



Glasgow City Council

Contracts and Property Committee

Report by Director of Legal and Administration

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Item 4

27th February 2025

Delegated Contract Awards

Purpose of Report:

To inform the Contracts and Property Committee of the Corporate and HSCP contracts awarded between 1 October to 30 December 2024 under the council's Scheme of Delegated Functions.

Recommendations:

It is recommended that the Committee notes the content of this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

1. Introduction

- 1.1 The council's Standing Orders Relating to Contracts 2022 state that any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,372,609 (incl. VAT) (works) shall be reported to the Contracts and Property Committee on a quarterly basis. Individual social care packages with an estimated value greater than £50,000 (excl VAT) will be included within this report as per Standing Order 16.6.
- 1.2 Appendix 1 sets out the contract/framework awards for the period 1 October to 30 December 2024 which have been approved by officers in line with the council's Scheme of Delegated Functions.
- 1.3 Appendix 1 has been updated to include contracts awarded via the Mini Competition B process from the council's Civils and Infrastructure Core Works Framework. This process was implemented to remove the administration burden for contractors, the CPU and service areas and to provide a quicker route to market for lower value works projects. The Mini-Competition B process is conducted for Civils and Infrastructure projects below lot specific value thresholds and is subject to the majority of the project scope/requirement being covered within the Framework schedule of rates. The contractors would be approached only to check on their capability and capacity to carry out the works and for them to provide pricing for any non-framework items that may be required. The recommended contractor for award of contract is determined by using the contractor's overall price (Framework rates plus non-framework items if required) combined with the quality and fair work first score as obtained when appointed to the Framework. The contractor with the best overall score is awarded the contract.
- 1.4 Each tender was managed by a commodity team consisting of a Corporate Procurement/Commissioning officer and relevant representative(s) from service areas or Arm's Length External Organisations (ALEOs). The commodity team is responsible for developing the sourcing strategy, if relevant, identifying the best route to market, appropriate tender evaluation methodology, including the price and quality ratio and percentage weightings of the evaluation sub criteria and the evaluation of the tender bid(s) relating to the contract or Framework Agreement.
- 1.5 Appendix 2 provides an extract from the Council Standing Orders Relating to Contracts 2022 to show the content of this report aligns to the delegated award and reporting levels that must be reported to Committee.

2 Policy and Resource Implications

Resource Implications:

<i>Financial:</i>	Expenditure included in approved budgets
<i>Legal:</i>	No new legal issues
<i>Personnel:</i>	No direct personnel issues
<i>Procurement:</i>	Contracts awarded under Scheme of Delegated Functions.

Council Strategic Plan:

This information was included within the individual approval reports.

Equality Impacts and Socio-Economic Impacts:

<i>Does the proposal support the Council's Equality Outcomes 2021-25 What are the potential equality impacts as a result of this report?</i>	The proposals support best practice in the procurement of goods, services and works.
<i>Please highlight if the policy/proposal will help address socio economic disadvantage.</i>	We encourage our suppliers/contractors to adhere to Fair Work First practices. Where works are involved operational management will also require considering access points or diversions for the public and will be managed on a specific case by case basis. (e.g. ramps for wheelchair access and clear signage)

Climate Impacts:

<i>Does the proposal support any Climate Plan actions? Please specify:</i>	Where applicable, sustainability impacts for the contracts in Appendix 1 were recorded via individual approval reports
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What are the potential climate impacts as a result of this proposal?

Where applicable, individual sourcing strategies and approval reports will highlight potential climate impacts

Will the proposal contribute to Glasgow's net zero carbon target?

Where applicable, individual sourcing strategies and approval reports will highlight any contribution to Glasgow's net zero carbon targets

Privacy and Data Protection impacts:

Where applicable any data protection impacts identified for the contracts below will be recorded via individual approval reports.

No data protection impacts identified.

3 Recommendation

That the Committee notes the content of this report.

Appendix 1 – Contract and Frameworks awards for the period 1 October to 30 December 2024, including the route to market.

Tender

Contract Number	Contract Title	Successful Supplier	Total Contract/Framework Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006160CPU	The Decommission and Relocation of Existing Commercial Roller Brake Tester and the Supply, Installation, Calibration, Servicing and Repair of Commercial Roller Brake Tester	JHM Butt & Co Limited (1031633)	£94,054	GCC Contract, Under Threshold, Open	48	4	2	75% Price, 25% Quality	Vehicles	01/10/2024
GCC006130CPU	The Inspection, Maintenance and Repair of Stage Lighting in Primary and Secondary Schools	ACI Integrated Solutions Ltd (SC103713)	£107,064	GCC Contract, Above Threshold, Open	48	11	5	70% Price, 30% Quality	Photographic & Audio Visual Equipment	22/11/2024
GCC006229CPU	Clyde Chorus	DF Concerts (SC33566)	£250,000	GCC Contract, Above Threshold, Open	12	14	2	30% Price, 70% Quality	Events	29/11/2024

