

### **Performance Manual - Annual progress update noted – Updated approach approved.**

**3** With reference to the minutes of 6th March 2024 (Print 7, page 128) noting the work carried out to explore the suitability of dashboards to support the work of Performance Manual reporting, there was submitted a report by the Chief Executive regarding the annual progress made with the Performance Manual,

- (1) advising that
  - (a) research work had been undertaken across the UK to explore case studies that supported performance reporting and as a result the findings indicated that these could be applied to the Council's Strategic Plan, with a particular focus on performance management; and
  - (b) the Strategic Performance Working Group continued with its work to update and monitor the effectiveness of the development of a potential dashboard and the incorporation of case studies, with the views and thoughts of Elected Members being incorporated into that ongoing development; and
- (2) detailing
  - (a) the Performance Manual 2024 that aimed to provide a clear guide for Elected Members, Citizens, Officers and Services of how performance was managed within the Council; and
  - (b) the Statutory Performance Indicator (SPI) template used within the existing performance management structure and the case study templates, as detailed in the appendices to the report.

After consideration, the committee

- (i) noted the developments included in the Performance Manual 2024 including case studies and the SPI template; and
- (ii) approved the updated SPI template and case study template for use within the existing performance management template, as detailed in the appendix to the report.