

**WEST OF SCOTLAND ARCHAEOLOGY SERVICE JOINT COMMITTEE'S
MINUTES.**

By video conference, 26th June 2026.

West of Scotland Archaeology Service Joint Committee.

Present:	Councillor Jan Brown (Chair) Councillor Graham Boyd Councillor Damian Doran-Timson Councillor Todd Ferguson Councillor Calum Smith	Argyll & Bute Council East Ayrshire Council West Lothian Council North Ayrshire Council East Dumbarton Council
Apologies:	Councillor Greg Hepburn Councillor Gavin Scott Councillor Eva Bolander Councillor Lawrence Fitzpatrick	Glasgow City Council South Ayrshire Council Glasgow City Council West Lothian Council
Also present:	Hugh McBrien Laura Mitchell Laura McLetchie Rob Jones Gillian Dick Anne Ross Pamela Yule (Clerk)	West of Scotland Archaeology Service East Dumbarton Council East Ayrshire Council Ernst & Young LLP Glasgow City Council Glasgow City Council Glasgow City Council

Minutes of previous meeting approved.

1 The minutes of the Joint Committee of 24th April 2026 were submitted and approved.

West of Scotland Archaeology Service – Provisional Audit Plan 2025/26 – Independent auditor's report noted.

2 There was submitted and noted a report by EY LLP regarding its 2025/26 Provisional Annual Audit Plan of the West of Scotland Archaeology Service, advising of

- (1) the key risks and audit approach for the 2025/26 audit;
- (2) a summary of recent accounting and audit developments relevant to the Service;
- (3) a summary of its audit approach, materiality and the key risks that had been identified in relation to the financial statement audit; and

- (4) its risk assessment and audit approach for reviewing the Service's compliance with the wider public audit scope areas.

West of Scotland Archaeology Service – Pre-Audit Annual Accounts 2025/26 approved.

3 There was submitted a report by the Executive Director of Financial Services, Glasgow City Council regarding the Pre-Audit Annual Accounts 2025/26 of the West of Scotland Archaeology Service, advising that

- (1) the balance of usable reserves at 1st April 2025 was £169,650; and
- (2) in 2025/26 total expenditure was £190,356 and total income £184,757, which resulted in a deficit for the year of £5,599, with a balance of usable reserves at 31st March 2026 of £164,051.

After consideration, of the audited annual accounts and reported governance arrangements, the Joint Committee approved the 2025/26 Audited Annual Accounts for the West of Scotland Archaeology Service.