Item 1 (b)

6th September 2022

Glasgow City Council

Local Licensing Forum

Report by Director of Legal and Administration

Contact: G McDermid Ext: 74540

CODE OF CONDUCT OF LOCAL LICENSING FORUM

Purpose of Report:

To advise members of the proposed Code of Conduct for meetings of the Local Licensing Forum.

Recommendation:

The Forum is requested to

(1) agree the terms of the attached Code of Conduct for meetings of the Local Licensing Forum; and

(2) note that for any matter requiring guidance that is not detailed within the Code of Conduct, the Council and Committee Standing Orders would be applied to meetings so far as they were relevant.

Ward No(s):	Citywide: ✓
Local member(s) advised: Yes ☐ No ☐	consulted: Yes ☐ No ☐

1 Background

1.1 A Code of Conduct has been prepared which provides specific guidance on how meetings of the Local Licensing Forum will be conducted. A copy of the proposed Code of Conduct is attached as an appendix to this report. This Code of Conduct is unchanged from that approved in September 2017.

1.2 In addition, at its meeting on 19th May 2022, the Council approved the Council and Committee Standing Orders. It is also proposed that these procedures be applied to meetings of the Forum so far as they are relevant. These procedures will be referred to for any matter requiring guidance which is not detailed within the Code of Conduct. A link to the said document is detailed below:-

STANDING ORDERS (glasgow.gov.uk)

2 Policy and Resource Implications

Resource Implications:

Financial:	None
Legal:	None
Personnel:	None
Procurement:	None

Equality and Socio-Economic Impacts:

Does the proposal support the Council's Equality Outcomes 2021-25? Please specify.	N/A
What are the potential equality impacts as a result of this report?	N/A
Please highlight if the policy/proposal will help address socio-economic disadvantage.	N/A

Climate Impacts:

Does the proposal support any Climate Plan actions? Please specify:	N/A
What are the potential climate impacts as a result of this proposal?	N/A
Will the proposal contribute to Glasgow's net zero carbon target?	N/A
Privacy and Data Protection Impacts:	None

3 Recommendation

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(1) agree the terms of the attached Code of Conduct for meetings of the Local Licensing Forum; and

(2) note that for any matter requiring guidance that is not detailed within the Code of Conduct, the Council and Committee Standing Orders would be applied to meetings so far as they were relevant.