Item 4

16th June 2022

Glasgow City Council

Contracts and Property Committee

Report by Director of Legal and Administration

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Delegated Contract Awards

Purpose of Report:
To inform the Committee of the Corporate and HSCP contracts awarded between 1st of January to 31st of March 2022 under the Scheme of Delegated Functions.

Recommendations:

It is recommended that the Committee notes the content of this report.

Ward No(s):	Citywide: ✓
Local member(s) advised: Yes ☐ No ☐	consulted: Yes ☐ No ☐

1. Introduction

1.1 The Council's Standing Orders Relating to Contracts 2022 state that any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to Committee on a quarterly basis.

1.2 Appendix 1 sets out the contract awards for the period 1st of January to 31st March 2022 which have been approved by officers in line with the Council's Scheme of Delegated Functions.

1.3 Appendix 1 has been updated to include contracts awarded via the Mini Competition B process from the Council's Construction and Trades Framework. This process was implemented to remove the administration burden for contractors, the CPU and service areas. The Mini-Competition B process is conducted for Construction and Trades projects below the lot specific thresholds and is subject to the majority of the project scope/requirement being covered within the Framework schedule of rates. This process does not require the appointed Framework contractors to submit a new bid. The recommended contractor for award of contract is determined by using the contractor's Framework rates combined with the quality score as obtained when appointed to the Framework. The contractor with the highest score is then consulted to ensure the contractor has the capability and capacity to meet the specification requirements of the project.

1.4 Each tender was managed by a commodity team consisting of a Corporate Procurement/Commissioning officer and relevant representative(s) from service areas or Arm's Length External Organisations (ALEOs). This team prepared a procurement sourcing strategy, if relevant, considered appropriate tender evaluation criteria which established the price and quality percentage levels relevant to each contract or Framework Agreement and completed each tender evaluation.

1.5 Appendix 2 provides an extract from the Council's Standing Orders Relating to Contracts 2022 to show the content of this report aligns to the delegated award and reporting levels that must be reported to Committee.

1.6 Appendix 3 provides a high-level briefing of each contract or Framework Agreement denoted within the report. Health and Social Care Partnership contracts covering individual care packages will provide limited contract data due to GDPR requirements.

2 Policy and Resource Implications

Resource Implications:

Financial:	Expenditure included in approved budgets
Legal:	No new legal issues
Personnel:	No direct personnel issues
Procurement:	Contracts awarded under Scheme of Delegated Functions.

Equality Impacts and Socio-Economic Impacts:

Does the proposal support the Council's Equality Outcomes 2021-25 What are the potential equality impacts as a result of this report?	The proposals support best practice in the procurement of goods, services and works.
Please highlight if the policy/proposal will help address socio economic disadvantage.	We encourage our suppliers/contractors to adhere to Fair Work First practices. Where works are involved operational management will also require considering access points or diversions for the public and will be managed on a specific case by case basis. (e.g. ramps for wheelchair access and clear signage)

Climate Impacts:

Does the proposal support any Climate Plan actions? Please specify:	Where applicable, sustainability impacts for the contracts in Appendix 1 were recorded via individual approval reports
What are the potential climate impacts as a result of this proposal?	Where applicable, individual sourcing strategies and approval reports will highlight and potential climate impacts
Will the proposal contribute to Glasgow's net zero carbon target?	Where applicable, individual sourcing strategies and approval reports will highlight

	any contribution to Glasgow's net zero carbon targets
Privacy and Data Protection impacts:	
Where applicable any data protection impacts identified for the contracts below will be recorded via individual approval reports.	No data protection impacts identified.

3 Recommendation

That the Committee notes the content of this report.

Appendix 1 - Additional Information is provided within Appendix 3.

