



Glasgow City Council

**Wellbeing, Equalities, Communities, Culture
and Engagement City Policy Committee**

Report by Chief Executive, Glasgow Life

Contact: Jane Rowlands Ext: 73614

DISPOSALS FROM MUSEUMS AND LIBRARY COLLECTIONS

Purpose of Report:

To consider the recommendations from the Repatriation and Spoliation of Artefacts Working Group regarding disposal of material in line with ethical and professional guidelines

Recommendations:

Having considered the professional context for the management and review of collections, GCC is asked to approve:

The recommendations of the Repatriation and Spoliation of Artefacts Working Group

- regarding the disposal of the items cited under:
 - 1.3.1 Museums and Collections

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

PLEASE NOTE THE FOLLOWING:

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1.1 Background

A committee paper was submitted to the City Administrative Committee (CAC) of 15th June 2023 to notify GCC of the requirement for collections rationalization and disposal from the civic collection, the criteria applied, and the role of professional officers within Archives, Museums and Libraries in carrying out these functions. The CAC agreed that the ToR for the Working Group for Repatriation be extended to include review of disposal recommendations from Museums and Library Special Collections. It was further agreed that approval of Disposals on the Council's behalf is delegated to the Wellbeing, Equalities, Communities, Culture and Engagement City Policy Committee (WECCE), other than Repatriation and Spoliation which will reside with the CAC.

1.2 Reporting process to ensure Audit and ethical compliance

Glasgow City Council is the Governing Body for the civic collection and the civic collections are subject of the Council's Internal Audit procedures and sectoral ethical compliances.

Disposal is an auditable process requiring that all disposal transactions be fully documented and transparent and have approval of the Governing Body. This process ensures compliance with codes of ethics whereby decisions regarding disposals are within the public domain.

Review and discussion by the Working Group of proposed disposals will ensure compliance with the criteria laid out in the paper to CAC before final recommendation for approval is made to the WECCE Committee.

1.3 Items for disposal

As such, having reviewed the following items for disposal against the criteria approved on by the CAC on 25th October 2023, the Working Group recommends the following for disposal:

1.3.1 Museums and Collections

All museum disposals are assigned a unique file reference and are recorded on the museums central asset management system logging each stage of the disposal process and authorization.

1.3.1.1 Transport and Technology:

2 Disposal recommendations covering 2 items /components:

- 1 Bentley Saloon motor car, 1951.
- 1 Caravan used at Faslane Peace Camp

Associated file references:

Disp. 2024. 009, 010

1.3.1.2 Props /Not Collection: items brought in for temporary use.

2 disposal recommendations covering 62 items/ components:

- 60 picture frames used to frame photos for temporary exhibition
- 1 garden spade and 1 cultivator

Associated file references:

Disp. 2024. 008, 011

2 Policy and Resource Implications

Resource Implications:	
<i>Financial:</i>	Glasgow Life revenue budget for third party transportation should this be required.
<i>Legal:</i>	None.
<i>Personnel:</i> <i>Procurement:</i>	Glasgow Life Museums. Glasgow Life may require to tender for transport services, through its own procurement team.
Council Strategic Plan:	Specify which Grand Challenge (s) and Mission (s) the proposal supports. Where appropriate the relevant Commitment can also be listed.
Equality and Socio-Economic Impacts:	
<i>Does the proposal support the Council's Equality Outcomes 2021-25? Please specify.</i>	Grand Challenge 1, Mission 4: Support Glasgow to be a city that is active and culturally vibrant Rationalisation of collections will enable further acquisitions to the civic collections that will be more representative of the community in Glasgow as it is currently.
<i>What are the potential equality impacts as a result of this report?</i>	
<i>Please highlight if the policy/proposal will help address socio-economic disadvantage.</i>	
Climate Impacts:	
<i>Does the proposal support any Climate Plan actions? Please specify:</i>	Grand Challenge 3 Mission 2: Become a net zero carbon city by 2030
<i>What are the potential climate impacts as a result of this proposal?</i>	This process will gradually reduce the collections storage footprint and enable more efficient storage options.
<i>Will the proposal contribute to Glasgow's net zero carbon target?</i>	See above

Privacy and Data Protection Impacts: Are there any potential data protection impacts as a result of this report Y/N	None

If Yes, please confirm that a Data Protection Impact Assessment (DPIA) has been carried out

3 Recommendations

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