



Glasgow City Region City Deal

Cabinet

Report by: Director for Regional Economic Growth

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Item 6

27th May 2025

**ASSURANCE, GOVERNANCE AND PROGRAMME MANAGEMENT
FRAMEWORK 2025**

Purpose of the Report:

The purpose of this report is to seek approval for a series of changes to be made to the Assurance, Governance and Programme Management Framework 2025.

Recommendations:

The Cabinet is invited to:

- a) Agree the changes as outlined in Section 3 of this paper are made to the Assurance, Governance and Programme Management Framework 2025; and
- b) Agree that Lead Officers' Group be given delegated authority to approve any required changes to the Programme Management Toolkit resulting from the changes to the Assurance Framework.

1. Purpose

- 1.1 The purpose of this report is to seek approval for a series of changes to be made to the Assurance, Governance and Programme Management Framework 2025.

2. Background

- 2.1 The City Deal Agreement requires the development of an Assurance Framework. The first version was approved in March 2015, with a revised version being approved in February 2021.
- 2.2 The 2021 update noted that the Framework will be 'reviewed annually and amended to reflect any changes in practices, processes and procedures. Any amendments to the Framework as a result of these reviews will be subject to approval by the Cabinet, and endorsement with UK and Scottish Governments.' The time period for the annual update of the Framework was extended to allow for the completion of the City Region Governance Review, the Reprogramming Exercise and the Gateway Review 2 processes to complete. These exercises have now concluded.
- 2.3 The Glasgow City Region City Deal Programme Management Office (PMO) has now completed a refresh of the Framework. The amended version showing tracked changes has been shared with Lead Officers, Glasgow City Council Internal Audit, UK and Scottish Government colleagues for their review. All feedback received has been taken into account.

3. Changes to Assurance Framework 2021

- 3.1 The Assurance Framework 2021 notes that, 'Where, in between annual reviews...changes to the arrangements set out within this document are required...the Chief Executives' Group will recommend to Cabinet appropriate new governance arrangements. Where Cabinet approves changes to specific governance arrangements, these will be reflected in the annual update to the Assurance Framework'.
- 3.2 All key changes, excepting the refresh to the names of Group members, reflect decisions which have already been approved by the CEG and Cabinet throughout the period since the approval of the Assurance Framework 2021.
- 3.3 The key changes which have been made to the Assurance Framework 2025 are summarised as follows:
 - a) Various locations in document updated to include Director for Regional Economic Growth's delegated authority for: the New Regional Programme Enabling Commercial Space; the approvals granted with Strategic Outline Programme Business Case approval; and the grant payment arrangements for this Regional Programme.
 - b) Removal of references to Portfolio Groups from Governance Arrangements at various locations in document.
 - c) Changes in terminology with: Member Authority Reports now superseded by Project Status Reports; Programme Status Report superseded by Quarterly Performance Report; Final Full Business Cases removed as no requirement with Full Business Cases being completed for each contract.

- d) Appendix 1 updated to reflect refreshed membership of key groups, removal of Portfolio Groups and inclusion of Glasgow Economic Leadership Board.
- e) Updated to reflect governance arrangements for Gateway 2.

4. Changes to Key Supporting Governance Documents

- 4.1 The Programme Management Toolkit (PMT) is a key supporting governance document of the Assurance, Governance and Programme Management Framework.
- 4.2 Following the approval of the above changes to the Assurance Framework, the PMT will be updated to ensure the agreed changes are also reflected in the toolkit.

5. Recommendations

- 5.1 The Cabinet is invited to:
 - a) Agree with the changes as outlined in Section 3 of this paper are made to the Assurance, Governance and Programme Management Framework 2025; and
 - b) Agree that Lead Officers' Group be given delegated authority to approve any required changes to the Programme Management Toolkit resulting from the changes to the Assurance Framework.