



**Glasgow City Council**

**Contracts and Property Committee**

**Report by Director of Legal and Administration**

**Contact: Maureen Fitzpatrick Ext: 76406**

**Item 2**

**19th September 2024**

## **Delegated Contract Awards**

### **Purpose of Report:**

To inform the Contracts and Property Committee of the Corporate and HSCP contracts awarded between 1st April to 30th June 2024 under the council's Scheme of Delegated Functions.

### **Recommendations:**

It is recommended that the Committee notes the content of this report.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes  No  consulted: Yes  No

## **1. Introduction**

- 1.1 The council's Standing Orders Relating to Contracts 2022 state that any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,372,609 (incl. VAT) (works) shall be reported to the Contracts and Property Committee on a quarterly basis. Individual social care packages with an estimated value greater than £50,000 (excl VAT) will be included within this report as per Standing Order 16.6.
- 1.2 Appendix 1 sets out the contract/framework awards for the period 1st April to 30th June 2024 which have been approved by officers in line with the council's Scheme of Delegated Functions.
- 1.3 Appendix 1 has been updated to include contracts awarded via the Mini Competition B process from the council's Civils and Infrastructure Core Works Framework. This process was implemented to remove the administration burden for contractors, the CPU and service areas and to provide a quicker route to market for lower value works projects. The Mini-Competition B process is conducted for Civils and Infrastructure projects below lot specific value thresholds and is subject to the majority of the project scope/requirement being covered within the Framework schedule of rates. The contractors would be approached only to check on their capability and capacity to carry out the works and for them to provide pricing for any non-framework items that may be required. The recommended contractor for award of contract is determined by using the contractor's overall price (Framework rates plus non-framework items if required) combined with the quality and fair work first score as obtained when appointed to the Framework. The contractor with the best overall score is awarded the contract.
- 1.4 Each tender was managed by a commodity team consisting of a Corporate Procurement/Commissioning officer and relevant representative(s) from service areas or Arm's Length External Organisations (ALEOs). The commodity team is responsible for developing the sourcing strategy, if relevant, identifying the best route to market, appropriate tender evaluation methodology, including the price and quality ratio and percentage weightings of the evaluation sub criteria and the evaluation of the tender bid(s) relating to the contract or Framework Agreement.
- 1.5 Appendix 2 provides an extract from the Council Standing Orders Relating to Contracts 2022 to show the content of this report aligns to the delegated award and reporting levels that must be reported to Committee.

## 2. Policy and Resource Implications

### Resource Implications:

<i>Financial:</i>	Expenditure included in approved budgets
<i>Legal:</i>	No new legal issues
<i>Personnel:</i>	No direct personnel issues
<i>Procurement:</i>	Contracts awarded under Scheme of Delegated Functions.

### Council Strategic Plan:

This information was included within the individual approval reports.

### Equality Impacts and Socio-Economic Impacts:

*Does the proposal support the Council's Equality Outcomes 2021-25  
What are the potential equality impacts as a result of this report?*

The proposals support best practice in the procurement of goods, services and works.

*Please highlight if the policy/proposal will help address socio economic disadvantage.*

We encourage our suppliers/contractors to adhere to Fair Work First practices. Where works are involved operational management will also require considering access points or diversions for the public and will be managed on a specific case by case basis. (e.g. ramps for wheelchair access and clear signage)

### Climate Impacts:

*Does the proposal support any Climate Plan actions? Please specify:*

Where applicable, sustainability impacts for the contracts in Appendix 1 were recorded via individual approval reports

*What are the potential climate impacts as a result of this proposal?*

Where applicable, individual sourcing strategies and approval reports will highlight potential climate impacts

*Will the proposal contribute to Glasgow's net zero carbon target?*

Where applicable, individual sourcing strategies and approval reports will highlight any contribution to Glasgow's net zero carbon targets

**Privacy and Data Protection impacts:**

*Where applicable any data protection impacts identified for the contracts below will be recorded via individual approval reports.*

No data protection impacts identified.

**3. Recommendation**

That the Committee notes the content of this report.

## Appendix 1 – Contract and Frameworks awards for the period 1st April to 30th June 2024, including the route to market.

### Tender

Contract Number	Contract Title	Successful Supplier	Total Contract/Framework Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC005987CPU	Triple Quadrupole Chromatography Equipment Maintenance (up to 5 years)	Agilent Technologies UK Ltd (08815891)	£65,075	GCC Contract, Under Procurement Threshold, Open	60	4	1	60% Price, 40% Quality	Scientific & Technical	20/05/2024
GCC005820CPU	Chromatography Equipment Maintenance (up to 5 years)	Agilent Technologies UK Ltd (08815891)	£51,512	GCC Contract, Under Procurement Threshold, Open	60	4	1	60% Price, 40% Quality	Scientific & Technical	20/05/2024

**Note 1: GCC005987CPU** - 4 bidders expressed an interest in the open tender opportunity and 1 supplier submitted a bid. Of the remaining 3 suppliers which failed to bid, 1 supplier confirmed the scope did not align with its core business, 1 cited capacity issues and the remaining supplier was not willing to provide an all-inclusive maintenance plan at a fixed price.