Tenders

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005539CPU	The Provision of Works for Cathedral Precinct Car Park 4	Covanburn Contracts Limited	£67,871	Glasgow City Council Contract, Under Procurement Threshold	2	8	2	75% Price, 25% Quality	Construction and Trades	31/03/2022

Mini Competitions/Direct Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005489CPU	LED & Column Replacement Carnwadric Area	Lightways (Contractors) Ltd	£ 312,448	Glasgow City Council Framework Mini Competition	3	3	1	60% Price, 40% Quality	Street Road Lighting	24/01/2022
GCC005498CPU	The Provision of Works for the South West City Extension St Andrews Drive	John McGeady Limited	£570,637	Glasgow City Council Framework, Mini-Competition	4	18	4	70% Price, 30% Quality	Construction and Trades	01/02/2022
GCC005510CPU	Structures De-Vegetation	Covanburn Contracts Limited	£65,450	Glasgow City Council Framework, Mini-Competition	2	9	1	65% Price, 35% Quality	Construction and Trades	01/03/2022
GCC005511CPU	Bridge Concrete Repairs	Covanburn Contracts Limited	£149,780	Glasgow City Council Framework, Mini-Competition	5	16	5	75% Price, 25% Quality	Construction and Trades	24/03/2022
GCC005523CPU	75 Skirving Street	Contract Building Services (Scotland) Ltd	£483,680	Glasgow City Council Framework, Mini-Competition	8	6	4	80% Price, 20% Quality	Construction and Trades	23/03/2022
GCC005526CPU	Pollok Play Area	Landcare Solutions (Scotland) Ltd	£90,659	Glasgow City Council Framework, Direct Award	2	4	1	55% Price, 45% Quality	Construction and Trades	01/01/2022

Note 1: Scotland Excel (SXL) is the Centre of Procurement Expertise for the local government sector. Established in 2008. It is a non-profit shared service funded by Scotland's 32 local authorities.

Scottish Procurement, Scotland Excel (SXL) Agreements or other external purchasing organisations that the Council will use on an on-going basis. The decision to use these agreements was taken between 1st of January to 31st of March 2022.

*Please note no external organisations were used during this period.

Construction and Trades Mini Competition (B) Awards

*Please note no Mini Competition B Awards between the value of £50,000 to £4,733,252 were awarded during this period.

Health and Social Care Partnership Awards

Team	Contract Title	Contract Description	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
Disabilities Commissioning Team	Individual Care Package - Todhills	N/A	The Richmond Fellowship Scotland	£510,579	Negotiated	3 year notional	N/A	N/A	N/A	Social Care	21/02/2021
Disabilities Commissioning Team	Individual Care Package - Todhills	N/A	The Richmond Fellowship Scotland	£807,849	Negotiated	3 year notional	N/A	N/A	N/A	Social Care	21/02/2021
Older people Commissioning Team	Individual Care Package - Eastfields	N/A	The Disabilities Trust	£337,738	Direct Award	3 year notional	N/A	N/A	N/A	Social Care	24/01/2022
Older people Commissioning Team	Individual Care Package - Eastfields	N/A	The Disabilities Trust	£489,174	Direct Award	3 year notional	N/A	N/A	N/A	Social Care	24/01/2022
Older people Commissioning Team	Individual Care Package - Eastfields	N/A	The Disabilities Trust	£501,403	Direct Award	3 year notional	N/A	N/A	N/A	Social Care	14/03/2022
Older people Commissioning Team	Individual Care Package - Eastfields	N/A	The Disabilities Trust	£349,202	Direct Award	3 year notional	N/A	N/A	N/A	Social Care	14/03/2022

Under the previous agreement in relation to social care arrangements, the social work delegated list contains individual placements for adults (excluding older adults) either within Glasgow or out with Glasgow. These awards are made for individual cases of a complex and sensitive nature following best value considerations and due diligence checks and are retrospectively reported to the Contracts and Property Committee on a three-monthly basis. All placements have been authorised in line with the Glasgow City Council Scheme of Delegation as applies to the Health and Social Care Partnership.

