

GLASGOW CITY REGION CABINET.

Minutes of meeting held on 8th October 2019 at the City Chambers, Glasgow.

- Present:** Councillor Susan Aitken (Chair), Glasgow City Council; Councillor Andrew Polson, East Dunbartonshire Council; Councillor Stephen McCabe, Inverclyde Council; Councillor Allan Graham, North Lanarkshire Council; Councillor Iain Nicolson, Renfrewshire Council; Councillor John Ross, South Lanarkshire Council; and Councillor Jonathan McColl, West Dunbartonshire Council.
- Apologies:** Councillors Tony Buchanan and Paul O’Kane, East Renfrewshire Council; and Councillors Jim Logue and Paul Kelly, North Lanarkshire Council.
- Attending:** N Lyttle (Clerk); A O’Donnell, K Rush, M MacDonald, C Keaveny, P Kilby and J Thompson, Glasgow City Council; G Cornes, East Dunbartonshire Council; A Cahill, East Renfrewshire Council; A Fawcett, Inverclyde Council; K Bryson, North Lanarkshire Council; S Black, Renfrewshire Council; P Manning, South Lanarkshire Council; J White, West Dunbartonshire Council; V Davidson and B Kiloh, Strathclyde Partnership for Transport; and L Delahunty and J Nolan, SQW.

Minutes of previous meeting approved.

- 1** There was submitted and approved the minutes of 13th August 2019.

Minutes of Glasgow City Region Education Committee noted.

- 2** There were submitted and noted the minutes of the Glasgow City Region Education Committee of 28th May and 27th August 2019.

Scottish City Region Deals Delivery Board Annual Conversation – Verbal update noted.

- 3** The Cabinet noted a verbal update by Kevin Rush, Director of Regional Economic Growth, regarding the Annual Conversation with the Scottish City Region Deals Delivery Board, which had taken place on 18th September 2019.

Programme Status report noted etc.

- 4** There was submitted a Programme Status report by the Director of Regional Economic Growth providing information on the status and progress of projects within the Glasgow City Region - City Deal Programme, together with information on Programme Management Office activity for the period to October 2019.

After consideration, the Cabinet

- (1) noted
 - (a) the report and that updates from the Portfolio Groups and Intelligence Hub would be added to future Programme Status reports;
 - (b) that updates by Member Authority Leaders on each of their respective Portfolios covering what had been delivered, the proposed next steps, ambitions and deliverables in the year ahead in 2020, would be submitted to the next meeting of the Cabinet in December 2019; and
 - (c) an update in respect of the ongoing development of the revised Outline Business Case for the Glasgow Airport Access Project, as detailed in the report;
- (2) approved an Infrastructure Change Control for the Glasgow City Council Metropolitan Glasgow Strategic Drainage Partnership Cardowan Surface Water Management Plan project; and
- (3) authorised the previous years' Working Matters grant payments due to member authorities of £0.133m, as detailed in the report.

Assurance, Governance and Programme Management Framework – Position agreed etc.

5 There was submitted a report by the Director of Regional Economic Growth providing an overview of the key amendments and additions which had been made to the most recent version (v2.4) of the Glasgow City Region City Deal Assurance Framework (AF) and the scope of the new, accompanying key supporting governance documents which had been used to operationalise the principles contained within the framework, advising

- (1) of the approach which had been taken by the Programme Management Office (PMO) in order to refresh the AF 2015;
- (2) of the key amendments and additions which had been made to the AF, together with the development of a number of key supporting governance documents aimed at operationalising the principles within the new AF 2019, including the Programme Prioritisation Framework, Programme Management Toolkit and Benefits Realisation Management Framework, all as detailed in the report;
- (3) that through the creation of those governance documents, the PMO had sought to separate operational documents from the core AF document, ensuring that ministerial endorsement would only be required should changes be proposed in future to key assurance, governance and programme management principles, as opposed to operational documents; and

- (4) that both the UK and Scottish Governments would provide final formal comments on this AF version, and if required, a further version of the AF would be submitted to a future meeting for consideration, whilst clarification was still awaited from both governments to ascertain whether formal endorsement from ministers was required.

