



Glasgow City Council

Finance and Audit Scrutiny Committee

Report by Head of Audit and Inspection

Contact: Duncan Black

Extension: 74053

Item 8

29th January 2005

**Internal Audit reports
Consideration of Exclusion of Public**

Purpose of Report

To advise members of the following recent Internal Audit reports and that the matters should be considered by committee in private:

- CGI SIIT - Cyber Incident Response Planning
- Chief Executive's – IT Currency
- Social Work Services - Level of Service Case Management Inventory (LSCMI) application

Recommendations

It is recommended that, in order that the committee may consider the full reports, the committee resolves, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting as exempt information, as defined in paragraph 14 of Part 1 of Schedule 7A, is likely to be disclosed.

Ward No(s):

Citywide: ☐

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

1. Introduction

- 1.1 Internal Audit has carried out reviews of Cyber incident response planning; IT currency, and the LSCMI application.
- 1.2 The scope of the cyber incident response planning was to review the arrangements, ensuring that these broadly align with the Scottish Government template.
- 1.3 The scope of the IT currency review was to check that there are sufficient and appropriate controls in place.
- 1.4 The scope of the LSCMI application was to gain assurance that the application controls are operating as designed and are effective in preventing and detecting weaknesses that could adversely impact on the operation of the LSCMI application.

2. Consideration of Exclusion of Press and Public

- 2.1 The Local Government (Access to Information) Act 1985 (which inserted new provisions into the Local Government (Scotland) Act 1973) sets out the default position for committee reports and meetings, requiring that reports are published in advance and meetings are open to the public, unless certain conditions are met. A local authority may by resolution exclude the public from a meeting during consideration of an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during consideration of that item of business there would be disclosure to them of exempt information. Exempt information under Schedule 7A of the Act includes (at paragraph 14) "Any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime." The action required by management detailed in the full reports is deemed to be important in order to mitigate against cyber-related criminal activity against the Council.
- 2.2 It is therefore recommended that the full internal audit reports are considered by the Finance and Audit Scrutiny Committee with press and public excluded.

3 Policy and Resource Implications

Resource Implications:

<i>Financial:</i>	None
<i>Legal:</i>	The contents of this report are based on advice given by the Director of Legal and Administration
<i>Personnel:</i>	None

Procurement: None

Council Strategic Plan: n/a

Equality and Socio-Economic Impacts:

Does the proposal support the Council's Equality Outcomes 2017-22 n/a

What are the potential equality impacts as a result of this report? (no significant impact, positive impact or negative impact)

Please highlight if the policy/proposal will help address socio economic disadvantage. n/a

Sustainability Impacts:

Environmental: None

Social, including Article 20 opportunities: None

Economic: None

Privacy and Data Protection impacts: None

4 Recommendations

- 4.1 It is recommended that, in order that the committee may consider the full reports, the committee resolves, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting as exempt information, as defined in paragraph 14 of Part 1 of Schedule 7A, is likely to be disclosed.