

Appendix 1: Draft ‘Permission’ and terms of use text (e.g. to be appended to Planning applications, Building Warrant applications etc.)

[name of company] hereby agrees to permit/does not agree to permit*, that in accordance with the Public Records (Scotland) Act 2011, Glasgow City Council (GCC), to deposit subsurface data, maps, records and other forms of geological information (“ the Information”), currently held by GCC, to the Natural Environment Research Council (NERC) National Geological Records Centre (NGRC) at the British Geological Survey (BGS).

I understand that, unless the Information is marked as Confidential it will be held on “open access” and thereby made available to the public on request. I further understand that the ownership of the information will remain unchanged. I recognise that the NGRC may scan or otherwise digitally record the Information and that this digital information shall be jointly owned by BGS and the owner of the Information, and that the data may be used for secondary purposes to support decision making and environmental management by NERC (BGS) and GCC, including the updating of available licensed subsurface models.

Signed for and on behalf of [name of company]

Name

Position/Designation

Date

*Delete as appropriate

Clarification of terms:

- i. “GSPEC” refers to the **G**lasgow city council **S**PEcification for ags **C**ompliant data
- ii. Under GSPEC, factual borehole data (borehole construction information) and associated subsurface data (geological, engineering, hydrogeological properties) (“the Information”) are to be deposited in format(s) compliant with the Association of Geotechnical and Geoenvironmental Specialists (AGS).
- iii. Under GSPEC, Information originally commissioned by GCC, will also be transferred to NERC(BGS) once deposited with GCC, to become part of the National Archive of subsurface data, and used for secondary purposes by NERC(BGS) and GCC, including the updating of 3D geological models. These will be made available by NERC(BGS), and through GCC, in various output forms and under appropriate license conditions.
- iv. Information received by GCC in relation to statutory process (e.g. building warrants, planning submissions), and as such a matter of public record, may also be transferred by GCC to NERC(BGS), for use for secondary purposes, including the updating of 3D subsurface models. These will be made available by NERC(BGS) and GCC in various output forms and under appropriate licence conditions. The ownership of the Information will remain vested with the owning party.