV25440)

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 14th August 2024.

Licensing and Regulatory Committee.

Present: Jill Pidgeon (Chair), Abdul Bostani and Eunis Jassemi.

Apologies: Sean Ferguson, Leòdhas Massie, Hanif Raja and Alex Wilson.

Attending: G McDermid (Clerk); G McNaught (for the Director of Legal and Administration); and S Dickson (for the Executive Director of Neighbourhoods, Regeneration and Sustainability).

Appointment of Chair.

1 The committee agreed to appoint Councillor Jill Pidgeon to chair the meeting.

Civic Government (Scotland) Act 1982 – Taxi fare scales review for period from September 2022 to February 2024 agreed etc - Instruction to Director of Legal and Administration.

2 With reference to the minutes of 12th June 2024 (Print 2, page 111) when the committee had

(1) agreed to propose an increase of 9.72% to the current taxi fare scales; and

(2) instructed the Director of Legal and Administration to give notice of that intention, in terms of Section 17 of the Civic Government (Scotland) Act 1982,

there was submitted a report by the Director of Legal and Administration regarding the response to the public notification of the proposed taxi fare scales, advising

(a) of the proposed taxi fare scales, as detailed in an appendix to the report;

(b) that the public notice of the proposal had been published in the Glasgow Times newspaper on 18th June 2024 and had resulted in no representations being received by this authority within the relevant period;

(c) that operators of taxi licences who had requested to be notified of proposals regarding reviews of the taxi fare scales had also been e-mailed on 17th June 2024 to advise them of the proposed taxi fare scales and of the process and period for submitting representations;

(d) that once the taxi fare scales had been fixed, in terms of section 18 of the Act, any person who operated a taxi in the city could lodge an appeal with the Traffic Commissioner for the Scottish Traffic Area against this committee’s decision in relation to the taxi fare scales review; and

(e) that in the event that an appeal was lodged, the committee's decision regarding the new taxi fare scales would be suspended until such time as the appeal was dismissed, determined or abandoned.

After consideration, the committee

(i) agreed that there should be an increase of 9.72% to the current taxi fare scales and to fix the taxi fare scales for the city as follows:-

Maximum fare for a distance not exceeding 889 yards or for time not exceeding 2 minutes 47 seconds (or a combination of parts of such distance and such time) £4.40

For each additional 179 yards or 38 seconds 30p

Fares for waiting:- For each completed period of 38 seconds 30p

Fares by time:-
Fares by time must be the subject of special agreement with the hirer. These fares shall apply during the week and on Sundays.

When a taxi has been requested to attend at any place to uplift a hirer, the taxi meter may be set to the "hired" position prior to reaching that place provided that the fare showing on the meter does not exceed £4.40 at the time the taxi arrives at the place.

Soiling charge (only being appropriate in relation to an anti-social act) £46.00

Extras:-

An additional charge of £1.50 shall be payable on all hires commenced after 21.00 hours, and before 06.00 hours, except as below.

An additional charge of £2.70 shall be payable on all hires commenced after 21.00 hours on 24th December and 06.00 hours on 27th December, and between 21.00 hours on 31st December and 06.00 hours on 3rd January.

For night time surcharge, the measurement of time period commences at 21.00 hours precisely, and ends at 05.59 hours and 59 seconds;

(ii) instructed the Director of Legal and Administration to give notice of the decision in terms of section 17(4D) of the Act; and

(iii) noted the effect of any appeal to the Traffic Commissioner for the Scottish Traffic Area against the decision made in terms of section 18 of the Act.

Civic Government (Scotland) Act 1982 – Taxi driver's licence and private hire car driver's licence - Amendment to standard conditions approved etc.

3 There was submitted a report by the Director of Legal and Administration regarding a review of the standard conditions attached to a taxi driver's licence and private hire car driver's licence, advising

(1) that the terms of the current conditions attached to both licences, as detailed in appendices 1 and 3 to the report, had not been reviewed by this authority for a period of approximately 10 years;

(2) that although there was no statutory requirement to review the said conditions, it was considered good practice to do so to ensure that the conditions remained appropriate;

(3) of the review process by the Council's Licensing Section, as detailed in the report, which included the establishment of a Taxi Driver Conditions Working Group and a Private Hire Car Driver Conditions Working Group;

(4) of proposed revised standard conditions to be attached to both licences following the said review, as detailed in appendices 2 and 4 to the report, and of a summary of the main changes; and

(5) that if members approved the revised conditions, consideration should be given to an appropriate implementation date for their introduction for applications for the grant and renewal of each type of licence.

After consideration, the committee

(a) approved the revised standard conditions to be attached to a taxi driver's licence on grant and renewal, as detailed in appendix 2 to the report;

(b) approved the revised standard conditions to be attached to a private hire car driver's licence on grant and renewal, as detailed in appendix 4 to the report; and

(c) agreed that the revised standard conditions would be introduced for those licences granted from 1st October 2024.

Civic Government (Scotland) Act 1982 – Risk-based inspection programme for taxis and private hire cars – Amendment to implementation date agreed.

4 With reference to the minutes of 28th February 2024 (Print 7, page 93) agreeing to an amended risk-based inspection programme for taxis to be introduced from 1st January 2025 to align it with the amended inspection regime for private hire cars, there was submitted a report by the Director of Legal and Administration regarding a request to amend the implementation date for the inspection programme for taxis and separately private hire cars from 1st January 2025 to 1st January 2026, advising

(1) of the development of a new licensing system by end September 2025, with work to commence around September/October 2024;

(2) that the new system would include a programme for scheduling inspections; and

(3) that given the development of the replacement licensing system, it was proposed to amend the implementation date to allow a period of time for the new system to be embedded.

After consideration, the committee agreed to amend the implementation date for the inspection programme for taxis and separately private hire cars to 1st January 2026.

Civic Government (Scotland) Act 1982 – Public entertainment licence - Amendment to application fees for premises offering massage facilities for up to 10 persons agreed – Instruction to Director of Legal and Administration.

