



Glasgow City Council

Contracts and Property Committee

Report by Director of Legal and Administration

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Item 4

23rd May 2024

Delegated Contract Awards

Purpose of Report:

To inform the Contracts and Property Committee of the Corporate and HSCP contracts awarded between 1st January to 31st March 2024 under the council's Scheme of Delegated Functions.

Recommendations:

It is recommended that the Committee notes the content of this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

1. Introduction

- 1.1 The council's Standing Orders Relating to Contracts 2022 state that any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,372,609 (incl. VAT) (works) shall be reported to the Contracts and Property Committee on a quarterly basis. Individual social care packages with an estimated value greater than £50,000 (excl VAT) will be included within this report as per Standing Order 16.6.
- 1.2 Appendix 1 sets out the contract/framework awards for the period 1st January to 31st March 2024 which have been approved by officers in line with the council's Scheme of Delegated Functions.
- 1.3 Appendix 1 has been updated to include contracts awarded via the Mini Competition B process from the council's Civils and Infrastructure Core Works Framework. This process was implemented to remove the administration burden for contractors, the CPU and service areas and to provide a quicker route to market for lower value works projects. The Mini-Competition B process is conducted for Civils and Infrastructure projects below lot specific value thresholds and is subject to the majority of the project scope/requirement being covered within the Framework schedule of rates. The contractors would be approached only to check on their capability and capacity to carry out the works and for them to provide pricing for any non-framework items that may be required. The recommended contractor for award of contract is determined by using the contractor's overall price (Framework rates plus non-framework items if required) combined with the quality and fair work first score as obtained when appointed to the Framework. The contractor with the best overall score is awarded the contract.
- 1.4 Each tender was managed by a commodity team consisting of a Corporate Procurement/Commissioning officer and relevant representative(s) from service areas or Arm's Length External Organisations (ALEOs). The commodity team is responsible for developing the sourcing strategy, if relevant, identifying the best route to market, appropriate tender evaluation methodology, including the price and quality ratio and percentage weightings of the evaluation sub criteria and the evaluation of the tender bid(s) relating to the contract or Framework Agreement.
- 1.5 Appendix 2 provides an extract from the Council Standing Orders Relating to Contracts 2022 to show the content of this report aligns to the delegated award and reporting levels that must be reported to Committee.

2. Policy and Resource Implications

Resource Implications:

<i>Financial:</i>	Expenditure included in approved budgets
<i>Legal:</i>	No new legal issues
<i>Personnel:</i>	No direct personnel issues
<i>Procurement:</i>	Contracts awarded under Scheme of Delegated Functions.

Council Strategic Plan:

This information was included within the individual approval reports.

Equality Impacts and Socio-Economic Impacts:

*Does the proposal support the Council's Equality Outcomes 2021-25
What are the potential equality impacts as a result of this report?*

The proposals support best practice in the procurement of goods, services and works.

Please highlight if the policy/proposal will help address socio economic disadvantage.

We encourage our suppliers/contractors to adhere to Fair Work First practices. Where works are involved operational management will also require considering access points or diversions for the public and will be managed on a specific case by case basis (e.g. ramps for wheelchair access and clear signage).

Climate Impacts:

Does the proposal support any Climate Plan actions? Please specify:

Where applicable, sustainability impacts for the contracts in Appendix 1 were recorded via individual approval reports.

What are the potential climate impacts as a result of this proposal?

Where applicable, individual sourcing strategies and approval reports will highlight potential climate impacts.

Will the proposal contribute to Glasgow's net zero carbon target?

Where applicable, individual sourcing strategies and approval reports will highlight any contribution to Glasgow's net zero carbon targets.

Privacy and Data Protection impacts:

Where applicable any data protection impacts identified for the contracts below will be recorded via individual approval reports.

No data protection impacts identified.

3. Recommendation

That the Committee notes the content of this report.

Appendix 1 – Contract and Frameworks awards for the period 1st January to 31st March 2024, including the route to market.

Tender

Contract Number	Contract Title	Successful Supplier	Total Contract/Frame work Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005835CPU	The Provision of Winter Maintenance Assistance Services	Ideverde Limited JH Civil Engineering Ltd John McGeady Ltd Stepford Contracts Ltd	£500,000	Glasgow City Council Framework, Below Procurement Threshold, Open	48	13	5	75% Price, 25% Quality	Construction and Trades	03/01/2024

Mini Competitions/Direct Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005855CPU	The Supply and Delivery of First Aid Goods	Aero Healthcare Ltd	£249,752	Scotland Excel Framework, Mini Competition	48	3	2	80% Price, 20% Quality	Medical	04/01/2024
GCC005760CPU	The Supply and Delivery of Regular Community Style Beds and Associated Accessories	Drive De Bliss Healthcare Ltd	£471,306	Dynamic Purchasing System	36	10	3	70% Price, 30% Quality	Aids	05/01/2024
GCC005996CPU	The Provision of Workplace Parking Licensing Scheme Development	Systra Ltd	£75,632	Scotland Excel Framework, Mini Competition	7	12	2	35% Price, 65% Quality	Construction Consultancy	08/01/2024
GCC006028CPU	The Provision of Consultancy Services for the Supply of Commercial and Industrial Buildings and Land in Glasgow City Region	Ryden LLP	£254,590	Other Framework, Mini Competition	7	13	1	35% Price, 65% Quality	Construction Consultancy	29/01/2024

