Item 2

30th October 2024

Glasgow Community Planning Partnership
Linn Area Partnership

Report by Executive Director of Neighbourhoods, Regeneration and Sustainability

Contact: Stephen Blanchflower Telephone: x70756

FESTIVE LIGHTING PROGRAMME 2024/25

Purpose of Report:

The purpose of this report is:

(1) to advise members of the central funding available and the pricing guidelines for the 2024/25 festive lighting programme;

(2) remind members of the 23/24 festive lighting programme; and

(3) to seek agreement on the 24/25 programme and, where necessary, the allocation of additional funding.

Recommendations:

The Area Partnership is asked to:

(1) note the lighting arrangements and the central funding available for the 2024/25 programme; and

(2) approve the necessary funding for any additional costs over and above the central funding.

Introduction

1. The Council took the decision to delegate funding for peripheral festive lighting to the Area Partnerships as part of the budget process for 20/21. A similar arrangement is proposed for the 2024/25 programme.
2. Each Area Partnership is awarded £3,600 central funding to meet the costs of erecting and maintaining festive lighting, usually at a single location.
3. Area Partnerships have the option to fund additional festive lighting locations.

23/24 Festive Lighting Programme

4. The festive lighting programme for the Ward delivered as part of the 23/24 programme is shown below.

Location	**Type of Feature**
Carmunnock	Xmas Tree (Off Road)
Carmunnock	Switch-on Event
Castlemilk (Lost Lives Garden)	Natural Tree
Old Castle Road	Xmas Tree (On Road)

24/25 Festive Lighting Programme

5. The prices reflect the new contract rates for this festive season. The Festive Lighting delivery programme was subject to a new procurement exercise for years 2024 to 2028. The standard pricing schedule for the 24/28 festive lighting programme is set out below

Option	**2023 Price**	**2024/28 Price**
15-18ft Xmas Tree (Off Road)	£3,600 / tree	£2,950
15-18ft Xmas Tree (On Road)	£5,000 / tree	£4,200
18-21ft Xmas Tree	£300 surcharge	£ 90
Lights in Natural Tree	£3,600 / tree	£ 1,450
Street Lighting Column Features	£3,600 for 8 No (£450 / column)	£ 140*
Switch-on Event (Off Road)	£105 / event	£ 160
Switch-on Event (On Road)	£800 / event	£ 380
Adaptation of Street Lighting Column for Power	£260 / new feature	£ 360
Structural Check of Street Lighting Column	£45 / new column feature	£ 65

*Price per existing column feature

6. Area Partnership costs for 2024 Festive Lighting.

Location	**Feature**	**Price**
Coupar Institute	Xmas Tree (On Road)	£ 4,200
Carmunnock	Xmas Tree (Off Road)	£ 2,950
Carmunnock	Additional one off cost for Electricity supply from street lighting column	£ 2,600
Carmunnock	Switch-on Event	£ 160
Castlemilk (Lost Lives Garden)	Natural Tree	£ 1,450
Old Castle Road	Xmas Tree (On Road)	£ 4,200
	Sub-Total	£ 15,560
	Deduct Central Funding	£ 3,600
	Deduct 23/24 Credit	£ 3,100
	Total Additional Funding	**£ 8,860**

Additional requested information

(1) The cost to supply a Xmas tree outside the Couper Institute has been added to the table above

(2) Added additional one off charge for Electrical supply to fixed tree

(3) It is the responsibilities of the Area Partnerships to volunteer locations where the festive lighting team will approve the location as suitable

(4) To meet Health & Safety legislation and Public Liability and to make connection to public electricity supplies Glasgow City Council own supply chain should be used to provide the required Lights and supports for Xmas trees.

(5) In future the council is looking at low voltage LED Lighting to provide a more energy efficient product.

GCC has procured the Festive Lighting contract at reduced costs from previous years. Area Partnerships will benefit from the fixed competitive contract rates over the next four years. An annual inflationary increase has been included in the above rates to provide a consistency over the contract period.

7. The Area Partnership is invited to identify the locations where a switch on event is proposed to be held for either a Xmas or natural tree. Column mounted features will come on at the same time as the streetlights on the day of installation.

8. If the total cost of the delivering the festive lighting programme selected by the Area Partnership exceeds the £3,600 central funding, then the balance of the funding will require to be met by the Area Partnership from other funds.

Recommendations

9. The Area Partnership is asked to:

(1) note the lighting arrangements and the central funding available for the 2024/25 programme;

(2) approve the necessary funding for any additional costs over and above the central funding.