5 There was submitted a report by the Director of Legal and Administration regarding a proposed amendment to the application fees for a public entertainment licence for premises offering massage facilities for up to 10 persons, advising

(1) that in terms of the Civic Government (Scotland) Act 1982, a public entertainment licence was required for the use of premises as a place of public entertainment, with certain exemptions from the requirement detailed in section 41(2) of the Act;

(2) that under section 9 of the Act, a licensing authority could resolve by way of resolution, to licence certain activities under this type of licence;

(3) of background information on this authority's current resolution on public entertainment, which detailed types of entertainment or premises that required to be licensed, as detailed in the appendix to the report;

(4) of a review by the Council's Licensing Section regarding the current application fees charged by this authority in relation to premises offering massage facilities, which currently fell into the category "A commercial operation where the capacity of the venue is up to 5000 persons", as detailed in the report; and

(5) that following the review, it was proposed that the application fees for premises offering massage facilities for a capacity of up to 10 persons be amended to be commensurate with the fees charged for premises offering sunbeds (tanning salons), as detailed in the report, where such premises tended to be of a similar size in terms of capacity and that a similar consultation process was undertaken in relation to the processing of applications.

After consideration, the committee

(a) agreed to amend the application fees for a public entertainment licence for premises offering massage facilities for up to 10 persons as follows, subject to any future agreed increases in fees and charges:-

Type of application	*Duration*	*Fee*
Grant	Temporary	£147
Grant and Renewal	3 years`	£353; and

(b) instructed the Director of Legal and Administration to undertake a review of all application fees charged in relation to a public entertainment licence.

Flat 2/2, 27 Mavisbank Gardens (Ward 5) - Application by CG & GH Properties Ltd (GL01151) for short term let licence (Secondary letting) (New) granted.

6 There was submitted a report by the Director of Legal and Administration regarding an application by CG & GH Properties Ltd (GL01151) for a short term let licence (Secondary letting) (New) for 3 years for premises at flat 2/2, 27 Mavisbank Gardens (Ward 5).

After consideration, the committee granted the application.

Complaints against various licence holders dealt with.

7 There was submitted a report by the Director of Legal and Administration detailing 22 complaints against various licence holders.

After consideration, the committee dealt with the complaints as follows:-

Licence holder and reference number	*Decision*
PRIVATE HIRE CAR LICENCE	
Hafiz Adam (PV22192)	Licence suspended for 4 weeks with immediate effect
Mohammed Malik (PV22237)	Continued to allow licence holder to be in attendance
Slawomir Kwiecien (PV22282)	Continued to allow licence holder to be in attendance
Rashid Rostami (PV22454)	Continued to allow licence holder to be in attendance

Ram Randip Singh (PV22513)	Licence suspended for 12 weeks with immediate effect
Richard Cabrey (PV22533)	Continued to allow licence holder to be in attendance
Bernard Feughouo Ouambo (PV22518)	No action
William Flynn (PV23263)	No action
SSRG 42 (PV23830)	Noted item withdrawn from agenda
SSRG Ltd 50 (PV23990)	Noted item withdrawn from agenda

PRIVATE HIRE DRIVER'S CAR LICENCE

Saad Amjad (PD31006)	Continued to allow a representative from Police Scotland to be in attendance

TAXI LICENCE

Compton Cabs (TV08653)	Noted item withdrawn from agenda
Carmunnock Taxis (TV08725)	No action
Acorn (TV08765)	Continued to allow licence holder to be in attendance
Dicksons Taxi Service (TV08770)	Continued to allow licence holder to be in attendance
Garrowhill Taxi Service (TV08786)	Continued to allow licence holder to be in attendance
Jacmay Taxis (TV08796)	Licence suspended for 4 weeks with immediate effect
Groveburn Taxis (TV09105)	Continued to allow licence holder to be in attendance
Polwood Taxi Service (TV09110)	Continued to allow licence holder to be in attendance
J + J Taxis (TV09148)	Continued at request of licence holder
ASM Taxi Service (TV09171)	Continued to allow licence holder to be in attendance

M & C Taxis (TV09212)	Continued to allow licence holder to be in attendance

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 21st August 2024.

Licensing and Regulatory Committee.

Present: Sean Ferguson (Chair), Abdul Bostani, Leòdhas Massie, Jill Pidgeon and Hanif Raja.

Apologies: Eunis Jassemi and Alex Wilson.

Attending: G McDermid (Clerk); G McNaught (for the Director of Legal and Administration); and Inspector G Griffiths, Police Scotland.

Civic Government (Scotland) Act 1982 - Complaint regarding private hire car driver's licence of Muhammad Javaid (PD31299) – Consideration continued.

1 There was submitted a report by the Director of Legal and Administration regarding a complaint in relation to the private hire car driver's licence of Muhammad Javaid (PD31299).

After consideration, the committee continued consideration of the matter to allow the licence holder to be in attendance.

Applications for various types of licences dealt with.

2 There was submitted a report by the Director of Legal and Administration detailing 25 applications for various types of licences.

After consideration, the committee dealt with the applications as follows:-

Applicant and reference number	*Premises/stance*	*Duration*	*Decision*
PRIVATE HIRE CAR DRIVER'S LICENCE (NEW)			
Yousaf Jan (PD32480)	n/a	3 years	Noted that application was not competent
Bajram Hutra (PD32484)	n/a	3 years	Continued for further information
Behnam Alipour (PD32544)	n/a	3 years	Continued for further information
Robel Aman (PD32564)	n/a	3 years	Continued at request of applicant

PRIVATE HIRE CAR DRIVER'S LICENCE (RENEWAL)

Issam El-Khazrij (PD32278)	n/a	3 years	Granted
Monowar Hossain (PD32377)	n/a	3 years	Granted for restricted period of 1 year and severe warning issued regarding applicant's future conduct and failure to comply with conditions of licence

SHORT TERM LET LICENCE (HOME LETTING) (NEW)

Aaron Spiers (GL00806)	2/2, 173 Finnieston Street (Ward 10)	3 years	Continued for further information

SHORT TERM LET LICENCE (HOME LETTING AND HOME SHARING) (NEW)

Stepan Zatkulak (GL00772)	1 Dykemuir Quadrant (Ward 17)	3 years	Granted
Laaiba Khan (GL00369)	41 Broompark Drive (Ward 22)	3 years	Continued to allow applicant to be in attendance

SHORT TERM LET LICENCE (HOME SHARING) (NEW)

Mark Julian Fiddy (GL00421)	21 Fauldhouse Way (Ward 8)	3 years	Continued for further information

SHORT TERM LET LICENCE (SECONDARY LETTING) (NEW)