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006034CPU	The Supply & Delivery of LED Lanterns (Type 1)	TRT Lighting Ltd	£102,375	Eastern Shires Purchasing Organisation Framework, Mini Competition	6	7	4	75% Price, 25% Quality	Street Road Lighting	19/01/2024
GCC005967CPU	The Supply and Delivery of Hearing Aids and Microphones	Connevans Limited	£114,981	Dynamic Purchasing System	36	5	1	70% Price, 30% Quality	Aids	28/02/2024
GCC005906CPU	The Provision of Works for the Design, Supply, Installation, and Commissioning of Eight Solar Photovoltaic Arrays	Vital Energi Utilities Limited	£949,641	Scotland Excel Framework, Mini Competition	7	21	4	40% Price, 60% Quality	Construction and Trades	27/02/2024
GCC005974CPU	The Provision of Consultancy Services for Net Zero 2030 Route Map	Mott MacDonald Limited	£278,072	Scotland Excel Framework, Direct Award	6	9	3	40% Price, 60% Quality	Construction Consultancy	20/02/2024
GCC006057CPU	The Supply & Delivery of LED Lanterns (Type 3)	TRT Lighting Ltd	£130,625	Eastern Shires Purchasing Organisation Framework, Mini Competition	6	7	4	75% Price, 25% Quality	Street Road Lighting	19/01/2024
GCC005817CPU	The Provision of Treasury Management, Leasing Consultancy and Advice Services	Link Treasury Services Limited	£167,000	Eastern Shires Purchasing Organisation Framework, Mini Competition	48	4	1	20% Price, 80% Quality	Financial Services	24/03/2024
GCC006004CPU	The Provision of Works for the Demolition of Easter Queenslie Waste Transfer Station – Light Vehicle Garage	JCH Plant Hire Ltd	£171,169	Scotland Excel Framework, Mini Competition	3	23	12	70% Price, 30% Quality	Demolition and Dismantling	24/04/2024
GCC006073CPU	The Provision of Landscape Architecture Services	Ironside Farrar Limited	£97,200	Scotland Excel Framework, Direct Award	9	1	1	40% Price, 60% Quality	Construction Consultancy	28/03/2024

Note 1: GCC006028CPU - Of the 13 consultants appointed to lot 3, 1 submitted a bid and the remaining 12 consultants that failed to bid cited various reasons for not responding. The majority cited a lack of capacity due to other commitments and some consultants failed to respond to the clarification issued. The tender has resulted in a cost avoidance saving of £45,410.

Note 2: GCC005967CPU - All 5 suppliers appointed to Category 12 of the DPS were invited to submit a bid. 3 declined to respond and 1 did not reply. A saving of £2,019 over the duration of a 36-month contract should demand be consistent with historical volumes

Note 3: GCC005817CPU - Of the 4 suppliers invited, 1 submitted a bid. Of the 3 suppliers that failed to respond, none provided any feedback to detail the reasons for not submitting a response.

Scottish Procurement, Scotland Excel (SXL) Agreements or other external purchasing organisations that the council will use on an on-going basis. The decision to use these agreements was taken between 1st January to 31st March 2024.

Contract Number	Contract Title	Successful Supplier	Total Contract Value (Estimated)	Procurement Method	Contract Length (Months)	Number Invited to Tender /EOI	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005769CPU	Supply and Delivery of Lubricating Oils, Greases and Antifreeze	Fuchs Lubricants (UK)	£128,439	Eastern Shires Purchasing Organisation Framework, Call Off	36	35	8	60% Price, 40% Quality	Utilities and Fuel	09/01/2024

Civils and Infrastructure Mini Competition (B) Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
NS0155	Carriageway Inlay 2023/24 (2)	J H Civil Engineering Ltd	£77,362	Mini Competition B	1	12	4	50% Quality, 50% Price	Construction and Trades	09/01/2024

Health and Social Care Partnership Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
S.O 16.6	Out of Area Placement	Enhanced Healthcare Ltd	£309,729	Direct Award	36 months (notional)	N/A	N/A	N/A	Social Care	25/03/2024
GCC006153SW	Support Services	Adoption UK	£52,800	Direct Award	60 months	N/A	N/A	N/A	Social Care	15/01/2024

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006147SW	Out of Area Respite Service	Crossreach	£123,277	Direct Award	36 months (notional)	N/A	N/A	N/A	Social Care	22/01/2024

Under the previous agreement in relation to social care arrangements, the social work delegated list contains individual placements for adults (excluding older adults) either within Glasgow or out with Glasgow. These awards are made for individual cases of a complex and sensitive nature following best value considerations and due diligence checks and are retrospectively reported to the Contracts and Property Committee on a three-monthly basis. All placements have been authorised in line with the Council Scheme of Delegation Functions, as applies to the Health and Social Care Partnership.

Appendix 2 – The Council Standing Orders Relating to Contracts 20022 (Extract)

Standing Order paragraph	Description
1.1.5	The Standing Orders shall not apply to any contracts made on behalf of the Council by Scottish Procurement, Scotland Excel or any other central purchasing body or procurement partnership with whom the Council has made arrangements for the award of works, supplies or services contracts on its behalf, save in respect of the reporting requirements prescribed in Standing Order 7.4.4.
7.4.4.1	Any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service (or the Chief Officer for contracts governed by Part III). A report shall be submitted to the Committee on a three-monthly basis.
7.4.4.2	Notwithstanding Standing Order 1.1.5, any participation agreement or call-off contract relating to Scottish Procurement national Category A commodities shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service, irrespective of the estimated contract value.
16.6.6	Any Social Care Contract for the delivery of care packages to individuals assessed by the Chief Officer as having complex sensitive care requirements shall be excluded from these Standing Orders. The Chief Officer shall prepare and retain for audit purposes a written report recording, on an anonymised basis, the individual care requirements in each case, the reason(s) why the particular Provider was selected, and why the cost represented best value to the Council in the circumstances. The Chief Officer shall submit a report to the Contracts and Property Committee on a three-monthly basis containing this information in relation to any such contract awarded within that period.