Appendix 2

Glasgow City Council Standing Orders Relating to Contracts 20022 (Extract)

Standing Order paragraph	Description
1.1.5	The Standing Orders shall not apply to any contracts made on behalf of the Council by Scottish Procurement, Scotland Excel or any other central purchasing body or procurement partnership with whom the Council has made arrangements for the award of works, supplies or services contracts on its behalf, save in respect of the reporting requirements prescribed in Standing Order 7.4.4.
7.4.4.1	Any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service (or the Chief Officer for contracts governed by Part III). A report shall be submitted to the Committee on a three-monthly basis.
7.4.4.2	Notwithstanding Standing Order 1.1.5, any participation agreement or call-off contract relating to Scottish Procurement national Category A commodities shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service, irrespective of the estimated contract value.

Appendix 3: High Level Briefing Note on Denoted Contracts or Framework Agreements

Commodity:	Construction and Trades	**Contract Reference Number:**	GCC005539CPU
Contract Title:	The Provision of Works for Cathedral Precinct Car Park 4		
Framework:	Council's Construction & Trades Framework (Framework) (Lot 10 – General Bridge & Structural Work – Minor Less than £100k)		
Contract Description:	The contract is for the de-vegetation, cleaning and repointing the joints of the masonry boundary walls of Cathedral Precinct Car Park 4 in the Townhead area of the City. The scope of works includes, but are not limited to; • Traffic Management (Vehicular and Pedestrian): • Site Clearance (De-vegetation on and around walls) • Hot water jetting / cleaning of masonry walls • Repointing mortar joints in masonry walls		
Name of Supplier:	Covanburn Contracts Limited		
Total Contract Value:	£67,871	**Length of Contract (months):**	2
Direct Award:	No	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Contract, Under Procurement Threshold		
Criteria and Weightings:	75% Price, 25% Quality		
Invited to tender:	8	**Tenders Returned:**	2
If only one tender returned, please provide reasons why?	N/A		
Date of Award:	31/03/2022	**Contract Start Date:**	19/04/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	N/A
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • Pays its employees the Real Living Wage for this contract • No use of zero hours contracts • Committed to modern apprenticeship programme.		
Community Benefits included:	No specific Community benefits were included within this contract but the award of this contract will contribute to the successful contractor's Community Benefit commitments from the overall Framework which will be monitored and requested when specific spend thresholds are met.		
Purchase to Pay Route:	SAP NON-PO		
Approved By:	Opertional Procurement Manager		

Commodity:	Street Road Lighting	**Contract Reference Number:**	GCC005489CPU
Contract Title:	LED & Column Replacement Carnwadric Area		
Framework:	Lot 13 of the Council's Construction and Trades Framework (ref: GCC004481CPU)		
Contract Description:	The Council requires a contractor to undertake a street lighting column and LED replacement programme. The works will include column, lamp and lantern replacement as well as associated underground and overhead ancillary works.		
Name of Supplier:	Lightways (Contractors) Ltd		
Total Contract Value:	£312,448	**Length of Contract (months):**	3
Direct Award:	No	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Framework Mini Competition		
Criteria and Weightings:	60% Price, 40% Quality		
Invited to tender:	3	**Tenders Returned:**	1
If only one tender returned, please provide reasons why?	The two contractors which failed to bid have not confirmed what has influenced their decision.		
Date of Award:	24/01/2022	**Contract Start Date:**	24/01/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	£157,552
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • they pay the Real Living Wage. • do not use zero hour contracts. • have flexible working. • opportunities are available for modern apprentices and trainees.		
Community Benefits included:	Community Benefits (CB) will be provided inline with the Council's CB menu. The successful supplier has commited to delivering the following Community Benefits; • 2 x New Employee - Full Time Job (non Priority Group) • 2 x Community Engagement - Non-Financial Support (min. 5 hrs)		
Purchase to Pay Route:	SAP Non PO		
Approved By:	Head of Procurement		

- Cost avoidance savings achieved as the original budget for this tender was £470,000.