Oliver Stabler (GL00374)	181 Dalmarnock Road (Ward 9)	3 years	Continued at request of applicant
Happy Sourced Ltd (GL00408)	2/1, 76 Clifford Street (Ward 5)	3 years	Continued to allow applicant to be in attendance
Margaret Leung (GL00528)	3/1, 11 St Mungo Avenue (Ward 10)	3 years	Granted
Michael Choong (GL00552)	3/2, 707 Duke Street (Ward 22)	3 years	Granted
Alison Porter (GL00610)	3/2, 20 Rannoch Street (Ward 7)	3 years	Continued for further information

Principal Apartments Ltd (GL00645)	Ground floor, 10 Rosslyn Terrace (Ward 23)	3 years	Granted
Douglas Daniels (GL00742)	3/2, 2 Berkeley Street (Ward 10)	3 years	Granted
Principal Apartments Ltd (GL00788)	3/2, 125 Bell Street (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00799)	4/1, 25 St Andrew's Square (Ward 9)	3 years	Granted
Principal Apartments Ltd (GL00802)	4/1, 20 St Andrew's Square (Ward 9)	3 years	Granted
Heather Jennifer Muirhead (GL00804)	3/1, 11 Bellgrove Street (Ward 9)	3 years	Granted
Kee Property Investments BM Developments Ltd (GL00820)	3/1, 9 Firpark Court (Ward 22)	3 years	Granted
Principal Apartments Ltd (GL00837)	2/1, 36 High Street (Ward 9)	3 years	Granted
Marie Davidson (GL00847)	7 Crown Gardens (Ward 23)	3 years	Granted

STREET TRADER'S LICENCE (NEW)

Colin Sinclair (ST01439)	(1) On pavement on south side of Edmiston Drive, 50 metres west of Hinshelwood Place (Ward 5); (2) On pavement on south side of Janefield Street, 30 metres north west of Springfield Road (Ward 9); (3) On pavement on north side of Somerville Drive,	3 years	Granted with dispensation from condition 15

23 metres east of Boliver Drive (Ward 7); and

(4) Mobile in streets surrounding Ibrox Stadium, Celtic Park Stadium, Firhill Stadium and Hampden Park Stadium

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 22nd August 2024.

Licensing and Regulatory Committee.

Present: Sean Ferguson (Chair), Abdul Bostani and Jill Pidgeon.

Apologies: Eunis Jassemi, Leòdhas Massie, Hanif Raja and Alex Wilson.

Attending: G McDermid (Clerk); and G McNaught (for the Director of Legal and Administration).

Applications for private hire car licence dealt with.

1 There was submitted a report by the Director of Legal and Administration detailing 13 applications for a private hire car licence (New).

After consideration, the committee dealt with the applications as follows:-

Applicant and reference number	*Duration*	*Decision*
Shahid Nawaz (PV24851)	Temporary for 6 weeks	Noted withdrawal of item from agenda
Zaheer Ahmed (PV24852)	3 years	Noted withdrawal of item from agenda
Abullah Abdullah (PV24853)	3 years	Refused
George Osahenrumwen Orumwense (PV24854)	3 years	Refused
Alkhair Abdula (PV24855)	3 years	Refused
Mohammed Ali Zia (PV24856)	3 years	Refused
Elias (PV24857)	3 years	Refused
Huseen Aadan Huseen (PV24858)	3 years	Refused
Abdul Rehman (PV24859)	3 years	Refused
Imran Ahmed (PV24860)	3 years	Refused

Muhammad Adil (PV24861)	3 years	Refused
Bahman Hamidi (PV24862)	3 years	Refused
Sajid Khan (PV24863)	3 years	Refused

LICENSING AND REGULATORY COMMITTEE'S MINUTES.

Glasgow, 28th August 2024.

Licensing and Regulatory Committee.

Present: Sean Ferguson (Chair), Abdul Bostani, Leòdhas Massie, Jill Pidgeon and Hanif Raja.

Apologies: Eunis Jassemi and Alex Wilson.

Attending: G McDermid (Clerk); G McNaught (for the Director of Legal and Administration); B Carroll (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and Inspector G Griffiths, Police Scotland.

Civic Government (Scotland) Act 1982 – Outcome of review of Advertising on Licensed Vehicles Private Hire Cars Policy and Advertising on Licensed Vehicles Taxis Policy noted – Amended policies approved.

1 With reference to the minutes of 8th November 2023 (Print 5, page 106) instructing the Director of Legal and Administration to carry out a review of the Advertising on Licensed Vehicles Private Hire Cars Policy and separately the Advertising on Licensed Vehicles Taxis Policy, by way of a consultation, and to report back with the findings of each review, there was submitted a report by the Director of Legal and Administration regarding the outcome of the said public consultations, advising

(1) of the relevant conditions of a private hire car licence and taxi licence in relation to both policies, as detailed in the report;

(2) of the terms of both current policies, as detailed in appendices 1 and 2 to the report;

(3) of the public consultation exercise undertaken in relation to both policies, which had sought views on various matters, as detailed in the report;

(4) that each consultation had been available on the Council's online consultation hub from 1st February to 15th March 2024, with an online link to the consultations being emailed to members of the Taxi and Private Hire Trade Group;

(5) of a summary of the responses received to each of the consultations, as detailed in appendices 3 and 4 to the report; and

(6) that in light of the responses received to both consultations, members were invited to consider an amended Advertising on Licensed Vehicles Private Hire Cars Policy and an amended Advertising on Licensed Vehicles Taxis Policy, as detailed in appendices 5 and 6 to the report.

After consideration, the committee

(a) noted the views expressed in response to each consultation; and

(b) approved the amended Advertising on Licensed Vehicles Private Hire Cars Policy and the Advertising on Licensed Vehicles Taxis Policy with effect from 1st October 2024.

Complaints against various licence holders dealt with.

2 There was submitted a report by the Director of Legal and Administration detailing 3 complaints against various licence holders.

After consideration, the committee dealt with the complaints as follows:-

Licence holder and reference number	*Premises*	*Decision*
BOOKING OFFICE LICENCE		
Move Cars Ltd (BO157)	Block 1, Unit 5A, Parkhouse Business Park, 419 Balmore Road (Ward 16)	Continued to allow licence holder to be in attendance
TAXI LICENCE		
Thomas Henry Milton and Ian Thompson Hardy (TV08832)	n/a	Continued to allow licence holder to be in attendance
Bield Taxi Service (TV08856)	n/a	Noted withdrawal of item from agenda

Antisocial Behaviour etc (Scotland) Act 2004 – Requests to consider whether various landlords remained fit and proper persons to be entered in register of private landlords dealt with.

