Item 7

16th June 2022

Glasgow Community Planning Partnership

Shettleston Area Partnership

Report by Director of Community Empowerment and Equalities

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Shettleston Area Budget 2022/23: An introduction and applications for funding

Purpose of Report:

To provide the Area Partnership members with:

(1) An introduction to the Area Budget for new members of the Partnership;

(2) Details on the current Shettleston Area Budget position; and

(3) recommendations on current applications for funding.

Recommendations:

The Area Partnership is asked to:

1) note the introduction to the Area Budget;
2) note that a review of the area budget funding priorities will take place during 2022/23;
3) note the current budget position for 2022/23; and
4) approve the recommendations on Area Budget applications, as detailed in Appendix 1.

Purpose of report.

1. This report provides new members of the Area Partnership with an introduction to the Area Budget; details the current position with the 2022/23 Area Budget; and makes recommendations on current applications for funding.

Introduction.

2. The Area Budget is part of the Glasgow Communities Fund. Funds are provided by Glasgow City Council (GCC) with decisions on applications made by the Glasgow Community Planning Partnership's 23 Area Partnerships. The 2022/23 Area Budget allocations (see Appendix 1) were agreed by GCC's City Administration Committee, as part of a three-year package of funding, on 12th March 2020.

3. The allocations to Area Partnerships are based on a base allocation for all Area Partnerships, with the remainder based on population and the Scottish Index of Multiple Deprivation 2020. A breakdown of the allocation per Area Partnership can be found in appendix 5 to the report approved by the City Administration Committee on 12th March 2020.

4. The budgets are intended to be used to provide grants to local community and voluntary organisations to provide services that will help to achieve the Area Partnership's local priorities and Glasgow City Council's/Glasgow Community Planning Partnership's objectives. Area Partnerships can also provide financial support to Council services and partner organisations but only if the proposal demonstrates a fit with local priorities, the involvement of local communities and is additional to their core remit.

Area Budget Scheme.

5. The Area Budget aims to provide an efficient scheme that allows wide access to funding whilst ensuring that funding is a) targeted at local priorities and b) complements and is consistent with the overall objectives of Glasgow City Council/Glasgow Community Planning Partnership. To achieve this, the scheme provides:

   - a simple application process to encourage wider participation;
   - a consistent assessment process;
   - an accountable decision making process; and
   - efficient grant management and monitoring processes.

6. Area Budget application forms, guidance notes, investment priorities and deadlines for submission of applications can be found on the Council's website at: https://www.glasgow.gov.uk/index.aspx?articleid=18748.

7. **Investment Priorities**: Area Partnerships have agreed local investment priorities for use of the Area Budget. Area Partnerships should seek to allocate funding to applicants that will assist in the delivery of their locally agreed priorities. However, Area Partnerships will be able to discuss applications that do not fit with the investment priorities but that make a strong case for consideration. In determining whether a strong case has been made, Area Partnership should consider whether the application:

a. Demonstrates a fit with the wider Council or Glasgow Community Planning Partnership priorities;
b. Demonstrates clearly: a response to an identified need within the local community; that it has involved the local community in its development; and will benefit the local community;
c. Provides a response to new or emerging issues (which had not previously been identified as an investment priority); or
d. Responds to "exceptional circumstances"

8. **Application Process**: The application process has been simplified in recent years through the introduction of a streamlined application form, a central contact point for the recording and processing of all applications.

9. **Assessing Area Budget Applications**: At every Area Partnership meeting, an Area Budget report is presented that provides members with details of

- Any funding returned (e.g. for projects that have not taken place) to the Area Budget;
- Awards made through Delegated Authority, (See Section 47 of the Council's Scheme of Delegated Functions here)
- Any Ineligible applications;
- The Area Budget balance prior to the meeting;
- A summary of Area Budget applications for consideration at the meeting, including officer recommendations.

10. Twice yearly, a monitoring report will be provided to the Area Partnerships detailing the awards made at that point, their status (e.g. whether any additional conditions have been met).

11. Prior to making a recommendation, officers undertake an assessment on all Area Budget applications. To ensure consistency, officers are guided by an Area Budget Operations Manual. In summary, the key features of the assessment are:

- Determining Area Budget Eligibility: The Area Budget Eligibility Criteria covers
  - The applicant's governance arrangements;
  - any outstanding financial and/or monitoring issues relating to a previous award;
  - Applications from a public sector organisation must demonstrate that the activity/service for which funding is requested is additional to its core remit(s);
  - The Application must *"fit with local Priorities"* and if not, make a "strong case for consideration" to be eligible. All Area Partnerships will be invited to review their investment priorities during 2022/23; and
  - Does the application request funding for eligible items/activities.

- Assessment of Application's Merits : If deemed to be eligible, the application will be assessed against the following three questions:

  - Has sufficient information been provided about the proposed activity/service to make a recommendation?

- What will be the impact of the application if Area Budget funding is granted?
- Is the application properly costed?

12. **Making a Recommendation**: Following the assessment, an officer will make a recommendation on each application from one of the following four options:

    - **Approve**: This recommendation will be submitted for an eligible application that provided sufficient details on what the requested funding was to be used for, the impact that the funding would have and was costed properly;
    - **Reject**: This recommendation will be submitted for an eligible application that has been assessed as not meriting Area Budget funding. The reason(s) for this recommendation would normally relate to an unsatisfactory assessment around the impact and/or cost of the application.
    - **For Consideration**: This recommendation will be submitted for an eligible application for which **insufficient information** has been provided to make an approve/reject recommendation but it **is time critical** for a decision to be made at the next Area Partnership meeting; and
    - **Continue for Further Information:** This recommendation will be submitted for an eligible application for which **insufficient information** has been provided to make an approve/reject recommendation and it **is not time critical** for a decision to be made at the next AP meeting;

13. If the recommendation is to approve, the officer will then take into account the following factors when determining the decision making process and the amount to recommend.

