

LOCAL LICENSING FORUM'S MINUTES.

Glasgow, 3rd December 2024.

Local Licensing Forum.

- Present:** Donald MacLeod, Concert Promoters' Association (Chair); Gary Atkinson, Community Resident – North West Area; Lise Fisher, Neighbourhoods, Regeneration and Sustainability, Glasgow City Council; Billy Gold, Scottish Licensed Trade Association; Inspector Gareth Griffiths, Police Scotland; Andrew Hunter, Accredited Liquor Licensing Law Specialist (Substitute for Archie Maciver); Kerstin Lamb, Night Time Industry Association (Substitute for Brian Fulton); Jamie Mackie, Scottish Grocers' Federation (Substitute for Pete Cheema); Bailie Margaret Morgan, Glasgow City Council; and Paul Stewart, Neighbourhoods, Regeneration and Sustainability, Glasgow City Council.
- Apologies:** Dr Daniel Carter, NHS Greater Glasgow and Clyde; Pete Cheema, Scottish Grocers' Federation; Eva Curran, National Union of Students; Brian Fulton, Night Time Industry Association; Archie MacIver, Accredited Liquor Licensing Law Specialist; Fiona Moss, Glasgow City Health and Social Care Partnership; Julie Pearson, Glasgow Life; and Matthew Reilly, Glasgow Pubwatch Groups.
- Attending:** G McDermid (Clerk); I Miller, Legal Advisor to the Forum; M Millar, Depute Clerk to the City of Glasgow Licensing Board; and A Ross, Financial Services, Glasgow City Council.

Membership update noted

1 With reference to the minutes of 10th September 2024 noting that John Ferguson, former Community Resident for the north east area, had passed away and that an election process was being undertaken by the Council's Communities Team in relation to the vacant Community Resident position whereby nominations would be sought from Community Councils in the North East area of the city, there was heard and noted a verbal update by the Clerk to the Forum regarding the membership of this Forum, advising that

- (1) no nominations had been received from Community Councils in the North East of the city for the vacant Community Resident position following the process detailed above;
- (2) Gail Sheridan had stepped down as a Community Council member on 24th October 2024 and that the Community Resident position for the South area was now vacant; and
- (3) both vacant Community Resident positions would be raised at a future Community Council Development Session meeting and that the Council's

Communities Team would seek nominations early in the new year for both positions.

Minutes of previous meeting approved.

2 The minutes of the previous meeting of 10th September 2024 were submitted and approved.

Licensing (Scotland) Act 2005 – Publication of City of Glasgow Licensing Board’s 2023/24 annual financial report noted.

3 There was submitted a report by the Depute Clerk to the City of Glasgow Licensing Board regarding the publication of the Licensing Board’s 2023/24 annual financial report, in terms of section 9B of the Licensing (Scotland) Act 2005, advising

- (1) that annual financial reports must include
 - (a) a statement of the amount of relevant income received by the Board during the financial year;
 - (b) a statement of the amount of relevant expenditure incurred in respect of the Board’s area during the year; and
 - (c) an explanation of how the amounts in the statement were calculated;
- (2) of a definition of “relevant income” and “relevant expenditure”, as detailed in the report;
- (3) that Glasgow City Council (GCC) was under a statutory obligation to provide the Board with such information as it reasonably required for the purposes of preparing the annual financial report; and
- (4) of the terms of the Board’s 2023/24 annual financial report, including appropriate comparative information for 2021/22 and 2022/23, as detailed in appendix 1 to the report.

After consideration and having heard further from A Ross, Financial Services, GCC, on the information detailed within the 2023/24 annual financial report and in response to members’ questions, the Forum noted the report, including the terms of the Board’s 2023/24 annual financial report.

City of Glasgow Licensing Board – 2024/25 interim performance monitoring report noted.

4 There was submitted and noted a report by the Depute Clerk to the City of Glasgow Licensing Board detailing the performance of the Licensing Board in the

administration of the Licensing (Scotland) Act 2005 over the first 6 months of 2024/25, advising

- (1) of the key indicators used to measure performance in administering the Act;
- (2) of performance in respect of the period from April to September 2024 in comparison with the targets set; and
- (3) that overall the Board had achieved 73% of its performance targets in respect of this period compared with 68% of performance targets for the previous financial year.

2025 work plan approved etc.

5 There was submitted a report by the Council's Director of Legal and Administration detailing a proposed 2025 work plan.

After consideration, the Forum

- (1) approved the work plan, as detailed in the report; and
- (2) noted
 - (a) the future meeting dates for 2025, as detailed in the report;
 - (b) that the date for the joint Forum/Licensing Board meeting in December 2025 would be agreed following consultation with the Conveners of both bodies and that the proposed Forum meeting date on 9th December 2025 could be subject to change;
 - (c) that any member was invited to request that an item be included on the agenda by the deadline date, as detailed in the report; and
 - (d) that in addition to the items listed in the work plan, officers would also look to include other reports/presentations on future agendas in relation to matters that could be of interest to members.