



Glasgow City Council

Finance and Audit Scrutiny Committee

Report by Executive Director of Finance

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Item 4

18th September 2024

Gifts and Hospitality

Purpose of Report:

To advise members of the register of Gifts and Hospitality for Chief Officers of the Council Family for the period 1 April 2023 to 31 March 2024.

Recommendations:

Committee is requested to note the report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

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1 Background

- 1.1 In order to meet the demands of the Freedom of Information (Scotland) Act 2002 and the Bribery Act 2010, all service departments of the Council adopted a standard approach to the issue of Gifts and Hospitality offered to staff in August 2011. Executive/Managing Directors became responsible for the maintenance of a gifts and hospitality register within their service/ALEO with a centralised register held by the Executive Director of Finance.
- 1.2 Gifts and Hospitality include monetary gifts, free or subsidised travel or accommodation, invites to concerts and events, goods or services provided free or subsidised.
- 1.3 Executive/Managing Directors are required to keep the register up to date and complete at all times with offers, whether accepted, declined or used for charitable purposes. Copies of the registers are submitted to the Executive Compliance Unit on a quarterly basis to ensure the centralised register for Chief Officers is up to date.
- 1.4 Each Executive/Managing Director is responsible for arrangements within their own service/ALEO.
- 1.5 The register of Gifts and Hospitality offered to Chief Officers is reported to the Finance and Audit Scrutiny Committee at least once per annum.

2. Report

- 2.1 The hospitality offered to the Chief Executive, Executive Directors, Managing Directors and other Chief Officers of the Council family is collated and attached. The register also covers any hospitality offered by the service/ALEO, which is also attached. Invites to Chief Officers relating to Civic Functions and to events organised within the Council Family are not included in the register.

3 Policy and Resource Implications

Resource Implications:

<i>Financial:</i>	No new financial implications.
<i>Legal:</i>	No new legal issues.
<i>Personnel:</i>	No direct personnel implications.
<i>Procurement:</i>	No relevant procurement issues.

Council Strategic Plan: Supports the theme of a Well Governed City.

Equality and Socio-Economic Impacts:

Does the proposal support the Council's Equality Outcomes 2021-25?

N/A

What are the potential equality impacts as a result of this report?

(no significant impact, positive impact or negative impact)

Please highlight if the policy/proposal will help address socio economic disadvantage.

N/A

Climate Impacts:

*Does the proposal support any Climate Plan actions?
Please specify:*

N/A.

What are the potential climate impacts as a result of this proposal?

N/A

Will the proposal contribute to Glasgow's net zero carbon target?

N/A.

Privacy and Data Protection impacts:

Are there any potential data protection impacts as a result of this report?

No data protection impacts identified.

4 Recommendations

Committee is requested to note the register of gifts and hospitality for chief officers of the Council Family.