3 In terms of Standing Order No 6, there was submitted a report by the Director of Legal and Administration detailing 2 requests by the Executive Director of Neighbourhoods, Regeneration and Sustainability to consider whether various landlords remained fit and proper persons to be entered in the register of private landlords, in terms of Part 8 of the Antisocial Behaviour etc (Scotland) Act 2004.

After consideration, the committee dealt with the requests as follows:-

Landlord	*Decision*
Zakira Hussain	Continued for further information
Norman Morrison	Agreed to remove from register of private landlords

Antisocial Behaviour etc (Scotland) Act 2004 - Applications to be entered in register of private landlords dealt with.

4 There was submitted a report by the Director of Legal and Administration detailing 4 applications to be entered in the register of private landlords for 3 years, in terms of Part 8 of the Antisocial Behaviour etc (Scotland) Act 2004.

After consideration, the committee dealt with the applications as follows:-

Applicant	*Decision*
Laiqat Ali	Continued for further information
Colin Wilson	Continued to allow applicant to be in attendance
David Dignon	Continued for further information
Balbir Kaur	Refused

PLANNING APPLICATIONS COMMITTEE'S MINUTES.

Glasgow, 18th June 2024.

Planning Applications Committee.

Present: Ken Andrew (Chair), Imran Alam, Declan Blench, Eva Bolander, Maureen Burke, Thomas Kerr, Paul Leinster, Hanif Raja, James Scanlon and Martha Wardrop.

Apologies: Saqib Ahmed and Kenny McLean.

Attending: D Brand (Clerk); A Dale, I Briggs, S McCollam, R Middleton and S Shaw (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and P Kane (for the Director of Communication and Corporate Governance).

Site bounded by Anderston Quay/Warroch Street/Whitehall Street/Hydepark Street (Ward 10) - 23/02295/FUL - Erection of mixed-use development etc - Committee minded to conditionally grant planning permission.

1 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by Summix CQG Developments Ltd for planning permission for the erection of a mixed-use development comprising of residential (Sui Generis), purpose-built student accommodation (Sui Generis) and commercial uses (Class 1A, Class 3, Class 10 and Class 11) with landscaping/public realm, parking and access at a site bounded by Anderston Quay/Warroch Street/Whitehall Street/Hydepark Street (Ward 10) – 23/02295/FUL.

The committee, having heard representations from the applicant and 1 objector, agreed that it was minded to conditionally grant planning permission, subject to the completion of an agreement under Section 75 of the Town and Country Planning (Scotland) Act 1997.

Site formerly known as 10 Kelbourne Street (Ward 15) - 23/03108/FUL - Erection of student accommodation (Sui Generis) with associated ancillary development - Committee minded to conditionally grant planning permission, after division.

2 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by Kelvin Properties Ltd for planning permission for the erection of student accommodation (Sui Generis) with associated ancillary development at a site formerly known as 10 Kelbourne Street (Ward 15) – 23/03108/FUL.

Councillor Andrew, seconded by Councillor Blench moved that the application be continued for a site visit and hearing.

Bailie Thomas Kerr, seconded by Councillor Alam, moved as an amendment that there was sufficient information for the application to be considered at this meeting.

On a vote being taken by a show of hands, 5 members voted for the amendment and 4 for the motion. The amendment was accordingly declared to be carried.

Thereafter, Councillor Bolander, seconded by Councillor Andrew moved that the application be continued for a hearing.

Bailie Thomas Kerr, seconded by Councillor Alam, moved as an amendment that there was sufficient information for the application to be considered at this meeting.

On a vote being taken by a show of hands, 5 members voted for the amendment and 4 for the motion. The amendment was accordingly declared to be carried.

After further consideration, Councillor Bolander, seconded by Councillor Blench moved that the application be refused.

Bailie Thomas Kerr, seconded by Councillor Alam moved as an amendment that planning permission be conditionally granted, subject to the completion of an agreement under Section 75 of the Town and Country Planning (Scotland) Act 1997.

On a vote being taken by a show of hands, 5 members voted for the amendment and 4 for the motion. The amendment was accordingly declared to be carried.

9 Caldercuilt Road (Ward 15) - 23/01167/FUL - Erection of 2-storey detatched garage with residential accommodation above – Planning permission conditionally granted.

3 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by Mr Jasdeep Singh for planning permission for the erection of a 2-storey detached garage with residential accommodation above at 9 Caldercuilt Road (Ward 15) - 23/01167/FUL.

After consideration, the committee conditionally granted planning permission.

367-373 Bryes Road (Ward 23) - 24/00511/FUL - Installation of replacement mechanical plant – Planning permission conditionally granted.

4 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by John Lewis for planning permission for the installation of a replacement mechanical plant at 367-373 Byres Road (Ward 23) – 24/00511/FUL.

After consideration, the committee conditionally granted planning permission.

PLANNING APPLICATIONS COMMITTEE'S MINUTES.

Glasgow, 6th August 2024.

Planning Applications Committee.

Present: Ken Andrew (Chair), Declan Blench, Eva Bolander, Fyeza Ikhlaq, Paul Leinster, James Scanlon and Martha Wardrop.

Apologies: Saqib Ahmed, Imran Alam and Kenny McLean.

Attending: D Brand (Clerk); J Howard and S Shaw (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and P Kane (for the Director of Communication and Corporate Governance).

21-41 Queen Street (Ward 10) - 23/01047/FUL - Partial demolition of buildings, retention of principal facade, erection of purpose built student accommodation and 1 commercial unit (Class 1A) with associated works - Committee minded to conditionally grant planning permission – Dissent.

1 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by CARRICK Prop LTD and CA QN STREET (GLASGOW) for planning permission for the partial demolition of buildings, retention of principal façade, erection of purpose built student accommodation and 1 commercial unit (Class 1A) with associated works at 21-24 Queen Street (Ward 10) – 23/01047/FUL.

