

Leasing, installation, repair and maintenance of hot beverage machines and supply of hot beverages consumables – Award of contract approved.

7 There was submitted a report by the Director of Legal and Administration regarding tenders received for the leasing, installation, repair and maintenance of hot beverage machines and supply of hot beverages consumables, advising

- (1) that the Council's annual budget for the leasing, installation, repair and maintenance of hot beverage machines and the supply of hot beverage consumables was £371,671;
- (2) that an open tender procedure was the most appropriate method to deliver this contract and that the duration of the contract was 4 years with the option to extend for a period of up to 15 months which included a 3 month mobilisation/demobilisation period; and
- (3) 12 suppliers expressed an interest and 2 submitted a bid and following an evaluation it was recommended the contract be awarded to Matthew Algie & Company Limited.

After consideration, the committee approved the award of contract for leasing, installation, repair and maintenance of hot beverage machines and supply of hot beverages consumables to Matthew Algie & Company Limited at an estimated cost of £244,474 per annum.