**Item 3**

**7th November 2023**

**Glasgow Community Planning Partnership**
**Hillhead Area Partnership**

**Report by Director of Legal and Administration**

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# Community Planning Partnership Governance Framework- Register of Interests

**Purpose of Report:**

To advise of the rules relating to registration and declaration of members' interests. The report also includes a list showing those interests that have been declared by members.

**Recommendations:**

The Partnership is asked to note the rules relating to Board members' interests, including the Register of Interests appended to this report.

## 1. Background

1.1 The Code of Conduct, which is contained within the Community Planning Partnership Governance Framework, includes rules relating to declaration and registration of members' interests. The declaration of interest rules set out criteria for identifying any potential conflicts of interest and the procedures that are in place to minimise the risk of decision-making being distorted, or being seen to be distorted, through conflicts of interest. All Partnership members are expected to adhere to both the letter and spirit of this policy.

## 2. Register of Interests

2.1 The Code of Conduct states that Glasgow City Council staff shall maintain a register of Partnership members' interests drawn up on the basis of notifications provided by Partnership members. The Code requires that the entries in the register will include the name of any voluntary sector or public sector or commercial organisation in relation to which a Partnership member (or his/her spouse or partner, sibling, son/daughter or other close relative) is a director, a management committee member, a trustee, an employee, a voluntary worker or an elected representative.

2.2 Partnership members are expected to ensure that the entries against his/her name in the register are at all times accurate, comprehensive and up-to-date.

2.3 All Partnership members have been issued with a pro-forma to enable them to list the relevant information as referred to at 2.2 above. The appendix to this report provides the register of Partnership members' interests based on those returns. To ensure transparency updated registers will be submitted to the Partnership annually.

## 3. Declarations of Interest

3.1 Even if an interest has already been recorded in the Register of Interests the Code of Conduct requires that any Partnership member who has in any way, whether directly or indirectly, an interest in any project or activity for which the Partnership is proposing to procure funding or any other funding streams that the Glasgow CPP is responsible for, must declare the nature of his/her interest at the first available meeting of the Partnership at which the question of procuring funding, or the commissioning of services is first considered. Such declarations will be recorded in the minutes of the Partnership. Full details of the rules relating to conflicts and declarations of interests are contained in paragraph 5 of the Code of Conduct.

## 4. Recommendations

4.1 The Partnership is asked to note the rules relating to Board members' interests, including the Register of Interests appended to this report.