Having heard representations from the applicant, the committee, Councillor Bolander dissenting, agreed that it was minded to conditionally grant planning permission, subject to

(1) the completion of an agreement under Section 75 of the Town and Country Planning (Scotland) Act 1997; and

(2) an additional condition 53 to read:-

"Access to the lane to the south of the site shall be retained throughout construction, unless an adequate alternative means of access is first presented to and agreed in writing by the local planning authority. If removed to facilitate construction, the security gate shall be re-implemented before completion of construction.

Reason: To safeguard security for the adjacent site."

PLANNING APPLICATIONS COMMITTEE'S MINUTES.

By video conference, 20th August 2024.

Planning Applications Committee.

Present: Elaine Gallagher (Chair), Saqib Ahmed, Imran Alam, Declan Blench, Eva Bolander, Maureen Burke, Fyeza Ikhlaq, Thomas Kerr, Paul Leinster, Hanif Raja, James Scanlon and Martha Wardrop.

Apologies: Ken Andrew and Kenny McLean.

Attending: L Sclater (Clerk); R Barlow (Head of Building Standards); S Shaw (Head of Planning) and C Edgar, Director of Communication and Corporate Governance.

Portcullis House, 13 India Street (Ward 10) - 23/02910/FUL - Erection of purpose built student accommodation (Sui Generis) with ground floor (Class 1A, Class 3, Class 4 and Class 11 and Sui Generis uses) and/or associated works - Committee minded to conditionally grant planning permission, after division.

1 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by Watkin Jones Group for planning permission for the erection of purpose built student accommodation (Sui Generis) with ground floor (Class 1A, Class 3, Class 4, Class 11 and Sui Generis uses) and/or associated works at Portcullis House, 13 India Street (Ward 10) - 23/01910/FUL.

Councillor Bolander, seconded by Bailie Wardrop, moved that the application be continued for a hearing.

Bailie Raja, seconded by Councillor Alam, moved as an amendment that the application be determined at this meeting.

On a vote being taken by calling the roll, 7 members voted for the amendment and 5 for the motion. The amendment was accordingly declared to be carried.

Thereafter, following consideration, Councillor Gallagher, seconded by Bailie Raja, moved that committee was minded to conditionally grant planning permission, subject to the completion of an agreement under Section 75 of the Town and Country Planning (Scotland) Act 1997.

Councillor Bolander, seconded by Bailie Wardrop, moved as an amendment that planning permission be refused.

On a vote being taken by calling the roll, 2 members voted for the amendment and 10 for the motion, which was accordingly declared to be carried.

326 Sauchiehall Street (Ward 10) – 19/00266/LBA - Complete demolition of fire damaged listed building - Listed building consent conditionally granted.

2 There was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding an application by Obarcs No1 LLP for listed building consent for the complete demolition of a fire damaged listed building at 326 Sauchiehall Street (Ward 10) - 19/00266/LBA.

After consideration, the committee conditionally granted listed building consent, subject to an amended condition No 4 to read:-

"04 Prior to demolition of the building, the applicant shall submit written confirmation of items and materials to be salvaged from the listed building. All best efforts and reasonable steps to salvage materials from the demolished building for reuse, repurposing and recycling shall be taken. Unless otherwise agreed in writing by the Planning Authority, the existing cast iron screen to the front façade shall be carefully dismantled and securely stored for later re-erection/re-use/disposal, together with any other identified viable materials/fixtures/fittings forming part of the historic building. The salvaged materials shall be secured until the redevelopment of the site commences or a further use for the materials is found. Details of the storage of the salvaged materials and the future use of the salvaged materials shall be submitted for the written approval of the Planning Authority. The salvaged materials shall be used for the approved use unless otherwise agreed in writing by the Planning Authority.

Reason: To ensure the retention of features of special architectural or historic interest."

PLANNING LOCAL REVIEW COMMITTEE'S MINUTES.

By video conference, 25th June 2024.

Planning Local Review Committee.

Present: Ken Andrew (Chair), Imran Alam, Declan Blench, Elaine Gallagher, Thomas Kerr, Paul Leinster and James Scanlon.

Apologies: Saqib Ahmed, Eva Bolander, Maureen Burke, Fyeza Ikhlaq, Kenny McLean, Hanif Raja and Martha Wardrop.

Attending: A Wyber (Clerk); S Taylor and D Batty (Planning Advisor); and P Kane (for the Director of Communication and Corporate Governance).

Appointment of Chair.

1 The committee agreed to appoint Councillor Andrew to chair the meeting.

5 Hughenden Drive (Ward 23) – 24/00034/LOCAL – Erection of two-storey extension to rear of dwelling house – Planning permission refused, after division.

2 There was submitted a request by Dr and Mrs Andrew and Nicola Kerr for a Planning Local Review of refusal of planning permission for the erection of a two-storey extension to the rear of a dwelling house at 5 Hughenden Drive (Ward 23) – 24/00034/LOCAL.

Councillor Andrew, seconded by Councillor Leinster, moved that planning permission be refused.

Councillor Alam, seconded by Bailie Thomas Kerr, moved as an amendment that planning permission be conditionally granted.

On a vote being taken by calling the roll, 3 members voted for the amendment and 4 for the motion, which was accordingly declared to be carried.

30 Langside Drive (Ward 2) – 24/00045/LOCAL – Erection of extension to sunroom at rear including formation of flat roof with living green roof system, raised terrace and alterations to dwellinghouse roof (part retrospective) – Planning permission refused.

3 There was submitted a request by Mr John Iqbal for a Planning Local Review of refusal of planning permission for the erection of an extension to a sunroom at the rear including the formation of a flat roof with a living green roof system, a raised terrace and alterations to the dwellinghouse roof (part retrospective) at 30 Langside Drive (Ward 2) – 24/00045/LOCAL.

After consideration, the committee refused planning permission.

PLANNING LOCAL REVIEW COMMITTEE'S MINUTES.

By video conference, 13th August 2024.

Planning Local Review Committee.

Present: Ken Andrew (Chair), Imran Alam, Eva Bolander, Elaine Gallagher, Paul Leinster, Hanif Raja and Martha Wardrop.

Apologies: Declan Blench, Kenny McLean and James Scanlon.

Attending: A Wyber (Clerk); D Batty, C Hunt and S Taylor (Planning Advisors); and P Kane (for the Director of Communication and Corporate Governance).

Appointment of Chair.

