WEST OF SCOTLAND ARCHAEOLOGY SERVICE JOINT COMMITTEE'S MINUTES.

Item 3
9th December 2022

By video conference, 6th April 2022.

West of Scotland Archaeology Service Joint Committee.

Present:	Lawrence Fitzpatrick (Chair)	West Lothian Council
	Stewart Miller	East Renfrewshire Council
	Margaret Morgan	Glasgow City Council
	Andy Steel	Renfrewshire Council
	Alistair Fulton	South Lanarkshire Council
	Iain McLaren	West Dunbartonshire Council
Apologies:	Iain Linton	East Ayrshire Council
	Rosie O'Neil	East Dunbartonshire Council
	Ian Clarkson	North Ayrshire Council
	Brian McGinley	South Ayrshire Council
Also present:	Hugh McBrien	West of Scotland Archaeology Service
	Karen Purves	East Ayrshire Council
	Fraser McNair	East Dunbartonshire Council
	Chloe McCrudden	East Renfrewshire Council
	Gillian Dick	Glasgow City Council
	James Miller	North Ayrshire Council
	David Hearton	South Ayrshire Council
	James Wright	South Lanarkshire Council
	Chris Alcorn	West Lothian Council
	Iain Lochhead	Audit Scotland
	Tracey Connell	Audit Scotland
	Donna Brand (Clerk)	Glasgow City Council

Minutes approved.

1 The minutes of the Joint Committee of 25th November 2021 were submitted and approved.

West of Scotland Archaeology Service – Audit Plan 2020/21 approved.

2 There was submitted a report by Audit Scotland regarding the West of Scotland Archaeology Service (WoSAS) annual audit report 2020/21, including

(1) a covering letter and a draft annual audit report for 2020/21 by Audit Scotland; and

(2) the WoSAS annual accounts for the year ended 31st March 2021.

After consideration, the Joint Committee approved the

(a) draft annual audit report for 2020/21 by Audit Scotland; and

(b) the WoSAS annual accounts for the year ended 31st March 2021.

Service Financial Programme 2022/23 – Proposed budget 2022/23 approved.

3 There was submitted a report by the West of Scotland Archaeology Service Manager regarding the projected income and operating costs of the Service for the financial year 2022/23

(1) detailing the current financial position of the Service;

(2) setting out the future financial projections for the Service for 2022/23 together with the proposed budget for 2022/23; and

(3) confirming that

(a) Member Council contributions to the costs of providing the Service continued to be frozen at 2011 levels in recognition of the challenging budgetary pressures on local authorities;

(b) until the resourcing of the preferred service delivery option had been agreed, in the interim period, a budget for the financial year 2022/23 only was proposed, as detailed in Annex 1 to the report; and

(b) the proposed budget predicted a deficit of £16,187 for the next financial year, which would be met from the Service's retained financial reserves.

After consideration, the Joint Committee

(i) noted the report; and

(ii) approved the proposed budget for 2022/23, as detailed in the Annex to the report.