

To: The Licensing Committee Secretariat  
City Chambers  
Glasgow, G2 1DU

**CASE 6**

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982**  
**APPLICATION FOR A PUBLIC ENTERTAINMENT LICENCE**  
**REPORT TO LICENSING AND REGULATORY COMMITTEE**

**Ref:** PEL01309

**Date Application Received:** 10 April 2025

**Type of Application**

- Temporary

**Date of Event:** 22 June 2025

**A Event :**  
**Address** - Kelvingrove Park  
Glasgow  
G3 6BY  
**Applicant** - Culture and Sport t/a Glasgow Life  
**Proposal** - Live entertain on 2 stages, 27 mobile catering, 12 covered catering areas, 90 trade stands, 8 funfair (all juvenile), candyfloss barrow, 1 bar, sport zone, children's area and street theatre.

**B Location of Event**  
Within Kelvingrove Park

**C Nearest Dwelling/Noise Sensitive Premises** **70 Metres Distant**  
Parkgrove Terrace

**Type of Dwelling/Noise Sensitive Premises**  
Flats

**D Previous use of Locus for Similar Purpose**  
Yes

**E Noise**  
**Complaints:-** Complaints have been received in the past in relation to events held in this location  
**Action Taken:-** Complaints were resolved informally at the time

**F Concerns/Complaints**  
None

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## **G Conditions**

### **Health and Safety**

The licence holder shall ensure:

1. That all reasonably practicable steps shall be taken to ensure that they, and any person engaged by them for the purpose of the event, comply with their statutory duties in relation to the relevant Health and Safety legislation.
2. That a competent person with sufficient training, experience and knowledge shall be appointed to undertake all matters relating to health and safety.
3. That the following shall be submitted to NRS, Environmental Health in accordance with the timelines outlined below:

DOCUMENTATION	SUBMISSION TIMELINE
Event Management Plan	28 Days before event
Event Risk Assessment(s)	28 Days before event
Crowd Management Plan	28 Days before event
Traffic Management Plan	28 Days before event
Wind Management Plan	28 Days before event
Detail of Proposed Special Effects	28 Days before event
Detail of Proposed Animal Attractions	28 Days before event
CERTIFICATION (for equipment/installations used during the event only)	
Lifting Operations and Lifting Equipment Certification	14 Days before event
Training Certification for Operators of Forklift Truck(s)/Telehandler(s)/MEWP(s) etc.	14 Days before event
Gas Safe Certification	14 Days before event
Fixed Electrics Certification	14 Days before event
Temporary Electrical Installation Certification	Prior to the start of the event
Portable Appliance Testing Certification	14 Days before event
Generator Certification	14 Days before event
Pressure Systems Written Scheme of Examination Certification	14 Days before event
ADIPS/PIPA Certification	14 Days before event

4. That where inflatables are to be used on site a suitable anemometer for measuring wind conditions be provided. Measurements require be taken at regular intervals and recorded.

### **Welfare**

The licence holder shall ensure:

5. That suitable sanitary accommodation and hand washing facilities shall be provided at the event for:
  - a) Male and Female members of the public; and,
  - b) Male and Female workers/volunteers; and,
  - c) Male and Female Food workers (designated for their use only)

(The provision to be agreed in advance with NRS, Environmental Health)

6. That all sanitary accommodation is regularly and constantly maintained, cleaned and disinfected, and in a usable state at all times whilst the public/staff are on site.
7. That suitable arrangements shall exist for the disposal of wastewater produced by the welfare facilities on site.
8. That hand washing facilities shall be provided within, or in the immediate vicinity of, first aid station/posts.
9. That a constant, adequate potable supply of drinking water shall be provided at the event.
10. That the following shall be submitted to NRS, Environmental Health in accordance with the timelines outlined below:

DOCUMENTATION	SUBMISSION TIMELINE
Water Sample Certification (Drinking water)	14 days before event (If documentation is requested)

### Food Safety

The licence holder shall ensure:

11. That they appoint a competent person to undertake matters relating to food safety and ensure Food Business operators at the event :-
  - a) Comply with Regulation (EC) No. 852/2004, The Food Hygiene (Scotland) Regulations 2006, The Food Safety Act 1990 and appropriate legislation.
  - b) Implement a fully documented Food Safety Management System (HACCP) in respect of any catering provision and that monitoring and verification records are kept in respect of any implemented system. These records shall be made available to NRS, Environmental Health on request.
  - c) Ensure that all food handlers employed by them are supervised, instructed and/or trained in food hygiene matters appropriate to their work activity.
  - d) Adhere to The Food Standards Agency guidance on the Control of Cross-Contamination in respect of any catering provision.
  - e) Provide suitable and sufficient hand washing facilities.
  - f) Provide suitable and sufficient sinks for the purposes of cleaning and disinfecting work surfaces, equipment and utensils.
  - g) Provide a potable water supply for use in any catering provision at the event.
  - h) Provide a suitable means of wastewater disposal.
12. That the following shall be submitted to NRS, Environmental Health in accordance with the timelines outlined below:

DOCUMENTATION	SUBMISSION TIMELINE
Full Details of the Proposed Catering Provision	28 days before event (If documentation is requested)
Food Safety Management System(s)	28 days before event (If documentation is requested)
Water Sample Certification	14 days before event (If documentation is requested)

## Noise

The licence holder shall employ best practicable means to ensure, so far as is reasonably practicable, that:

13. A suitably qualified and experienced acoustic consultant shall be appointed to liaise between all relevant parties, including but not restricted to the licence holder, the event organiser/promoter, the noise system supplier, the sound engineer, and the local authority on all matters relating to noise control prior to and during the event.
14. A Noise Management Plan shall be provided at least 28 days in advance of an event detailing the measures to be taken to minimise the impact of amplified and environmental noise associated with the event on nearby noise-sensitive premises; this may be incorporated into the Event Management Plan and should include comment on the configuration of the sound system(s) and any necessary acoustic mitigation measures.
15. The Music Noise Level (MNL) shall not exceed Leq,15min 75 dB(A) throughout the duration of the event when measured one metre from the façade of any noise sensitive premises.
16. The control of amplified sound, must be such that a level of 80 dB should not be exceeded throughout the duration of the event, in the third octave band frequencies of 63 Hz and/or 125 Hz, when measured 1 metre from the façade of any noise sensitive premises.
17. The promoter, the sound system supplier, and all individual sound engineers shall be informed of the noise control limits and that any instruction from the acoustic consultant and/or Environmental Health regarding noise levels shall be implemented.
18. All works associated with the erection and dismantling of any structure (including fencing) associated with the event shall employ Best Practicable Means to minimise noise at all times and shall take place between 08:00 hours and 20:00 hours, Monday to Saturday and 10:00 hours and 20:00 hours on Sunday, unless authorised in writing by Environmental Health on behalf of the Licensing Authority.
19. Any rehearsal or sound check to take place prior to the event shall take place between 08:00 hours and 20:00 hours, Monday to Saturday, and 10:00 hours and 20:00 hours on Sunday, unless authorised in writing by Environmental Health on behalf of the Licensing Authority.
20. Plant, machinery or equipment associated with the event shall be designed and/or attenuated such that, within any noise-sensitive premises, it shall not give rise to a noise level exceeding Noise Rating Curve 25 between the hours of 23:00 and 07:00 and Noise Rating Curve 35 at all other times.
21. The start time of any amplified noise or music associated with the event shall not be prior to 12:00 hours and the finish time not after 20:30 hours, unless permission has been authorised in writing by Environmental Health on behalf of the Licensing Authority.
22. They shall take whatever steps are necessary to ensure local residents are informed at a reasonable length of time prior to the event, of the nature, time, and duration of the event.

## General

The licence holder shall ensure:

23. That all waste materials generated from the event shall be uplifted and disposed of by a registered waste contractor.
  24. That they shall refrain from advertising the event by fly-posting methods.
  25. That the site shall be left in a clean and tidy condition at the end of the event.
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**H      Observations on Proposals:**

No adverse comment subject to compliance with conditions.

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**Reporting Officers:**    **Christine Campbell**

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**Group:**

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**Environmental Health**  
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**Date:**

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**30 April 2025**  
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<b>ASSISTANT GROUP MANAGER</b>	<b>DATE ISSUED</b>  <b>20 April 2025</b>
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