Item 07

17th June 2022

Glasgow Community Planning Partnership
Canal Area Partnership
Report by Director of Community Empowerment and Equalities
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Canal Area Budget 2022/23: An introduction and applications for funding.

Purpose of Report:

To provide the Area Partnership members with:

(1) An introduction to the Area Budget for new members of the Partnership;

(2) Details on the current Canal Area Budget position; and

(3) recommendations on current applications for funding.

Recommendations:

The Area Partnership is asked to:

1) note the introduction to the Area Budget;
2) note that a review of the area budget funding priorities will take place during 2022/23;
3) note the current budget position for 2022/23; and
4) approve the recommendations on Area Budget applications, as detailed in Appendix 1.

Purpose of report.

1. This report provides new members of the Area Partnership with an introduction to the Area Budget; details the current position with the 2022/23 Area Budget; and makes recommendations on current applications for funding.

Introduction.

2. The Area Budget is part of the Glasgow Communities Fund. Funds are provided by Glasgow City Council (GCC) with decisions on applications made by the Glasgow Community Planning Partnership's 23 Area Partnerships. The 2022/23 Area Budget allocations were agreed by GCC's City Administration Committee, as part of a three-year package of funding, on 12th March 2020.

3. The allocations to Area Partnerships are based on a base allocation for all Area Partnerships, with the remainder based on population and the Scottish Index of Multiple Deprivation 2020. A breakdown of the allocation per Area Partnership can be found in appendix 5 to the report approved by the City Administration Committee on 12th March 2020.

4. The budgets are intended to be used to provide grants to local community and voluntary organisations to provide services that will help to achieve the Area Partnership's local priorities and Glasgow City Council's/Glasgow Community Planning Partnership's objectives. Area Partnerships can also provide financial support to Council services and partner organisations but only if the proposal demonstrates a fit with local priorities, the involvement of local communities and is additional to their core remit.

Area Budget Scheme.

5. The Area Budget aims to provide an efficient scheme that allows wide access to funding whilst ensuring that funding is a) targeted at local priorities and b) complements and is consistent with the overall objectives of Glasgow City Council/Glasgow Community Planning Partnership. To achieve this, the scheme provides:

   - a simple application process to encourage wider participation;
   - a consistent assessment process;
   - an accountable decision making process; and
   - efficient grant management and monitoring processes.

6. Area Budget application forms, guidance notes, investment priorities and deadlines for submission of applications can be found on the Council's website at: https://www.glasgow.gov.uk/index.aspx?articleid=18748.

7. **Investment Priorities**: Area Partnerships have agreed local investment priorities for use of the Area Budget. Area Partnerships should seek to allocate funding to applicants that will assist in the delivery of their locally agreed priorities. However, Area Partnerships will be able to discuss applications that do not fit with the investment priorities but that make a strong case for

consideration. In determining whether a strong case has been made, Area Partnership should consider whether the application:

a. Demonstrates a fit with the wider Council or Glasgow Community Planning Partnership priorities;
b. Demonstrates clearly: a response to an identified need within the local community; that it has involved the local community in its development; and will benefit the local community;
c. Provides a response to new or emerging issues (which had not previously been identified as an investment priority); or
d. Responds to "exceptional circumstances"

8. **Application Process**: The application process has been simplified in recent years through the introduction of a streamlined application form, a central contact point for the recording and processing of all applications.

9. **Assessing Area Budget Applications**: At every Area Partnership meeting, an Area Budget report is presented that provides members with details of

- Any funding returned (e.g. for projects that have not taken place) to the Area Budget;
- Awards made through Delegated Authority, (See Section 47 of the Council's Scheme of Delegated Functions here)
- Any Ineligible applications;
- The Area Budget balance prior to the meeting;
- A summary of Area Budget applications for consideration at the meeting, including officer recommendations.

10. Twice yearly, a monitoring report will be provided to the Area Partnerships detailing the awards made at that point, their status (e.g. whether any additional conditions have been met).

11. Prior to making a recommendation, officers undertake an assessment on all Area Budget applications. To ensure consistency, officers are guided by an Area Budget Operations Manual. In summary, the key features of the assessment are:

- Determining Area Budget Eligibility: The Area Budget Eligibility Criteria covers
  - The applicant's governance arrangements;
  - any outstanding financial and/or monitoring issues relating to a previous award;
  - Applications from a public sector organisation must demonstrate that the activity/service for which funding is requested is additional to its core remit(s);
  - The Application must *"fit with local Priorities"* and if not, make a "strong case for consideration" to be eligible. All Area Partnerships will be invited to review their investment priorities during 2022/23; and
  - Does the application request funding for eligible items/activities.

- Assessment of Application's Merits : If deemed to be eligible, the application

will be assessed against the following three questions:

- Has sufficient information been provided about the proposed activity/service to make a recommendation?
- What will be the impact of the application if Area Budget funding is granted?
- Is the application properly costed?

