



Glasgow City Council

Report by: Director of Legal and Administration

Contact: Mairi Millar, Ext: 74653

Item 3

15th May 2025

PROPOSED CHANGES TO THE COMMITTEE TERMS OF REFERENCE

Purpose of Report:

To submit for approval the Committee Terms of Reference.

Recommendations:

It is recommended that the Council approves the proposed changes to the Committee Terms of Reference as detailed in this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No x☐

1. Introduction

- 1.1 The existing Committee Terms of Reference has been amended to take account of recommendations arising from the review of the arrangements for senior officers' departures which was the subject of a report to the City Administration Committee at its meeting on 8 May 2025. A link to that report can be found [here](#).
- 1.2 The attached Terms of Reference is submitted for approval which includes the following amendments:-
- (a) The Appointment of Senior Officers Committee shall be renamed as the "Senior Officer Workforce Committee."
- (b) The terms of the reference for that committee will be:-
- "1. Appointment of all officers grade 12 and above; and
 2. Approval of proposals involving early retirement or redundancy of officers of grade 12 and above."

2. Policy and Resource Implications

Resource Implications: N/A

Financial: N/A

Legal: N/A

Personnel: N/A

Procurement:

Council Strategic Plan: N/A

Equality and Socio-Economic Impacts: N/A

Does the proposal support the Council's Equality Outcomes 2021-25? Please specify. N/A

What are the potential equality N/A

impacts as a result of this report?

Please highlight if the policy/proposal will help address socio-economic disadvantage.

N/A

Climate Impacts: N/A

Does the proposal support any Climate Plan actions? Please specify:

N/A

What are the potential climate impacts as a result of this proposal?

N/A

Will the proposal contribute to Glasgow's net zero carbon target?

N/A

Privacy and Data Protection Impacts: N/A

Are there any potential data protection impacts as a result of this report Y/N

If Yes, please confirm that a Data Protection Impact Assessment (DPIA) has been carried out.

3. Recommendations

It is recommended that the Council approves the proposed changes to the Committee Terms of Reference as detailed in this report.