

Item 3

11th September 2025

**Glasgow City Council****Report by: Director of Legal and Administration****Contact: Mairi Millar, Ext: 74653****PROPOSED CHANGES TO THE COMMITTEE TERMS OF REFERENCE****Purpose of Report:**

To submit for approval the Committee Terms of Reference.

Recommendations:

It is recommended that the Council approves the proposed changes to the Committee Terms of Reference as detailed in this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No x☐

1. Background

- 1.1 Following discussions at the Business Bureau meeting on 28 August 2025, it was agreed that an amendment to the Committee Terms of Reference would be proposed regarding membership of committees.

2 Proposed Amendments

- 2.1 Under “GENERAL MATTERS AFFECTING COMMITTEES”, paragraph 1 of that section of the current Committee Terms of Reference states:-

“All committees’ membership will be proportionate according to the elected representation of political parties unless expressly agreed otherwise at a meeting of the Council. Political groups are encouraged to ensure their nominations for membership also reflect gender balance and geographical representation.”

- 2.2 It is proposed that paragraph 1 of that section is deleted and replaced with the following:-

“All committees’ membership will be proportionate according to the elected representation of political parties unless expressly agreed otherwise at a meeting of the Council. Political groups are encouraged to ensure their nominations for membership also reflect gender balance and geographical representation and, where practicable, there will be no single gender committees.”

3. Recommendations

It is recommended that the Council approves the proposed changes to the Committee Terms of Reference as detailed in this report.