12. **Making a Recommendation**: Following the assessment, an officer will make a recommendation on each application from one of the following four options:

    - **Approve**: This recommendation will be submitted for an eligible application that provided sufficient details on what the requested funding was to be used for, the impact that the funding would have and was costed properly;
    - **Reject**: This recommendation will be submitted for an eligible application that has been assessed as not meriting Area Budget funding. The reason(s) for this recommendation would normally relate to an unsatisfactory assessment around the impact and/or cost of the application.
    - **For Consideration**: This recommendation will be submitted for an eligible application for which **insufficient information** has been provided to make an approve/reject recommendation but it **is time critical** for a decision to be made at the next Area Partnership meeting; and
    - **Continue for Further Information:** This recommendation will be submitted for an eligible application for which **insufficient information** has been provided to make an approve/reject recommendation and it **is not time critical** for a decision to be made at the next AP meeting;

13. If the recommendation is to approve, the officer will then take into account the following factors when determining the decision-making process and the amount to recommend.

    - The amount of Area Budget funding requested:

      If the application is requesting Area Budget funding of £500 or less, then the application will be referred to the Director of Community Empowerment and Equalities for a decision under the Council's Scheme of Delegated Functions. Before arriving at a decision, the Director will consult the Area Partnership Chair to determine if the Chair (a) is happy for the application to be considered under the Scheme of Delegated Functions or (b) would like more information on the application or (c) would prefer to direct the application to the Area Partnership meeting for a decision rather than use delegated authority;

    - The recommended minimum and maximum awards:

      There is a minimum award of £300 for all Area Partnership awards and a maximum award of 10% of the Area Partnership's annual budget – this applies to any single organisation for one or more projects. The Area Partnership may choose to exceed the maximum award if it deems there are exceptional circumstances.

There are also maximum awards for specific activities:

- ✓ £350 for bus trips
- ✓ £500 for team strips
- ✓ £1,000 for residential trips
- ✓ £5,000 for community events

- Whether any conditions, in addition to the Council's standard conditions of grant, should be applied to an award.

2022/23 Area Budget Allocation

14. Glasgow City Council's City Administration Committee, on 12th March 2020, allocated funding for Area Partnerships for the period 2020/21 to 2022/23, subject to available resources. The budget for Canal Area Partnership for 2022/23 is £108,959.02."

15. The remainder of this report provides details on: the funding allocated to date; any funding that has been returned to the budget; any ineligible applications; awards made via the Scheme of Delegated Functions; and recommendations on current applications for Area Budget funding.

Area Budget Expenditure to date

16. To date, Canal Area Partnership has committed a total of £10,553.18 (9.7% of the budget) to various projects providing a service in the Ward, leaving a balance of £98,405.84 (90.3%) yet to be allocated.

Applications dealt with under the Scheme of Delegated Functions.

17. 5 applications have been considered under the Scheme of Delegated Functions since the previous meeting of the Area Partnership. Details are provided below for information:

Project Title	Applicant	Project Description	Decision	Condition/ Comment of Grant	Local Investment Priority
Family Fun Day	North United Communities	Bus hire to enable 70 children, young people and families to attend a day trip to Heads of Ayr Farm Park during Spring Break 2022.	Awarded £350	The grant recipient must adhere to Scottish Government advice and guidelines with regards to COVID19 outbreak.	Vulnerable People Culture and Leisure

Project Title	Applicant	Project Description	Decision	Condition/ Comment of Grant	Local Investment Priority
Learning for a Better World (Home Link Project)	Hamiltonhill Family Learning Centre	To purchase planting and growing resources	Awarded £400	The grant recipient must adhere to Scottish Government advice and guidelines with regards to the COVID-19 outbreak.	Vulnerable People Youth Services (including Learning and Employment)
Replacement Cooker	A Place for Change	To purchase and install a gas cooker to support a life skills programme including cookery sessions, for men	Awarded £500	The grant recipient must adhere to Scottish Government advice and guidelines with regards to the COVID-19 outbreak.	Vulnerable People
Outdoor Learning Development	Ruchill Early Years Nursery	To purchase a Trike and Bike shed to support the development of the outdoor area and to provide a safe/secure place to store bikes.	Awarded £350	The grant recipient must adhere to Scottish Government advice and guidelines with regards to the COVID-19 outbreak.	Culture and Leisure Youth Services (including Learning and Employment)
Family Fun Day for Leavers	Hamiltonhill Family Learning Centre	To assist with the costs of bus hire and entrance tickets to Heads of Ayr Farm Park for Parent/ child leavers on 17 June 2022	Awarded £500	The grant recipient must adhere to Scottish Government advice and guidelines with regards to the COVID-19 outbreak.	Culture and Leisure

Area Budget funding applications.

18. Appendix 2 provides a summary of the applications that require consideration by the Area Partnership. Each application has been assessed using the process outlined earlier in this report. Based on the assessment, a recommendation is offered in respect of each application for funding. The recommendation may include any specific conditions, in addition to the standard GCC conditions of grant. The Area Partnership is asked to consider the applications and the recommendations offered.

Recommendations

19. Canal Area Partnership is asked to:

    a. note the introduction to the Area Budget;
    b. note that a review of the area budget funding priorities will take place during 2022/23;
    c. note the current budget position for 2022/23; and
    d. approve the recommendations on Area Budget applications, as detailed in Appendix 2.