Item 5

28th September 2022

Glasgow City Council

Finance and Audit Scrutiny Committee

Report by Executive Director of Finance

Contact: Martin Booth Ext: 73837

Gifts and Hospitality

Purpose of Report:

To advise members of the register of gifts and hospitality for chief officers of the Council family for the period 1 October 2021 to 31 March 2022.

Recommendations:

Committee is requested to note the report.

Ward No(s): Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

***PLEASE NOTE THE FOLLOWING**:*

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1 Background

1.1 In order to meet the demands of the Freedom of Information (Scotland) Act 2002 and the Bribery Act 2010, all service departments of the Council adopted a standard approach to the issue of Gifts and Hospitality offered to staff in August 2011. Executive/Managing Directors became responsible for the maintenance of a gifts and hospitality register within their service/ALEO with a centralised register for all Chief Officers, held by the Executive Director of Finance.

1.2 Gifts and Hospitality include monetary gifts, free or subsidised travel or accommodation, invites to concerts and events, goods or services provided free or subsidised.

1.3 Executive/Managing Directors are required to keep the register up to date and complete at all times with offers, whether accepted, declined or used for charitable purposes. Copies of the registers are submitted to the Executive Director of Finance on a quarterly basis to ensure the centralised register for Chief Officers is up to date.

1.4 Each Executive/Managing Director is responsible for arrangements within their own service/ALEO.

1.5 The register of Gifts and Hospitality offered to Chief Officers is reported to the Finance and Audit Scrutiny Committee twice yearly.

2. Report

2.1 The hospitality offered to/accepted by the Chief Executive, Executive Directors and other Chief Officers of the Council family is collated and attached. The register also covers any hospitality offered by the service/ALEO, which is also attached. Invites to Chief Officers relating to Civic Functions and to events organised within the Council family are not included in the register.

3 Policy and Resource Implications

Resource Implications:

Financial:	No new financial implications.
Legal:	No new legal issues.
Personnel:	No direct personnel implications.
Procurement:	No relevant procurement issues.

Council Strategic Plan:	Supports the theme of a Well Governed City.
Equality and Socio-Economic Impacts:	
Does the proposal support the Council's Equality Outcomes 2017-22	N/A
What are the potential equality impacts as a result of this report?	(no significant impact, positive impact or negative impact)
Please highlight if the policy/proposal will help address socio economic disadvantage.	N/A
Sustainability Impacts:	
Environmental:	No direct impacts.
Social, including Article 19 opportunities:	See above.
Economic:	See above.
Privacy and Data Protection impacts:	No data protection impacts identified.

4 Recommendations

Committee is requested to note the register of gifts and hospitality for chief officers of the Council family.