Commodity:	Construction and Trades	**Contract Reference Number:**	GCC005498CPU
Contract Title:	The Provision of Works for the South West City Extension St Andrews Drive		
Framework:	Lot 3 of the Council's Framework Agreement (Framework) for Construction and Trades (Reference GCC004481CPU)		
Contract Description:	The Council is looking for an extension to the existing South West City Way Cycle Route. This extension is for south west area within city of Glasgow. The project is for a bi-directional segregated cycle route along St Andrews Drive between Shields Road and Pollok Park. Additional works include drainage and footway improvements through the cycle route, upgrading of traffic junction at Dumbreck Road / Haggs Road / Titwood Road, soft landscaping works at Maxwell and Pollok park entrances and carriageway and footway resurfacing.		
Name of Supplier:	John McGeady Limited		
Total Contract Value:	£570,637	**Length of Contract (months):**	4
Direct Award:	No	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Framework, Mini-Competition		
Criteria and Weightings:	70% Price, 30% Quality		
Invited to tender:	18	**Tenders Returned:**	4
If only one tender returned, please provide reasons why?	N/A		
Date of Award:	01/02/2022	**Contract Start Date:**	25/02/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	£329,363
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • No zero hours contracts • Glasgow Living Wage Accredited Supplier • Investors in People certified • Allow for flexible working • Training and development for employees		
Community Benefits included:	Community Benefits (CB) will be provided inline with the Council's CB menu. The successful supplier has commited to delivering the following Community Benefits; • 2 x Supply Chain Briefings • 2 x Business Mentoring		
Purchase to Pay Route:	SAP Non PO		
Approved By:	Head of Procurement		

- Cost avoidance savings achieved as the original budget for this tender was £900,000.

Commodity:	Construction and Trades	**Contract Reference Number:**	GCC005510CPU
Contract Title:	Structures De-Vegetation		
Framework:	Lot 10 of the Council's Construction & Trades Framework, reference GCC004481CPU		
Contract Description:	The project of works is to de-vegetate and maintain vegetation control on various structures across Glasgow which includes but is not limited to the footways, parapets, piers and abutments.		
Name of Supplier:	Covanburn Contracts Limited		
Total Contract Value:	£65,450	**Length of Contract (months):**	2
Direct Award:	No	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Framework, Mini-Competition		
Criteria and Weightings:	65% Price, 35% Quality		
Invited to tender:	9	**Tenders Returned:**	1
If only one tender returned, please provide reasons why?	The contractors that failed to bid were contacted to ascertain why they did not place a bid. The results are as follows: • two contractors responded that the contract was not aligned with their core business. • two contractors responded that they did not have the capacity to undertake the project at this time • one contractor did not wish to return a price for the project. • one contractor did not select the submit button and therefore missed the closing deadline. • The remaining two contractors were contacted, however did not respond to requests for feedback.		
Date of Award:	01/03/2022	**Contract Start Date:**	08/03/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	N/A
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • Pay the Scottish Living Wage • They do not use any zero hours contracts or agency staff. • They promote the use of Modern Apprenticeship Programs. • They are committed to offering staff flexible working hours. • They are an Equal Opportunities Employer.		
Community Benefits included:	No specific community benefits were included within this contract but this award of this contract will contribute to the successful contractor's community benefit commitments from the overall Framework which will be monitored and requested when specific spend thresholds are met		
Purchase to Pay Route:	SAP Non PO		
Approved By:	Operational Procurement Manager		

