Item 3

14th March 2023

LOCAL LICENSING FORUM'S MINUTES.

Glasgow, 29th November 2022.

Local Licensing Forum.

Present: Donald MacLeod, Concert Promoters' Association (Chair); Gary Atkinson, Community Resident – North West Area; Daniel Carter, NHS Greater Glasgow and Clyde (substitute for Emilia Crighton); Andy Clark, Glasgow Clubwatch Group (substitute for Brian Fulton); John Ferguson, Community Resident – North East Area; Lise Fisher, Neighbourhoods, Regeneration and Sustainability, Glasgow City Council; Billy Gold, Scottish Licensed Trade Association; Inspector Gareth Griffiths, Police Scotland; Audrey Junner, Licensing lawyer representative (substitute for Jack Cummins); Jamie Mackie, Scottish Grocers' Federation (substitute for Pete Cheema); Bailie Margaret Morgan, Glasgow City Council; Elaina Smith, Glasgow City Health and Social Care Partnership (substitute for Fiona Moss); and Paul Stewart, Neighbourhoods, Regeneration and Sustainability, Glasgow City Council.

Apologies: Pete Cheema, Scottish Grocers' Federation; Emilia Crighton, NHS Greater Glasgow and Clyde; Jack Cummins, Licensing lawyer representative; Brian Fulton, Glasgow Clubwatch Group; Adam Morrow, National Union of Students; Fiona Moss, Glasgow City Health and Social Care Partnership; Bailie Hanif Raja, Glasgow City Council; Matthew Reilly, Glasgow Pub Watch Groups; and Luke Tracey, Glasgow Restaurateurs' Association.

Attending: G McDermid (Clerk); I Miller, Legal Advisor to the Forum; G McNaught, Clerk to the City of Glasgow Licensing Board; H Welsh, Chief Executive's Department, Glasgow City Council; and S Daley, Financial Services, Glasgow City Council.

Membership update noted.

1 The Forum heard and noted a verbal update by the Clerk to the Forum regarding its membership, advising that

(1) following an election process undertaken by Glasgow City Council's (GCC) Community Empowerment Services in relation to the 3 Community Resident positions for the North East, North West and South areas of the city, the following persons had now been appointed:-

Community Resident	*Area*
John Ferguson	North East
Gary Atkinson	North West

Gail Sheridan South;

(2) at its next meeting on 8th December 2022, GCC would consider the appointment of

(a) Daniel Carter in place of Emilia Crighton as the representative from NHS Greater and Glasgow and Clyde; and

(b) Chris McGuinness in place of Brian McNelis as the representative from Greater Glasgow Hotel's Association; and

(3) Daniel Carter would attend today's meeting as a substitute for Emilia Crighton.

Minutes of previous meeting approved.

2 The minutes of the previous meeting of 6th September 2022 were submitted and approved.

Licensing (Scotland) Act 2005 – Publication of City of Glasgow Licensing Board's 2021/22 annual financial report noted etc – Request to Clerk to City of Glasgow Licensing Board.

3 There was submitted a report by the Clerk to the City of Glasgow Licensing Board regarding the publication of the Licensing Board's 2021/2022 annual financial report, in terms of section 9B of the Licensing (Scotland) Act 2005, advising

(1) that annual financial reports must include:-

(a) a statement of the amount of relevant income received by the Licensing Board during the financial year;

(b) a statement of the amount of relevant expenditure incurred in respect of the Board's area during the year; and

(c) an explanation of how the amounts in the statement were calculated;

(2) of a definition of "relevant income" and "relevant expenditure", as detailed in the report;

(3) that Glasgow City Council (GCC) was under a statutory obligation to provide the Licensing Board with such information as it reasonably required for the purposes of preparing the annual financial report; and

(4) of the terms of Licensing Board's 2021/2022 annual financial report, including appropriate comparative information for 2019/20 and 2020/21, this being attached as an appendix to the report.

After consideration and having heard further from Sharon Daley, Financial Services, GCC, on the information detailed within the 2021/22 annual financial report and in response to members' questions, the Forum

(i) noted

(A) the contents of the report, including the terms of the Licensing Board's 2020/21 annual financial report; and

(B) that the reason for the difference in net expenditure of £419,241 in 2021/22 in comparison with £27,335 in 2019/20 was as a result of the 1/3 reduction in licensing fees in 2020/21 and 2021/22, which had reduced income during this period; and

(ii) requested the Clerk to the Licensing Board, in consultation with Financial Services, GCC, to report to the next meeting providing further information on the reasons for the difference in net expenditure as referred to at paragraph (B) above.

City of Glasgow Licensing Board – 2022/23 interim performance monitoring report noted.

4 There was submitted and noted a report by the Clerk to the City of Glasgow Licensing Board detailing the performance of the Licensing Board in the administration of the Licensing (Scotland) Act 2005 over the first 6 months of 2022/23, advising

(1) of the key indicators used to measure performance in administering the Act;

(2) of performance in respect of the period from April to September 2022 in comparison with the targets set; and

(3) that overall the Board had achieved 74% of its performance targets in respect of this period compared with 71% of performance targets for the previous financial year.

Future meetings dates for 2023 noted.

5 The Forum noted the following future meeting dates for 2023 as follows:-

Tuesday, 14th March 2023 at 1400 hours;
Tuesday, 9th May 2023 at 1400 hours;
Tuesday, 5th September 2023 at 1400 hours; and
Meeting date in December 2023 - To be confirmed.