



Glasgow City Council

Operational Performance and Delivery Scrutiny Committee

Report by Director of Legal and Administration

Contact: Lee Sclater, 287-3511

Item 4

6th August 2025

Invitation to attend conferences etc

Purpose of Report:

To inform Committee of conference etc attendance which has been approved under the Scheme of Delegations.

Background

In terms of the Scheme of Delegated Functions, the Chief Executive is authorised, in consultation with the Council Business Manager, to authorise the attendance of elected members at conferences etc in the UK up to a maximum of £800 and to approve international travel up to a maximum cost of £1,000 per person.

The attached table shows invitations to attend conferences where member attendance has been approved under delegated authority.

Full details of the events can be obtained from Lee Sclater, Committee Services, Ext 73511.

Policy and Resource Implications

Financial: The cost shown in the attached list includes conference fee, if any, together with estimated accommodation and travel costs at economy class. In addition reimbursement will be made of actual receipted expenses up to the limits specified by regulation.

There are no Legal, Personnel, Procurement, Council Strategic Plan, Equality Impact, Sustainable Impact or Privacy and Data Protection Impact issues.

Recommendation:

The committee is asked to note member attendance at conferences etc as detailed on the attached list.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

CONFERENCE INVITATIONS

<i>Conference</i>	<i>Date and place</i>	<i>Total Cost</i>	<i>Representation</i>	<i>Carbon Footprint</i>
COSLA Leaders Conference	30th May 2025, Edinburgh	£40	Councillor Susan Aitken	0.01 tonnes of CO _{2e} (Train)
Role as Convener at various Development Meetings	29th May 2025, Manchester	£190	Councillor Ruairi Kelly	0.06 tonnes of CO _{2e} (Train)
Royal Armouries Museum and New Dock	20th-22nd May 2025, Leeds	£200	Councillor Susan Aitken	0.06 tonnes of CO _{2e} (Train)
Eurocities SAF Conference	13th-16th May, Amsterdam	£739	Bailie Annette Christie	0.15 tonnes of CO _{2e} (Air)
Development Meetings in role of Convener	5th-6th May 2025, Manchester	£190	Councillor Ruairi Kelly	0.06 tonnes of CO _{2e} (Train)
Global Forum (Core Cities UK Members)	27th-29th April 2025, Japan	£0 (All costs covered)	Councillor Susan Aitken	2.20 tonnes of CO _{2e} (Air)
LUCI Summit	23rd-26th April 2025, London	£447.25	Councillor Imran Alam	0.18 tonnes of CO _{2e} (Air)
7th Meeting of the OECD Champion Mayors for Inclusive Growth Initiative	14th-15th April 2025, Paris	£648	Councillor Susan Aitken	0.20 tonnes of CO _{2e} (Air)

<i>Conference</i>	<i>Date and place</i>	<i>Total Cost</i>	<i>Representation</i>	<i>Carbon Footprint</i>
Eurocities Digital Forum	1st - 4th April 2025, Bordeaux	£410	Councillor Paul Leinster	0.27 tonnes of CO _{2e} (Air)
Eurocities and European Commissioners	3rd-5th February 2025, Brussels	£526.99	Bailie Annette Christie	0.45 tonnes of CO _{2e} (Air)
Climate Delivery Oversight Group	12th March 2025, Edinburgh	£31.40	Councillor Susan Aitken	0.01 tonnes of CO _{2e} (Train)
Eurocities Internal Audit Committee	24th-25th March 2025, Brussels	£0 (All costs covered)	Councillor Richard Bell	0.45 tonnes of CO _{2e} (Air)
Council of Europe	24th-25th March 2025, Strasbourg	£0 (All costs covered)	Councillor Jacqueline McLaren	0.25 tonnes of CO _{2e} (Air)
Scottish Cities Alliance – Cities Week	19th-21st January 2025, London	£185	Councillor Angus Millar	0.11 tonnes of CO _{2e} (Train)
Speaker to the European Harm Reduction Conference	2nd-5th December 2024, Poland	£460	Councillor Allan Casey	0.37 tonnes of CO _{2e} (Air)
NAC - Youth Services, Safeguarding, Radicalisation & Knife Crime	4th December 2024, South Shields	£600	Councillor Thomas Kerr	0.05 tonnes of CO _{2e} (Train)
Speaker at UN Habitat World Urban Forum	4th-8th November 2024, Egypt	£400 (Other costs covered by organiser)	Councillor Allan Casey	0.95 tonnes of CO _{2e} (Air)

<i>Conference</i>	<i>Date and place</i>	<i>Total Cost</i>	<i>Representation</i>	<i>Carbon Footprint</i>
European Mayors Summit	21st-22nd October 2024, Strasbourg	£998	Bailie Annette Christie	0.25 tonnes of CO _{2e} (Air)
Eurocities Heritage Hub Forum	6th-9th October 2024, Bucharest	£615	Bailie Annette Christie	0.54 tonnes of CO _{2e} (Air)
Scottish Cities Alliance	9th October 2024, Dundee	£47.80	Councillor Susan Aitken	0.07 tonnes of CO _{2e} (Train)
Eurocities Culture Forum 2024	24th-28th September 2024, Belfast	£733	Bailie Annette Christie	0.06 tonnes of CO _{2e} (Air)
Social Innovation Lab	18th-20th September 2024, Torino	£455	Councillor Allan Casey	0.37 tonnes of CO _{2e} (Air)
Meeting attendance with Economic Development Officers – In capacity as Depute Leader	9th-10th September 2024, London	£354	Councillor Richard Bell	0.11 tonnes of CO _{2e} (Train)