Item 7

14th September 2023

Glasgow Community Planning Partnership

Linn Area Partnership

Report by Executive Director of Neighbourhoods, Regeneration and Sustainability

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FESTIVE LIGHTING PROGRAMME 2023/24

Purpose of Report:

The purpose of this report is:

(1) to advise members of the central funding available and the pricing guidelines for the 2023/24 festive lighting programme;

(2) remind members of the 22/23 festive lighting programme; and

(3) to seek agreement on the 23/24 programme and, where necessary, the allocation of additional funding.

Recommendations:

The Area Partnership is asked to:

(1) note the 2022/23 festive lighting arrangements and the central funding available for the 2023/24 programme;

(2) agree whether the 2022/23 festive displays and switch-on events are to be included in the 2023/24 programme;

(3) notify any proposed new locations for assessment by NRS to determine the feasibility;

(4) approve the necessary funding for any additional costs over and above the central funding.

Introduction

1. The Council took the decision to delegate funding for peripheral festive lighting to the Area Partnerships as part of the budget process for 20/21. A similar arrangement is proposed for the 2023/24 programme.
2. Each Area Partnership is awarded £3,600 central funding to meet the costs of erecting and maintaining festive lighting, usually at a single location.
3. Area Partnerships have the option to fund additional festive lighting locations.

22/23 Festive Lighting Programme

4. The festive lighting programme for the Ward delivered as part of the 22/23 programme is shown below.

Location	**Type of Feature**
Carmunnock	Xmas Tree (Off Road)
Carmunnock	Switch-on Event
Castlemilk (Lost Lives Garden)	Natural Tree
Old Castle Road	Xmas Tree (On Road)

23/24 Festive Lighting Programme

5. The standard pricing schedule for the 23/24 festive lighting programme is set out below:

Option	**Price**
15-18ft Xmas Tree (Off Road)	£3,600 / tree
15-18ft Xmas Tree (On Road)	£5,000 / tree
18-21ft Xmas Tree	£300 surcharge
Lights in Natural Tree	£3,600 / tree
Street Lighting Column Features	£3,600 for 8 No (£450 / column)
Switch-on Event (Off Road)	£105 / event
Switch-on Event (On Road)	£800 / event
Adaptation of Street Lighting Column for Power	£260 / new feature
Structural Check of Street Lighting Column	£45 / new column feature

6. The cost to repeat the 22/23 programme in 23/24 would be as follows:

Location	**Feature**	**Price**
Coupar institute	Xmas Tree (On Road)	£5,000
Carmunnock	Xmas Tree (Off Road)	£3,600
Carmunnock	Additional one off cost for Electricity supply from street lighting column	£2800
Carmunnock	Switch-on Event	£105
Castlemilk (Lost Lives Garden)	Natural Tree	£3,600 (1)
Old Castle Road	Xmas Tree (On Road)	£5,000
	Sub-Total	£12,305
	Deduct Central Funding	£3,600
	Deduct 22/23 Credit	£3,100
	Total Additional Funding	**£13,405**

Note 1: Following an inspection, the lights require to be replaced this year.

Additional requested information

1. The cost to supply a Xmas tree outside the Couper Institute has been added to the table above
2. Added additional one off charge for Electrical supply to fixed tree
3. It is the responsibilities of the Area Partnerships to volunteer locations where the festive lighting team will approve the location as suitable
4. To meet Health & Safety legislation and Public Liability and to make connection to public electricity supplies Glasgow City Council own supply chain should be used to provide the required Lights and supports for Xmas trees.
5. In future the council is looking at low voltage LED Lighting to provide a more energy efficient product.
6. The area partnership requested the Attendance the lighting team at the next partnership meeting- This will be attended by Stephen Blanchflower Group Manager who has recently taken on the Festive Lighting under his remit.
7. The cost to supply the Xmas tree for Lost Lives Garden is a global cost and is difficult to breakdown to provide a specific cost for each Area Partnership as many of the costs have been averaged out across all the locations. The below is the breakdown of items that has been included to make up the total cost.

Supply Xmas tree (off road) £3600

- Xmas Tree
- Xmas Tree Base
- Xmas Tree Lights
- City Building Dressing the tree
- Electricity Cost per site
- Annual Storage cost

Supply Xmas tree (on road) £5000

- Xmas Tree
- Xmas Tree Base
- Xmas Tree Lights
- Lightways Dressing the tree and road closure
- Electricity Cost per site
- Annual Storage cost

The costs include for items supplied on an annual basis and going forward the Council have agreed to purchase items going forward this will provide reduced costs for future supply Xmas tree.

7. The Area Partnership can nominate additional or alternative festive lighting locations to those delivered as part of the 22/23 programme. Locations not included within the 22/23 programme require to be notified to NRS. This will allow the feasibility and cost of the new locations to be assessed by the NRS festive lighting team to allow the 23/24 programme to be finalised.
8. The Area Partnership is invited to identify the locations where a switch on event is proposed to be held for either a Xmas or natural tree. Column mounted features will come on at the same time as the street lights on the day of installation.
9. If the total cost of the delivering the festive lighting programme selected by the Area Partnership exceeds the £3,600 central funding, then the balance of the funding will require to be met by the Area Partnership from other funds.

Recommendations

10. The Area Partnership is asked to:

    (1) note the 2022/23 festive lighting arrangements and the central funding available for the 2023/24 programme;

(2) agree whether the 2022/23 festive displays and switch-on events are to be included in the 2023/24 programme;

(3) notify any proposed new locations for assessment by NRS to determine the feasibility;

(4) approve the necessary funding for any additional costs over and above the central funding.