    - The amount of Area Budget funding requested:

      If the application is requesting Area Budget funding of £500 or less, then the application will be referred to the Director of Community Empowerment and Equalities for a decision under the Council's Scheme of Delegated Functions. Before arriving at a decision, the Director will consult the Area Partnership Chair to determine if the Chair (a) is happy for the application to be considered under the Scheme of Delegated Functions or (b) would like more information on the application or (c) would prefer to direct the application to the Area Partnership meeting for a decision rather than use delegated authority;

    - The recommended minimum and maximum awards:

      There is a minimum award of £300 for all Area Partnership awards and a maximum award of 10% of the Area Partnership's annual budget – this applies to any single organisation for one or more projects. The Area Partnership may choose to exceed the maximum award if it deems there are exceptional circumstances.

      There are also maximum awards for specific activities:
      - ✓ £350 for bus trips
      - ✓ £500 for team strips
      - ✓ £1,000 for residential trips
      - ✓ £5,000 for community events

- Whether any conditions, in addition to the Council's standard conditions of grant, should be applied to an award.

2022/23 Area Budget Allocation

14. Glasgow City Council's City Administration Committee, on 12th March 2020, allocated funding for Area Partnerships for the period 2020/21 to 2022/23, subject to available resources. The budget for Shettleston Area Partnership for 2022/23 is £72,339.

15. The remainder of this report provides details on: the funding allocated to date; awards made via the Scheme of Delegated Functions; and recommendations on current applications for Area Budget funding.

Area Budget Expenditure to date

16. To date, the Area Partnership has committed a total of £2,450 (3% of the budget) to various projects providing a service in the Ward, leaving a balance of £69,889 (97%) yet to be allocated.

Applications dealt with under the Scheme of Delegated Functions.

17. One application(s) has(ve) been considered under the Scheme of Delegated Functions since the previous meeting of the Area Partnership. Details are provided below for information:

Project Title	Applicant	Project Description	Decision	Local Investment Priority
Community garden	Shettleston Community Growing Project	To purchase compost and plants/flowers for the community garden	Approved £500	Services for children & young people Improve health & wellbeing Support people into employment

Area Budget funding applications.

18. Appendix 1 provides a summary of the applications that require consideration by the Area Partnership. Each application has been assessed using the process outlined earlier in this report. Based on the assessment, a recommendation is offered in respect of each application for funding. The recommendation may include any specific conditions, in addition to the standard GCC conditions of grant. The Area Partnership is asked to consider the applications and the recommendations offered.

Recommendations

19. Shettleston Area Partnership is asked to:

a. note the introduction to the Area Budget;
b. note that a review of the area budget funding priorities will take place during 2022/23;
c. note the current budget position for 2022/23; and
d. approve the recommendations on Area Budget applications, as detailed in Appendix 1.

Appendix 1

Client / Project Title	Purpose of award	Local Investment Priority	Total project costs	Amount requested	Recommendation including specific conditions
Education Services – Quarrybrae Primary School – Outdoor Play	Funding is requested to install a trim trail and wetpour in the playground as there is currently no play equipment for the pupils. This would allow them more opportunities for physical play and exercise.	Improve health & wellbeing	**£9.630.60** Applicant - £1,397.60 Tollcross/Parkhead HAs £1,000 (pending)	£7,234	**Approve £7,234** (Continued from 2021/22)
Greyfriars Pipes and Drums – New Uniform	Funding is being requested to replace existing uniforms and purchase additional uniforms for new members. <u>Breakdown of costs</u> Sporrans & Glengarry hats x10 each £1,750 Argyll jackets & waistcoats x 10 each £2,750 Socks & flashes x 25 £750 Band kilts x10 £2,950 Shirts & band ties x 25 £1,000 Rain capes x 20 £1,200	Improve health & wellbeing Service for children & young people	**£10,375**	£10,375	**Approve £120** (maximum award level of £500 for this purpose) – This application is being considered on a pro-rata basis with Baillieston and East Centre Area Partnerships (Continued from 2021/22)

Client / Project Title	Purpose of award	Local Investment Priority	Total project costs	Amount requested	Recommendation including specific conditions
Say Women – Refurbishment costs	The organisation is converting an existing 2 bed flat into two single occupancy flats (being funded by Shettleston HA) and funding is requested to purchase furniture for the additional flat. <u>Breakdown of costs</u> Kitchen furniture (including white goods) £950 Bedroom furniture £950 Living room furniture £975 Cutlery, crockery, curtains, lamps, lighting, cushions etc £750 Building work £20,000	Improve health & wellbeing	**£28,035** Shettleston HA £20,000 for building work	£8,035	**Approve £7,234 (maximum award)**
Shettleston Housing Association – Shettleston community centre consultation	Funding is requested to undertake a survey in community interest to re- establishing the community centre as a hub of activity providing wrap around services from partners <u>Breakdown of costs</u> The overall costs include questionnaire design, project management, analysis of up to 250 completed questionnaires using SNAP and reporting	Improve health & wellbeing Services for children & young people Support people into employment	**£7,342** CEIS £3,000 Shettleston HA £394 (in kind staff time)	£3,948	**Approve £3,948**