After consideration, the Cabinet

- (a) agreed that v2.4 of the AF and its accompanying key supporting governance documents be operationalised by the City Deal PMO; and
- (b) noted that the Director of Regional Economic Growth would advise Cabinet of, and seek approval for, any further changes which might be required following UK and Scottish Governments' feedback.

Strathclyde Partnership for Transport Strathclyde Bus Improvement Programme update and proposal for pilot and integration with East Dunbartonshire Council's Place and Growth Programme – Position agreed etc.

6 There was submitted a joint report by the Chief Executive, East Dunbartonshire Council (EDC) and the Assistant Chief Executive, Strathclyde Partnership for Transport (SPT), providing an update on a proposal for a collaboration between SPT, EDC and Glasgow City Council (GCC) to refocus the City Deal Strathclyde Bus Improvement Programme (SBIP) towards a SBIP pilot project focussed within EDC and GCC, and to use the SBIP to support the complementary EDC Place and Growth Programme, including leveraging an additional funding contribution from EDC into the overall City Deal Programme, advising

- (1) that from the initial list of projects which had been assembled during the Programme Assembly exercise in 2013/14, the SBIP, with SPT as project sponsor, remained the only project from that list not to have a Strategic Business Case (SBC) approved, although SPT had previously submitted 2 draft SBCs, and had undertaken a further review in 2019, as detailed in the report;
- (2) that, following a discussion between the Director of Regional Economic Growth and SPT to determine the progress on the development of the SBIP, it had been suggested that, contingent upon a significant additional investment, the most effective use of the SBIP project budget would be to utilise it to deliver a focused set of interventions to support bus infrastructure and increase passenger usage within a specific area, with this serving as a pilot study for a more ambitious future programme of investment of the scale previously envisaged in 2013/14;
- (3) that, following consideration by Cabinet in April 2019 of a draft SBC by EDC for its Place and Growth Programme project, discussions between EDC and SPT had identified a number of shared priorities and benefits that could be

delivered by aligning the proposed Place and Growth Programme and the SBIP, as well as strengthening links to the ongoing City Deal supported development in the north of Glasgow around the Sighthill area, most evident through the proposed investment in the infrastructure of the A803 route corridor to Junction 15 on the M8, and the Bishopbriggs Relief Road and its links to the A80, as detailed in the report;

- (4) that further discussions between EDC, SPT and GCC had identified an opportunity to deliver a step-change in access by bus on these radical corridors, bringing wider societal benefits, including inclusive growth, access to employment and reduced emissions;
- (5) of a proposal that, owing to the additional investment being made by EDC to the Place and Growth elements of the integrated project, EDC should lead on the development of the project's SBC;
- (6) that this proposed project was additional to SPTs capital investment programme and would not impact on its ability to invest to improve transport across the region;
- (7) that a joint officer working group, involving representatives from each organisation had already been established, with the Terms of Reference being detailed in Appendix 1 of the report; and
- (8) of a proposal to progress with further planning of the integrated project, with the future SBC being submitted to Cabinet in December 2019, which would provide full details of the planned pilot project.

After consideration and having heard Kevin Rush, Director of Regional Economic Growth, and Bruce Kiloh, SPT, the Cabinet

- (a) noted
 - (i) the report and the work which had already been undertaken to develop collaborative partnership working between EDC, SPT and GCC;
 - (ii) the opportunity to leverage an additional funding contribution from EDC into the overall City Deal Programme; and
 - (iii) EDC's intention to submit the SBC to Cabinet in December 2019 for approval; and
- (b) approved
 - (i) the proposal to refocus the SBIP towards a SBIP pilot integrated with EDC's Place and Growth Programme, with this integrated project retaining the status afforded by the Assurance Framework 2019 to projects on the initial project list, as detailed in the report, while noting that, provided successful delivery of the SBIP pilot, SPT and local

authorities would incorporate further corridor improvements into future capital investment programmes, including City Deal projects;

- (ii) EDC as the project's lead sponsor; and
- (iii) that EDC progress with the development of the integrated SBIP pilot/Place and Growth Programme SBC.

Gateway Review 1 – Draft reports update – Position agreed etc.

