Item 2

25th August 2022

Glasgow City Council

Contracts and Property Committee

Report by Director of Legal and Administration

Contact: Maureen Fitzpatrick Ext: 76406

The Provision of Consultancy Support for the Society of Chief Officers of Transport in Scotland (SCOTS) Roads Asset Management Project - Phase 4

Tender Reference :- GCC005536CPU

Purpose of Report:

To submit details of the tenders received for the provision of consultancy support for SCOTS roads asset management project – phase 4 and recommend acceptance of the most economically advantageous tender as detailed in this report.

Recommendations:

The Contracts and Property Committee is requested to approve the award of a contract for the provision of consultancy support for SCOTS roads asset management project – phase 4 to the supplier listed below.

Atkins Limited
Companies House Number - 688424

Ward No(s): Xxxxxxxx Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

1 Background and Tender

1.1 The budget for the SCOTS roads asset management project – phase 4 consultancy support contract is £750,000. Glasgow City Council's ("the Council's) total contribution is £25,000 with the balance provided equally by all other Scottish local authorities. Depending on the volume and complexity of specific service requirements instructed by the Council, annual contributions amounting to approximately £5,000 per local authority are paid annually.

1.2 The Council, acting on behalf of the Society of Chief Officers of Transportation in Scotland (SCOTS) and all 32 Scottish local authorities, undertook the procurement exercise which is the subject of this paper.

1.3 The SCOTS roads asset management project is in its fourth phase and is recognised as being of significant national importance in driving improvement in asset management practice and promoting effective maintenance of the Scottish local road network. SCOTS have developed, in collaboration with its community, a pragmatic recommended practice framework which meets the requirements, needs and priorities of its members.

1.4 The services required under this contract include but are not limited to; design and delivery of practitioner-level asset management training and further development of pragmatic guidance and tools to expand the roads asset management project (RAMP) framework of recommended practices that can support delivery of local and national strategic objectives and meet evolving challenges and needs such as facilitating active travel and carbon reduction requirements.

1.5 A commodity team consisting of stakeholders from Neighbourhoods Regeneration and Sustainability (NRS) and the Corporate Procurement Unit (CPU) was formed to develop the sourcing strategy (Strategy) and deliver a new contract.

1.6 As part of the Strategy, it was identified that early market engagement would enhance awareness of the opportunity amongst potential suppliers resulting in a Prior Information Notice (PIN) being published on Public Contracts Scotland (PCS). Subsequently, it was agreed that an Open tender process would be the most appropriate method to deliver this contract. The opportunity was then advertised via the UK Find a Tender Service and Public Contracts Scotland (PCS).

1.7 The duration of the contract is 3 years with the option to extend by a single period of up to 2 years commencing immediately following award.

1.8 The contract will be utilised by NRS.

2 Evaluation

2.1 15 suppliers accessed the tender via the PCS-Tender portal. Of the 15. 3 suppliers submitted bids. Of the 12 suppliers which did not submit, 1 confirmed that it was unable to co-ordinate a completed submission by the deadline. The other 11 failed to provide a reason for not submitting a bid.

2.2 Of the 3 bids received, 1 failed to meet the minimum pre-selection threshold of 60% for technical and professional capability and resulted in the bid not being considered further. The other 2 bids were taken forward to the award stage of the evaluation.

2.3 The award evaluation was based on the following criteria and weightings:-

Price	Quality	Quality Sub Criteria
30%	70%	Methodology 15%
		Draft High Level Inception Report 10%
		Team 13%
		Elected Members Webinar – Sample Video 14%
		Response to Brief 7%
		Sustainability and Innovation 6%
		Fair Work First (including the Glasgow Living Wage) 5%

2.4 The evaluation score and estimated annual value of award of the supplier which has been recommended for award is shown in the table below:-

Description	Supplier	Total Evaluation Score	Annual Estimated Award Value	Rank
Provision of consultancy support for SCOTS roads asset management project – phase 4	Atkins Limited	92.57	£142,490	1

A summary of the unsuccessful tender evaluation results can be found at Appendix A.

2.5 As the recommendation is to award the contract to the incumbent there are no specific implementation activities to be undertaken. 4 weeks following contract start an inception report will be defined and agreed to provide a roadmap for all forecast activities.

2.6 NRS will monitor the supplier's day to day operational performance. Overall contract and supplier performance will be managed by the Corporate Procurement Unit.

3 Policy and Resource Implications

Resource Implications:	
Financial:	The annual estimated award value of £142,490, totaling £712,450 over the 5 - years duration of the contract, will be met by the service areas revenue budget and contributions from all other Scottish local authorities as detailed in Section 1.1. Using current pricing and volumes, the recommended supplier's rates represent an overall 2% increase to current pricing. Rates are fixed for the first two years of the contract. Following this, the supplier may request a variation on an annual basis. Any variation request is subject to a robust review process as set out in the contract terms and conditions. The total outturn contact value will be determined by the volume and complexity of service requirements instructed over the life of the contract and will not exceed the budget of £750,000.
Legal:	The report raises no new legal issues. The Director of Legal and Administration will be responsible for concluding the contract.
Personnel:	No direct personnel implications.
Procurement:	An Open tender as per Section 1.6.
Equality and Socio-Economic Impacts: *Does the proposal support the Council's Equality Outcomes 2021-25*	The proposal supports best practice in the procurement of services.

What are the potential equality impacts as a result of this report?	No impact
Please highlight if the policy/proposal will help address socio economic disadvantage.	Fair Work First - the supplier recommended for award, Atkins Limited, is an accredited Real Living Wage supplier implementing the following Fair Work practices; • Multiple channels for employees to share their views and influence staff issues, • Recruitment processes aligned to their equality, diversity and inclusion strategy • Provision of expansive training programmes, • No inappropriate use of zero hours contracts Community Benefits - the supplier recommended for award, Atkins Limited, has committed to providing the following community benefits: • Up to 10 x Career Events 2 x Career Events will be delivered when the following spend threshold are triggered; • 2 x Career Events required for Threshold 1 = £150,000 • 2 x Career Events required for Threshold 2 = £300,000 • 2 x Career Events required for Threshold 3 £450,000 • 2 x Career Events required for Threshold 4 £600,000 • 2 x Career Events required for Threshold 5 £750,000
Climate Impacts: *Does the proposal support any Climate Plan actions? Please specify:*	The SCOTS project aims to improve the way roads assets are managed and aligns with the Scottish Government's National Transport Strategy Delivery Plan 2022-2023.
What are the potential climate impacts as a result of this proposal?	Objectives of this Strategy and the Councils include the efficient transition to net zero.
Will the proposal contribute to Glasgow's net zero carbon target?	Through service delivery the recommended supplier will support the project to develop more sustainable practices.

Privacy and Data Protection impacts:	No data protection impacts identified.

4 Recommendations

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(Companies House Number – 688424)

Appendix A

Supplier Unsuccessful at Award Stage

Description	Supplier	Total Evaluation Score	Rank
The provision of consultancy support for SCOTS roads asset management project – phase 4	WSP UK Ltd Companies House Number - 01383511	80.60	2

Supplier Unsuccessful at Pre-Selection Stage

Description	Supplier	Total Evaluation Score	Rank
The provision of consultancy support for SCOTS roads asset management project – phase 4	Arcadis Consulting (UK) Limited Companies House Number - 2212959	N/A	N/A