Commodity:	Construction and Trades	**Contract Reference Number:**	GCC005511CPU
Contract Title:	Bridge Concrete Repairs		
Framework:	Lot 11 of the Council's construction and trades Framework (Framework), reference GCC004481CPU		
Contract Description:	The project of works is to carry out essential maintenance on 16 bridge structures across the North and South of Glasgow. The works will include but not be limited to the removal of loose concrete and subsequent concrete repairs.		
Name of Supplier:	Covanburn Contracts Limited		
Total Contract Value:	£149,780	**Length of Contract (months):**	5
Direct Award:	No	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Framework, Mini-Competition		
Criteria and Weightings:	75% Price, 25% Quality		
Invited to tender:	16	**Tenders Returned:**	5
If only one tender returned, please provide reasons why?	N/A		
Date of Award:	24/03/2022	**Contract Start Date:**	24/03/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	£75,220
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • Pay the Scottish Living Wage • They do not use any zero hours contracts or agency staff. • They promote the use of Modern Apprenticeship Programs. • They are committed to offering staff flexible working hours. • They are an Equal Opportunities Employer.		
Community Benefits included:	No specific community benefits were included within this contract but this award of this contract will contribute to the successful contractor's community benefit commitments from the overall Framework which will be monitored and requested when specific spend thresholds are met		
Purchase to Pay Route:	SAP Non PO		
Approved By:	Head of Procurement		

- Cost avoidance savings achieved as the original budget was £220,000.

Commodity:	Construction and Trades	**Contract Reference Number:**	GCC005523CPU
Contract Title:	75 Skirving Street		
Framework:	Lot 1 of the Council's Framework Agreement for Statutory Private Sector Repairs (ref GCC004873CPU)		
Contract Description:	The works comprise of tenement fabric repairs, consisting of roof covering renewal, chimney repairs, with associated flashing works, structural timber repairs, due to timber infestation from rot outbreaks, all structural stonework / brickwork repair(s), and/or replacement(s) to elevation(s), and internal structural repairs to the common close, as necessary.		
Name of Supplier:	Contract Building Services (Scotland) Ltd		
Total Contract Value:	£483,680	**Length of Contract (months):**	8
Direct Award:	No	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Framework, Mini-Competition		
Criteria and Weightings:	80% Price, 20% Quality		
Invited to tender:	6	**Tenders Returned:**	4
If only one tender returned, please provide reasons why?	N/A		
Date of Award:	23/03/2022	**Contract Start Date:**	30/05/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	£16,320
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • accredited living wage supplier • do not use zero hours contracts • have modern apprenticeships		
Community Benefits included:	No specific community benefits were included within this contract but this award of this contract will contribute to the successful contractor's community benefit commitments from the overall Framework which will be monitored and requested when specific spend thresholds are met		
Purchase to Pay Route:	SAP Non PO		
Approved By:	Head of Procurement		

- Cost avoidance savings achieved as the original budget was £500,000.

Commodity:	Construction and Trades	**Contract Reference Number:**	GCC005526CPU
Contract Title:	Pollok Play Area		
Framework:	Lot 20 of the Council's Construction and Trades Framework (ref: GCC004481CPU)		
Contract Description:	The proposed works are for the reconfiguration of the existing play area adjacent to The Burrell Collection, including removal of existing surfaces/equipment, installation of new equipment, earthworks and re-surfacing and to create new access pathways.		
Name of Supplier:	Landcare Solutions (Scotland) Ltd		
Total Contract Value:	£90,659	**Length of Contract (months):**	3
Direct Award:	Yes	**Call Off Awarded:**	No
Procurement Method:	Glasgow City Council Framework, Direct Award		
Criteria and Weightings:	55% Price, 45% Quality		
Invited to tender:	4	**Tenders Returned:**	1
If only one tender returned, please provide reasons why?	Direct award to the number one ranked supplier.		
Date of Award:	01/01/2022	**Contract Start Date:**	10/01/2022
Revenue Savings:	N/A	**Cost Avoidance Savings:**	£9,341
Fair Work Practice/Living Wage involved:	The successful supplier confirmed the following Fair Work Practices within its organisations: • they pay the living wage • do not use zero hour contracts • have flexible working • opportunities are available for modern apprentices and trainees.		
Community Benefits included:	No specific community benefits were included within this contract but this award of this contract will contribute to the successful contractor's community benefit commitments from the overall Framework which will be monitored and requested when specific spend thresholds are met.		
Purchase to Pay Route:	SAP Non PO		
Approved By:	Operational Procurement Manager		

- Cost avoidance savings achieved as the original budget for this contract was £100,000.