1 The committee agreed to appoint Councillor Andrew to chair the meeting.

335 Sauchiehall Street (Ward 10) – 24/00014/LOCAL – Use of betting office (Sui Generis) as adult gaming centre (Sui Generis) and external alterations – Application under Section 42 to delete/amend condition 3 of previous consent 20/01876/FUL refused - Dissent.

2 With reference to the minutes of 28th May 2024 (Print 2, page 131) continuing consideration for further information from Luxury Leisure a Planning Local Review of a condition relating to planning permission for the use of a betting office (Sui Generis) as an adult gaming centre (Sui Generis) and external alterations at 335 Sauchiehall Street (Ward 10) - 24/00014/LOCAL, seeking under Section 42 of the Town and Country Planning (Scotland) Act 1997 the deletion or amendment of condition 3 of planning permission 20/01876/FUL, there was submitted a report by the Executive Director of Neighbourhoods, Regeneration and Sustainability regarding information received from the applicant on the following:-

(1) the number of gaming stations in the premises;

(2) clarification of the type and nature of games that would be played, including information on the potential for noise; and

(3) information on any complaints made to the Police or others, relating to their adult gaming centre at Queen Street (Ward 10).

After consideration, the committee, Bailie Raja dissenting, refused the deletion or amendment of condition 3 of planning permission 20/01876/FUL.

349 Albert Drive (Ward 6) – 24/00033/LOCAL – Erection of two-storey extension to side of dwelling house and external alterations – Planning permission refused.

3 There was submitted a request by Mr Sai Majeed for a Planning Local Review of refusal of planning permission for the erection of a two-storey extension to the side of a dwelling house and external alterations at 349 Albert Drive (Ward 6) – 24/00033/LOCAL.

After consideration, the committee refused planning permission.

Flat 2, 12 Royal Terrace (Ward 10) – 24/00035/LOCAL – Use of office (Class 1a) as flatted dwelling (Sui Generis) with external alterations including installation of replacement windows - Planning permission conditionally granted.

4 There was submitted a request by Mr John Beaton for a Planning Local Review of refusal of planning permission for the use of an office (Class 1a) as a flatted dwelling (Sui Generis) with external alterations including installation of replacement windows at Flat 2, 12 Royal Terrace (Ward 10) – 24/00035/LOCAL.

After consideration, the committee conditionally granted planning permission.

PLANNING LOCAL REVIEW COMMITTEE'S MINUTES.

By video conference, 27th August 2024.

Planning Local Review Committee.

Present: Ken Andrew (Chair), Saqib Ahmed, Imran Alam, Declan Blench, Eva Bolander, Fyeza Ikhlaq, Hanif Raja, James Scanlon and Martha Wardrop.

Apologies: Elaine Gallagher and Thomas Kerr.

Attending: C Jack (Clerk); D Batty, C Hunt and S Taylor (Planning Advisors); and P Kane (for the Director of Communication and Corporate Governance).

Appointment of Chair.

1 The committee agreed to appoint Councillor Andrew to chair the meeting.

56 Waukglen Drive (Ward 3) – 24/00041/LOCAL - Erection of upper storey extension to side and single storey extension to rear of dwellinghouse – Planning permission conditionally granted, after division.

2 There was submitted a request by Mr Shaan Ali for a Planning Local Review of refusal of planning permission for the erection of an upper storey extension to the side and a single storey extension to the rear of the dwellinghouse at 56 Waukglen Drive (Ward 3) – 24/00041/LOCAL.

Councillor Bolander, seconded by Councillor Andrew, moved that planning permission be refused.

Councillor Alam, seconded by Councillor Ahmed, moved as an amendment that planning permission be conditionally granted, subject to an additional condition No 07 to read:-

"For the avoidance of doubt the location of the rear elevation pend downpipe as shown on Drawing PL-LAY-11-B is not approved. Within two months of the date of this decision and prior to the commencement of works on site, a new drawing relocating the pend downpipe and demonstrating a rear elevation pend width of at least 900mm shall be submitted to and approved in writing by the Planning Authority, and thereafter shall be implemented in accordance with the approved plans.

Reason: To allow for the free movement of refuse bins, garden and other tools and equipment between the rear and the front of the property."

On a vote taken by calling the roll, 5 members voted for the amendment and 4 for the motion. The amendment was accordingly declared to be carried.

1132 Argyle Street (Ward 10) - 24/00040/LOCAL - Use of restaurant (Class 3) as restaurant (Class 3) with hot food takeaway (Sui Generis) – Planning permission refused, after division.

3 There was submitted a request by Six Company for a Planning Local Review of refusal of planning permission for the use of a restaurant (Class 3) as a restaurant (Class 3) with a hot food takeaway (Sui Generis) at 1132 Argyle Street (Ward 10) - 24/00040/LOCAL.

Councillor Andrew, seconded by Councillor Bolander, moved that planning permission be refused.

Bailie Raja, seconded by Bailie Wardrop, moved as an amendment that planning permission be conditionally granted.

On a vote being taken by calling the roll, 4 members voted for the amendment and 5 for the motion, which was accordingly declared to be carried.

FINANCE AND AUDIT SCRUTINY COMMITTEE'S MINUTES.

Hybrid meeting, 19th June 2024.

Finance and Audit Scrutiny Committee.

Present: Frank McAveety (Chair), Alexander Belic, Sharon Greer, Greg Hepburn, Thomas Kerr, Paul Leinster, Anne McTaggart, Angus Millar, Jon Molyneux, Margaret Morgan, Cecilia O'Lone and Catherine Vallis (substitute for Jim Kavanagh).

Apologies: Jill Brown and Jim Kavanagh.

Attending: D Brand (Clerk); M Booth, Executive Director of Finance; M Johnston, Director of Financial and Business Services; D Black, Head of Audit and Inspection; N Farnell (for the Chief Executive); and C MacKenzie (for the Director of Communication and Corporate Governance).

Corporate Risk Management - Half yearly report noted.

1 There was submitted and noted a report by the Chief Executive regarding the Council's Corporate Risk Register (CRR) and risk management activity,

(1) advising that the Council's Corporate Risk Management Framework required that a CRR was maintained to identify and manage strategic risks;

(2) summarising the refreshed CRR and the Council's approach to risk assessment, as detailed in the appendices to the report, with 12 risks having been rated as very high in the CRR including 7 risks in relation to the ALEO structure; and

(3) detailing the changes to the CRR since it was last reported to committee on 1st November 2023.