Mini Competitions/Direct Awards/DPS ITT

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006072CPU	Collegelands Calton Barras - Meat Market Wellpark Link Project	Stepford Contracts (SC644259)	£392,724	GCC Framework, Mini-Comp	3	10	5	70% Price, 30% Quality	Construction and Trades	21/08/2024*
GCC005935CPU	SPF Member Data Services	Heywood Pension Technologies	£84,000	Other Framework, Mini-Comp, Above Threshold	72	6	4	80% Quality, 20% Price	Financial	05/12/2024
GCC006039CPU	Mattress and Pressure Care – Single and Double Foam Static Mattress	Invacare Limited (05178693)	£435,440	GCC DPS ITT	60	17	3	70% Price, 30% Quality	Aids	29/11/2024

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006193CPU	Supply and Delivery of Protective Gloves	Unico Ltd (00861294)	£288,000	SXL Framework, Mini-Comp, Above Threshold	48	31	15	60% Price, 40% Quality	Clothing & PPE	12/11/2024
GCC006260CPU	LED & Column Replacement - Hillhead 2 Area	Lightways Contractors Ltd (SC0644130)	£370,651	GCC Framework, Mini-Comp	6	3	2	65% Price, 35% Quality	Construction & Trades	25/11/2024
GCC006159CPU	Supply and Delivery of Automatic Lateral Tilt System	Innovation Rehab Ltd	£80,000	GCC DPS ITT	60	18	4	70% Price, 30% Quality	Aids	07/11/2024
GCC006275CPU	Carriageway Patching 2024/25	John McGeady Ltd (SC080553)	£586,839	GCC Framework Mini-Comp	9	10	5	80% Price, 20% Quality	Construction & Trades	19/12/2024

* Contract should have been included in the previous delegated contract award report covering the period July-September 2024

Civils and Infrastructure Mini Competition (B) Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
NRS018	Enabling works for a Tree Nursery site at Broomfield	Covanburn Contracts Limited	£90,000	Mini Competition B	1	10	6	55% Price, 40% Quality, 5% Fair Work First	Construction and Trades	01/10/2024
NRS032	Carriageway Patching	JH Civil Engineering Limited	£160,000	Mini Competition B	2	10	5	60% Price, 35% Quality, 5% Fair Work First	Construction and Trades	31/10/2024
NRS050	Tar Works in Parks and Cemeteries	John McGeady Ltd	£150,000	Mini Competition B	3	17	8	50% Price, 45% Quality, 5% Fair Work First	Construction and Trades	01/11/2024

Health and Social Care Partnership Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006364SW	Individual Placement	Common Threads	£1,432,890	SO 28	36 months (notional)	N/A	N/A	N/A	Social Care	01/10/2024
GCC006366SW	Adoption Support Service	Barnardo's	£300,000	SO 23	36 months	N/A	N/A	N/A	Social Care	07/10/2024
GCC006365SW	Individual Placement	Right There	£897,905	SO 16.6	36 months (notional)	N/A	N/A	N/A	Social Care	11/11/2024
GCC006363SW	Individual Placement	C-Change	£858,072	SO 16.6	36 months (notional)	N/A	N/A	N/A	Social Care	16/12/2024
GCC006367SW	Individual Placement	Love @ Care	£1,367,614.95	SO 16.6	18 months	N/A	N/A	N/A	Social Care	23/12/2024

Under the previous agreement in relation to social care arrangements, the social work delegated list contains individual placements for adults (excluding older adults) either within Glasgow or out with Glasgow. These awards are made for individual cases of a complex and sensitive nature following best value considerations and due diligence checks and are retrospectively reported to the Contracts and Property Committee on a three-monthly basis. All placements have been authorised in line with the Council Scheme of Delegation Functions, as applies to the Health and Social Care Partnership.

Appendix 2 – The Council Standing Orders Relating to Contracts 20022 (Extract)

Standing Order paragraph	Description
1.1.5	The Standing Orders shall not apply to any contracts made on behalf of the Council by Scottish Procurement, Scotland Excel or any other central purchasing body or procurement partnership with whom the Council has made arrangements for the award of works, supplies or services contracts on its behalf, save in respect of the reporting requirements prescribed in Standing Order 7.4.4.
7.4.4.1	Any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service (or the Chief Officer for contracts governed by Part III). A report shall be submitted to the Committee on a three-monthly basis.
7.4.4.2	Notwithstanding Standing Order 1.1.5, any participation agreement or call-off contract relating to Scottish Procurement national Category A commodities shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service, irrespective of the estimated contract value.
16.6.6	Any Social Care Contract for the delivery of care packages to individuals assessed by the Chief Officer as having complex sensitive care requirements shall be excluded from these Standing Orders. The Chief Officer shall prepare and retain for audit purposes a written report recording, on an anonymised basis, the individual care requirements in each case, the reason(s) why the particular Provider was selected, and why the cost represented best value to the Council in the circumstances. The Chief Officer shall submit a report to the Contracts and Property Committee on a three-monthly basis containing this information in relation to any such contract awarded within that period.