PEOPLE MAKE GLASGOW COMMUNITIES

WHAT YOU CAN EXPECT FROM THE PROCESS

WHAT IS PEOPLE MAKE GLASGOW COMMUNITIES?

People Make Glasgow Communities is the call to action and the mechanism by which local groups and organisations can express an interest in being more involved in the delivery of services from local venues which their communities value and rely on.

The involvement of communities in the development, management and delivery of local services and venues is already a key policy priority of Glasgow City Council.

Supporting the management of local facilities and local services by local organisations is a core city policy; current best practice suggests that community services managed and delivered locally are best placed to meet community needs.

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WHAT IS THE AIM?

We want to build stronger, more resilient, fairer and healthier communities, which meet social, climate and economic equity requirements. And we want to do this together, with the input of all stakeholders.

In line with the City Charter, People Make Glasgow Communities aims to:

- Celebrate the great work already being undertaken in Glasgow
- Encourage more!
- Allow a multiplicity of voices
- Be ambitious and innovative in creating a new future for the city

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WHO CAN APPLY?

- Any organisation, community group or individual can apply.
- We are asking local people, community groups, third, voluntary, and other sector organisations, to think about how they want to become more active in their communities and how they could work together to build a better future for Glasgow.
- The first stage of the process is to encourage expressions of interest which will then be assessed to ensure the people or organisations that want to become involved have the capability and resilience to take on responsibility for the building/ venue/ facility they want to get involved with. This stage also looks at which organisations or services may already be active in the building/ venue/ facility and confirms suitability and availability of the building/ venue/ facility. Just because a building/ venue/ facility appears on the list, does not automatically make it available, and so this assessment is undertaken at an early stage. Many community facilities in Glasgow already have successful relationships with third sector, community and commercial organisations who understand the needs of the local people who use them.
- We appreciate that every venue, building and facility will have its own specific requirements and opportunities. This is an open Call to Action, and we look forward to hearing from anyone who has a view on how their local services can be managed and run.

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OVERVIEW OF THE PROCESS

1

EXPRESSION OF INTEREST PHASE

- Your organisation submits an "expression of interest" on our web portal.
- We will review the information provided and validate your "expression of interest".
- If you have not chosen a specific building/ venue/ facility, we will be working with you to identify a suitable building/ venue/ facility.

Once the expression of interest has been validated and a building/ venue/ facility has been identified, you will be assigned a project officer for your enquiry, and move to the Initial Assessment Phase.

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INITIAL ASSESSMENT PHASE

- We will now check if there are any obvious title or other restrictions on the use of the building/ venue/ facility which would preclude any form of transfer of responsibility.
- If the building/ venue/ facility is suitable, we will arrange a meeting with you to discuss your aspirations in more detail and provide you with a basic suite of information on the building/ venue/ facility.
- There may be a need for additional information to be shared by both parties along with one or more follow-up meetings in order to help you identify your preferred form of involvement, operational responsibility or transfer. You will be made aware of any other parties or organisations which may also have expressed an interest in this building / venue / facility.
- If you are happy to proceed, we will invite you to submit your proposal (proposal form). On receipt of the proposal, we will undertake an Initial Assessment of your proposal.

On satisfactory assessment of the completed proposal and if the building/ venue/ facility has been confirmed as being suitable, you will move to the Engagement Phase.

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3 ENGAGEMENT PHASE

- On satisfactory assessment of the proposal, the building/ venue/ facility is being published on the PMGC webpage and a closing date is being set for 6 weeks from the date of publishing;
- *If no other party is coming forward within this time, then no other interested parties will be considered for this venue (until the application matures or comes to an end)*
- *If another party comes forward, both proposals will be considered and assessed*
- At this point, your proposal will be published on the PMGC webpage.
- We will be forming a project working group to work through the application with you in more detail and provide you with any support required.
- Identification of all stakeholders (elected members, local community groups, community more generally, etc)

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ENGAGEMENT PHASE (CONT)

- Public discussions, consultations and engagement on the proposal will be required to ensure that the proposal has the broad support of the affected stakeholders.
- You will be working on a final completed application with the help of the working group. The detail of information required will depend on the proposed management/ transfer proposal. Your nominated case officer will discuss the options available to you.
- On completion of the final application and supporting information, a panel will assess your application and prepare a report with recommendation for the relevant Council Committee.

Following approval, the application will move to the Development Phase.

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DEVELOPMENT PHASE

- On approval of the proposal, we will work with your organisation to prepare the legal and property agreements for your proposal.
- You will be expected to demonstrate financial sustainability for your proposal both for capital investment (if required) and ongoing revenue support.
- We will put in place any ongoing support agreed with you.

Once all legal and operational agreements are signed, the proposal will move to the Implementation phase.

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IMPLEMENTATION PHASE

- Once the legal and property agreements have been signed and funding is in place, we will transfer the building/ venue/ facility (or operational management thereof) to your organisation.
- You will commence the occupation/ operation/ management of the building/ venue/ facility.
- We will provide ongoing support as agreed in the legal and property agreements.
- There will also be an element of ongoing evaluation and governance as per legal and management agreement.

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