Chartered Institute of Public Finance and Accountancy – Audit Committee Guidance – Update on actions noted etc.

2 With reference to the minutes of 22nd March 2023 (Print 1, page 125) agreeing to further action to improve compliance with the Chartered Institute of Public Finance and Accountancy Audit Committee Guidance, there was submitted a report by the Head of Audit and Inspection, advising of the progress made against the main areas for development, as detailed in the report.

After consideration, the committee

(1) noted the report; and

(2) requested a further update through the follow up report process.

Internal Audit – Annual Report and draft Annual Governance Statement 2023/24 noted – Recommendation to City Administration Committee.

3 There was submitted a report by the Head of Audit and Inspection regarding the Internal Audit Annual Report and draft Annual Governance Statement 2023/24, advising that the

(1) Internal Audit Annual Report provided an overview of the work of the Council's Internal Audit Section for the year ended 31st March 2024; and

(2) draft Annual Governance Statement for 2023/24, detailed in an appendix to the report, would form part of the Council's audited 2023/24 Annual Accounts.

After consideration, the committee

(a) noted the report; and

(b) agreed to recommend to the City Administration Committee approval of the Annual Governance Statement for 2023/24.

Internal audits noted – Instruction to Head of Audit and Inspection.

4 There were submitted reports by the Head of Audit and Inspection advising of the findings of the following audits carried out:-

(1) Financial Services – Cook Freeze – Business Continuity and Health and Safety;

(2) Financial Services – Housing Benefit Rent Increases; and

(3) Social Work Services – Section 22 Payments.

After consideration, the committee

(a) note the report; and

(b) instructed the Head of Audit and Inspection to provide follow up reports showing progress towards achievement of the action plans arising from the audits undertaken.

Exclusion of public.

5 The committee, resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the remaining item of business as exempt information, as defined in paragraph 14 of Part 1 of Schedule 7A, was likely to be disclosed.

Internal audit – Chief Executive's Department – SAP Priority 1 Incident Lessons Learned – Findings noted etc – Instruction to Head of Audit and Inspection.

6 There was submitted a report by the Head of Audit and Inspection advising of the findings of an investigation following a SAP Priority 1 Incident in 2023.

After consideration, the committee

(1) noted the report; and

(2) instructed the Head of Audit and Inspection to submit further reports on the progress towards achievement of the recommendations within the action plan.

FINANCE AND AUDIT SCRUTINY COMMITTEE'S MINUTES.

Hybrid meeting, 21st August 2024.

Finance and Audit Scrutiny Committee.

Present: Frank McAveety (Chair), Alexander Belic, Jill Brown, Greg Hepburn, Jim Kavanagh, Anne McTaggart, Angus Millar, Jon Molyneux, Margaret Morgan, Roza Salih (substitute for Paul Leinster) and Catherine Vallis (substitute for Sharon Greer).

Also present: Richard Bell.

Apologies: Sharon Greer, Paul Leinster and Cecilia O'Lone.

Attending: T O'Neill (Clerk); M Booth, Executive Director of Finance; M Johnston, Director of Financial and Business Services; L Goldie (for the Executive Director of Education Services); A Duffy (for the Executive Director of Neighbourhoods, Regeneration and Sustainability); and C MacKenzie (for the Director of Communication and Corporate Governance).

Committee work programme 2024/25 noted.

1 There was submitted and noted a report by the Director of Financial and Business Services providing a summary of a proposed committee work programme for the period from August 2024 to June 2025, which took account of the agreed key areas of work for the committee, as outlined in the appendices to the report.

Outturn for 2023/24 noted.

2 With reference to the minutes of the City Administration Committee of 20th June 2024 (page 78 hereof) approving various budget adjustments, the carry forwards and the substantive accounting adjustments for 2023/24 and agreeing that the report regarding the final outturn for 2023/24 be referred to this committee, there was submitted and noted the said report by the Executive Director of Finance.

Financial monitoring reports 2024/25 noted.

3 There were submitted and noted financial monitoring reports by the Executive Director of Finance in respect of Revenues, the General Fund, Services, Social Work Services, Related Companies and Joint Boards and the Common Good Fund from 1st April to 28th June 2024 including a breakdown of Civic Hospitality commitments for 2024/25 and 2025/26, as detailed in an appendix to the report.

Investment Programme 2024/25 - Monitoring reports noted.

4 There were submitted and noted financial monitoring reports by the Executive Director of Finance in respect of the Investment Programme, Transformation Investment and receipts from Asset Sales for the period from 1st April to 28th June 2024.

Arm's Length External Organisations - Quarterly performance report 2024/25 noted.

5 There was submitted and noted a report by the Executive Director of Finance providing financial information on the Council's Arm's Length External Organisations for quarter 1, covering the period from 1st April to 28th June 2024.

Unaudited annual accounts 2023/24 accepted etc.

6 There was submitted a report by the Executive Director of Finance regarding the Council's unaudited annual accounts for 2023/24,

(1) advising that the Local Authority Accounts (Scotland) Regulations 2014 required a local authority to consider the unaudited annual accounts no later than 2 months after publication;

(2) outlining the key aspects of the unaudited annual accounts for 2023/24, as detailed in an appendix to the report; and

(3) intimating that the annual accounts were prepared in line with proper accounting practice and statute and had been submitted to the Council's appointed external auditor, Ernst and Young (EY).

After consideration, the committee

(a) accepted the unaudited annual accounts for 2023/24; and

(b) noted that

(i) the Executive Director of Finance had submitted the unaudited annual accounts to EY; and

(ii) EY was aiming to complete its audit and report its findings to this committee and the City Administration Committee in early 2025.

STRATHCLYDE PENSION FUND COMMITTEE'S MINUTES.

Hybrid meeting, 26th June 2024.

Strathclyde Pension Fund Committee.

Present: Richard Bell (Chair), Abdul Bostani, Jill Brown, Elaine Gallagher and Martha Wardrop.

Apologies: Jim Kavanagh and Darren Paterson, Scotland Police Authority.

Also present: Councillor Ian Davis, South Ayrshire Council; Scott Donohoe, UNISON; Thomas Glavin, UNITE; Stephen Kelly, UNISON; Andy Thompson, GMB; and Councillor Sandy Watson, North Lanarkshire Council.