7 There was submitted a report by the Director of Regional Economic Growth providing an update on the development of the documents that would be submitted to the UK and Scottish Governments for Gateway Review 1 and seeking approval of the sign-off process of those reports, advising

- (1) that Gateway Review 1 would be conducted by the National Evaluation Panel and in total there would be 3 Gateway Reviews that would unlock the full £1 billion of funding from the UK and Scottish Governments;
- (2) that further discussion was required to take place with both governments in relation to clarifying the national evaluation framework that would be in place for future Gateway Reviews, as detailed in the report;
- (3) that the City Deal Programme Management Office had been co-ordinating the development of the suite of reports that would be submitted by Glasgow City Region to the UK and Scottish Governments for consideration at Gateway Review 1;
- (4) of an update on the progress being made in the development of each of those reports, all as detailed in the report; and
- (5) of the deadline for submitting the suite of Gateway Review documents to both governments, together with the proposed sign-off process, as detailed in the report.

After consideration and having heard Paul Kilby, Programme Management Office, and thereafter a presentation by Luke Delahunty and John Nolan, SQW, on the findings of its evaluation tasks, the Cabinet

- (a) noted the report; and
- (b) agreed the proposed process for the final development and sign-off of the reports for submission at Gateway Review 1, including delegating approval of final sign-off of the documents to the Chair of this Cabinet, following the final approval of the suite of reports by the Chief Executives' Group on 30th October 2019.

Glasgow City Region City Deal – Strategic Outline Programme Business Case 2019 approved etc.

8 There was submitted a report by the Director of Regional Economic Growth providing an overview of both the approach used to develop, and the content of, the refreshed Glasgow City Region City Deal Programme Business Case 2019 (PBC), advising

- (1) that the Assurance Framework 2019 required the Programme Management Office to produce, monitor and update the PBC, as detailed in the report;
- (2) that, in order to align with other key documents, including the annual financial accounts and Annual Report, the PBC should set out progress with delivery of the Programme to the financial year end on 31st March 2019;
- (3) that, as required by the Treasury Green Book, the PBC was structured around the 5-case model, with each case being developed accordingly, all as detailed in the report; and
- (4) of the executive summary of the PBC, detailed in Appendix 1 of the report.

After consideration and having heard Jane Thompson, Glasgow City Council, the Cabinet

- (a) approved the PBC 2019; and
- (b) noted that it would be submitted to the UK and Scottish Governments as part of the Gateway Review documentation.

Glasgow City Region City Deal – Annual Performance Report 2018/19 approved.

9 There was submitted a report by the Director of Regional Economic Growth regarding the fourth Glasgow City Region City Deal Annual Performance Report (APR), which covered the period from 1st April 2018 to 31st March 2019, advising

- (1) that the APR, which was contained within an appendix to the report, was a key requirement set out within the Assurance Framework with the aim of informing key stakeholders of the overall Programme status and to provide an indication of whether the Programme was considered to be on track to successfully navigate the first Gateway Review in 2019;
- (2) of the significant progress that had been made in the City Deal Programme within the period of the APR, with a number of significant milestones being achieved, including infrastructure spend approved of over £263m, as detailed in the report; and
- (3) that the APR had noted that in the next 12 months, a number of further milestones were expected across some of the larger infrastructure projects

and further outcomes were planned in relation to the Regional Economic Strategy.

After consideration and having heard Colette Keaveny, Glasgow City Council, the Cabinet approved the APR 2018/19.

Business case dealt with by Chief Executives' Group noted.

10 With reference to the minutes of 11th October 2017 agreeing a revision to the Assurance Framework in relation to the approvals required for business cases, there was submitted and noted a report by the Director of Regional Economic Growth advising that the Chief Executives' Group had approved, under delegated authority, the Full Business Case element and funding requirement of £4.66m for Glasgow City Council's Metropolitan Glasgow Strategic Drainage Partnership – Garrowhill Baillieston Surface Water Management project.

Date of next meeting.

11 The Cabinet noted that the next meeting would take place on Tuesday, 10th December 2019 at 1000 hours in the City Chambers, Glasgow.