

	Property	ICT	Information	Fleet	Open Space	Infrastructure	Collections
Overall Strategy	CAMP to be re-written in 2019 to reflect the updated Property and Land and Digital Strategies.						
Governance	Interim arrangements are in place as set out in Appendix 1. More permanent arrangements are to be developed through the Property and Land Strategy.	Governance arrangements with CGI are set out in Appendix 2. Arrangements for reporting Council actions relating to the Digital Strategy are being developed.	Asset and Advisory Boards are well established and Advisory Board membership was reviewed in April 2018.	Interim arrangements are in place and these will be formalised as part of the corporate transport review.	Comments as per Property column.	Asset and Advisory Boards are well established.	Asset and Advisory Boards are well established.
Knowing our assets	Work is ongoing in conjunction with SIT and CGI to look at integrating data from the three main property systems, cleansing this data and producing a spatial visualisation of this.	A significant amount of work was carried out as part of the due diligence process carried out by CGI. This information has been shared with the Council and the process of verification is almost complete. The	A comprehensive analysis of all data flows into and out of the Council was undertaken as part of GDPR implementation. An Information Asset Register is maintained which lists around 3,000 information assets with description, owner and retention and	Information is mostly held at individual Service/ALEO level. A transformation project looking at a single electronic fleet management system is about to commence.	Most open space assets are mapped into the LAMIS system by the DRS Land and Property Development Team. The next stage of the work is as described under Property column.	Data review is done regularly to refresh the state of knowledge of the asset class.	Work is continuing to gather more detailed information on the collection. Annual reports on collections have been presented to Committee.

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		risk of non-compliance will pass to CGI when all information has been verified.	disposal requirements.				
Using assets effectively	A number of reviews are currently underway by the Property and Land team in order to deliver the outcomes set out in the Property and Land Strategy. An example of this is the second stage of the city centre review.	All applications have been reviewed to assess status with the new ICT provider in terms of maintaining existing systems, replacing them or discontinuing with them. Work is also underway to understand the nature and usage of mobile devices.	An information security framework is in place including governance, roles, responsibilities, policies, guidance and training which aim to ensure Council information is managed in a way that reduces risks and can be used effectively without compromising our legislative and regulatory obligations.	Fleet Management business case for the provision of a new centralised information and management system was approved by the Capital programme Board in March 2018 In conjunction with SIT and CGI this project is in its scoping stage.	A review of the current system used for resource scheduling and programming of maintenance is underway as part of the overall Property and Land portfolio.	A prioritised list of future investment requirements for infrastructure has been developed this will help inform future developments in this area.	Collections are rotated in terms of the display programme and events programme. Non-displayed collections can be viewed using the updated online Collections Navigator, which allows a navigation to individual object level. Opportunity taken from closure of Burrell to take a number of items from the Collection on international tour.

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Drive improvements	A number of initiatives to drive improvements are set out in the Property and Land Strategy.	It is the role of the SIT team to coordinate all ICT needs and delivery of projects across the Council. This will avoid duplication of effort and allow for a more holistic approach to be taken. It is the responsibility of CGI to deliver the right solution which best meets the business requirements and needs of the Council. CGI will have the responsibility for the implementation and maintenance of that solution.	All information flows are analysed to assess legal basis for activity. All privacy notices are being re-written. A data minimisation exercise is being done in tandem with this to identify areas where we collect information unnecessarily. A data team has been established to start bringing “big data” analytical techniques to bear on Council data sets to support more data-based decision making.	Corporate transport review to be undertaken to examine better use of ASL buses, smarter ways for staff to use pooled vehicles and enhanced use of public transport. Potential procurement review to consider optimum procurement model for the Council Family as a whole.	Parks management review has been undertaken and the findings are currently being analysed.	City Deal will be a key driver in infrastructure improvements over the coming years. Report on APSE annual performance indicators (audited by SCOTS in 2015). N&S are well represented on SCOTS (Society of Chief Officers of Transportation in Scotland). Annual status and options report presented to Committee.	Accreditation with the (UK) Arts Council and Museums and Galleries Scotland. Ongoing work on collections rationalisation.

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Individual asset plans (strategic)	The Property and Land Strategy 2019 - 2029 was approved by City Administration Committee in January 2019. The Contracts and Property Committee will monitor the implementation of the Strategy.	The Digital Glasgow Strategy was approved in November 2018. Currently individual plans as per section 2.3.2 in the main body of this report are being developed.	A Records Management Plan is in place as required by the Public Records (Scotland) Act 2011 which serves as the asset plan for information. This is currently being refreshed to comply with legislative timescales.	None at present.	Glasgow Open Space Strategy (2011)/ Access Strategy (2009). Sports Pitches Strategy. Open Space generally covered by the relevant provisions of the City Plan.	Roads Asset Management Plan is updated on regular basis.	Review of the Collections Development Policy is underway.
Individual asset plans (operational)	Operational and Non - Operational Property Asset Management Plans will be developed in line with the overall Property and Land Strategy.	Will follow on from the individual strategies as well as being determined by the ICT transformation programme being undertaken by CGI.	A suite of information management policies has been developed and are reviewed on an annual basis.	Individual ALEOs hold their own fleet management plans; N&S has a fleet maintenance plan for core Council fleet.	Various habitat statements in terms of the Local Biodiversity Action Plan. Parks Management Plans in place for all major parks.	Roads Maintenance Manual supplemented by annual status and options reports.	Collections Development Strategy – being updated at present.

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Priority area(s) moving forward	Establish implementation plans, set targets, identify initial priorities for action along with communication and engagement strategies for communities.	The implementation of the agreed ICT transformation programme.	Ongoing management of new individual rights following on from the implementation of the new GDPR legislation.	Development of an electronic management information system for fleet is due to commence shortly.	Comments as per Property column.	The implementation of an integrated asset management system (Yotta). The development of which is currently underway.	Completion of more detailed inventory and increasing the number of collections online. Burrell Renaissance project.