Strategic Plan - Performance manual - Details noted etc.

3 There was submitted a report by the Chief Executive regarding the development of a performance manual that would support elected members, services and citizens to understand how performance was measured within the Council, advising that

(1) the performance manual reflected the learning and recommendations arising from an internal audit review on performance and a debrief from the previous iteration of this committee; and

(2) the purpose of the performance manual would include developing performance measures, audit, defining risk and action setting to deliver performance and managing those risks.

After consideration, the committee noted that

(a) the performance manual would enable services to report consistently and would be a live document that would be continuously updated and reviewed; and

(b) any further iterations of the manual would be notified to this committee on an annual basis, or sooner if any significant additions or amendments had been made.