Attending: A Wyber (Clerk); R McIndoe, Director of Strathclyde Pension Fund; M Booth, Executive Director of Finance; J Campbell (for the Head of Audit and Inspection); C MacKenzie (for the Director of Communication and Corporate Governance); I Beattie and G Wood, Investment Advisory Panel; and D Walker, Hymans Robertson; and O Potapova, EY.

Review of data quality of Altair pension administration system noted - Instruction to Head of Audit and Inspection.

1 There was submitted a report by the Head of Audit and Inspection regarding the outcome of an Internal Audit review of data quality within Strathclyde Pension Fund Office's Altair pension administration system.

After consideration, the committee

(1) noted the audit report; and

(2) instructed the Head of Audit and Inspection to submit a further report to this committee with an update on the implementation of the actions contained in the action plan.

Internal Audit – Follow-up audits noted – Instruction to Head of Audit and Inspection.

2 There was submitted a report by the Head of Audit and Inspection regarding the outcome of follow-up audits by Internal Audit in relation to Strathclyde Pension Fund Office.

After consideration, the committee

(1) noted that for the period from 31st October 2023 to 5th June 2024, 5 outstanding follow-up audits had been implemented; and

(2) instructed the Head of Audit and Inspection to submit further reports to this committee on the status of outstanding recommendations.

Internal Audit – Annual audit report 2023/24 noted – Annual governance statement for 2023/24 approved.

3 There was submitted a report by the Head of Audit and Inspection regarding the annual audit report and annual audit governance statement for 2023/24 for Strathclyde Pension Fund.

After consideration, the committee

(1) noted the annual audit report for 2023/24, as detailed in the report; and

(2) approved the annual governance statement for 2023/24, as detailed in the report.

Strathclyde Pension Fund – Annual report and financial statements for year ended 31st March 2024 approved.

4 There was submitted a report by the Director of Strathclyde Pension Fund regarding Strathclyde Pension Fund's unaudited annual report and financial statements for the year ended 31st March 2024

(1) outlining the key aspects of the unaudited accounts for 2023/24;

(2) intimating that the annual accounts were prepared in line with proper accounting practice and statute and required to be submitted to EY by 30th June 2024; and

(3) advising of the key financial outcomes and the next steps, as detailed in the report.

After consideration, the committee

(a) approved the unaudited annual report and financial statements for 2023/24; and

(b) noted that

(i) the Executive Director of Finance would, by 30th June 2024, submit the unaudited report and accounts to EY for audit and would make arrangements for public inspection of the accounts in line with the requirements of the relevant regulations; and

(ii) on completion of the audit, EY would report its findings to this committee by the end of September 2024.

Strathclyde Pension Fund Office – Gifts and hospitality register noted.

5 There was submitted and noted a report by the Director of Strathclyde Pension Fund detailing a register of gifts and hospitality for senior officers of Strathclyde Pension Fund Office for the year to 31st March 2024.

Hymans Robertson – Presentation noted.

6 The committee noted a presentation by Mr David Walker, Hymans Robertson on credit strategies.

Pension investment strategy – Investments approved.

7 With reference to the minutes of 19th March 2024 (Print 1, page 159) approving the pension investment strategy, there was submitted a report by the Director of Strathclyde Pension Fund regarding the conclusion of selection exercises for investment allocations for emerging marketing equity, passive corporate bonds and buy and maintain corporate bonds implemented as part of the revised structure to deliver the pension investment strategy.

After consideration, the committee approved investments of

(1) 2% of total Fund in the Royal Bank of Canada Global Asset Management Emerging Markets Equity fund;

(2) 2.5% of total Fund in the Legal & General Investment Management Low Carbon Transition credit index funds; and

(3) 2.5% of total Fund in the Legal & General Investment Management Future World Net Zero Buy and Maintain fund.

UK Property Portfolio – Legal services provider - Appointment approved.

8 There was submitted a report by the Director of Strathclyde Pension Fund regarding the outcome of a tendering exercise for the provision of a legal services provider for Strathclyde Pension Fund UK Property Portfolio for the period from 5th July 2024 to 5th September 2028.

After consideration, the committee approved the appointment of CMS LLP as the legal services provider for Strathclyde Pension Fund UK Property Portfolio, at an estimated cost of £1m per annum.

UK Property Portfolio – Contract for development works - Appointment approved.

9 There was submitted a report by the Director of Strathclyde Pension Fund regarding the outcome of a re-tendering exercise for the provision of development works at Unit B, Railway Triangle Portsmouth for Strathclyde Pension Fund UK Property Portfolio.

After consideration, the committee approved the appointment of Wilten Construction Ltd to carry out development works at Unit B, Railway Triangle Portsmouth for Strathclyde Pension Fund UK Property Portfolio, at a cost of £8,944,850.90, excluding but not limited to S278 fees, ground contamination, planning conditions, service diversions and sewer build over agreements.

Direct Impact Portfolio – Palatine Private Equity Fund V - Investment proposal approved.

10 There was submitted a report by the Director of Strathclyde Pension Fund regarding a proposal to invest in the Palatine Private Equity Fund V, advising

(1) of the investment proposal; and

(2) of the expected return from the fund, the main risks and the exit strategy.

After consideration, the committee approved the proposal to invest £30m in Palatine Private Equity Fund V by the Direct Impact Portfolio.

Direct Impact Portfolio – Equitix Fund VII - Investment proposal approved.

11 There was submitted a report by the Director of Strathclyde Pension Fund regarding a proposal to invest in the Equitix Fund VII, advising

(1) of the investment proposal; and

(2) of the expected return from the fund, the main risks and the exit strategy.

After consideration, the committee approved the proposal to invest £50m in Equitix Fund VII by the Direct Impact Portfolio.

Training policy, practice statement and training plan for 2024/25 approved.

12 There was submitted a report by the Director of Strathclyde Pension Fund regarding a proposed training policy and practice statement for Strathclyde Pension Fund together with a training plan for 2024/25, advising

(1) that the objective of the training plan was to ensure that all staff, committee members and board members with a role in the management and governance

of Strathclyde Pension Fund were fully equipped with the knowledge, skills and understanding to discharge the duties and responsibilities allocated to them;

(2) of a proposed training policy and practice statement, as detailed in Appendix B to the report; and

(3) of the training plan for 2024/25, as detailed in Appendix D to the report.

After consideration, the committee approved the training policy and practice statement for Strathclyde Pension Fund together with a training plan for 2024/25.