**Note 2: GCC005820CPU** - 4 bidders expressed an interest in the open tender opportunity and 1 supplier submitted a bid. Of the remaining 3 suppliers which failed to bid, 1 supplier confirmed the scope did not align with its core business, 1 cited capacity issues and the remaining supplier was not willing to provide an all-inclusive maintenance plan at a fixed price.

### Mini Competitions/Direct Awards/DPS ITT

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
SP-18-007	Media Planning and Buying	Republic of Media Limited (07898268)	80,000	Scottish Procurement Framework, Direct Award, Under Procurement Threshold	12	4	N/A Direct Award	30% Price, 70% Quality	Advertising	13/04/2024
GCC006089CPU	Stat repairs 8-12 Balcurvie Rd	Go-Wright Ltd (SC384158)	£170,072	GCC Framework, Mini-Competition	6	6	4	80% Price, 20% Quality	Construction and Trades	26/04/2024
GCC005795CPU	Lateral turning System With integral Mattress	Oska Care Ltd (08587487)	£137,650	GCC DPS, DPS ITT	36	13	2	70% Price, 30% Quality	Aids	25/05/2024

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Route	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006098CPU	Statutory Repairs - 96 Middleton Street	Contract Building Services Scotland (SC343778)	£298,935	GCC Framework, Mini Competition	5	6	4	80% Price, 20% Quality	Construction & Trades	30/04/2024
GCC006027CPU	Landfill Consultancy Support (Direct Award)	Sweco UK Ltd (02888385)	£98,657	SXL Framework, Direct Award, under Procurement Threshold	24	9	N/A Direct award	40% Price, 60% Quality	Construction Consultancy	02/05/2024
GCC006113CPU	Landscape Architect Services - Package 2	WSP UK Ltd (01383511)	£51,512	SXL Framework, Direct Award, under Procurement Threshold	36	10	N/A Direct award	40% Price, 60% Quality	Construction Consultancy	22/05/2024

**Scottish Procurement, Scotland Excel (SXL) Agreements or other external purchasing organisations that the council will use on an on-going basis. The decision to use these agreements was taken between 1st April to 30th June 2024.**

Contract Number	Contract Title	Successful Supplier	Total Contract Value (Estimated)	Procurement Method	Contract Length (Months)	Number Invited to Tender /EOI	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006093CPU	Hire of a JCB Pothole Pro	Dawsongroup Environmental Municipal Civil Limited (05881107)	£130,000	SXL Framework, Call-off	24	19	N/A Call off	60% Price, 40% Quality	Plant Equipment	08/04/2024
SP-23-07	Supply of Water and Waste Water Services	Scottish Water Business Stream Ltd trading as Business Stream (SC294924)	£18,000,000	Scottish Procurement Framework, Call-off	48	1	n/a call off	50% Price, 50% Quality	Utilities & Fuel	01/05/2024

**Note 3:** SP23-07 - only 1 supplier appointed to the framework

## Civils and Infrastructure Mini Competition (B) Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
NRS001	Carriageway Patching	J.H. Civil Engineering Ltd	121,627.60	Mini Competition B	1	10	5	60% Price, 40% Quality	Construction and Trades	01/04/2024
NRS002	Carriageway Patching	J.H. Civil Engineering Ltd	119,565.00	Mini Competition B	1	10	5	60% Price, 40% Quality	Construction and Trades	01/04/2024
NRS020	Surface Dressing works	Kiely Bros Limited	181,800.80	Mini Competition B	2	2	2	45% Price, 55% Quality	Construction and Trades	12/06/2024
NRS021	Carriageway Thin Surfacing works	JH Civil Engineering Limited	215,505.00	Mini Competition B	1	2	1	45% Price, 55% Quality	Construction and trades	07/06/2024

**Note 4:** NRS021 – 1 supplier submitted a bid and the other supplier did not have capacity to submit a bid.

## Health and Social Care Partnership Awards

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
GCC006262SW	Individual Placement	St Magnus Community	£383,845	SO 26.1	36 months (notional)	N/A	N/A	N/A	Social Care	29/04/2024
SO 16.6	Care Home Placement	BrainKind	£500,157	SO 16.6	36 months (notional)	N/A	N/A	N/A	Social Care	15/04/2024
GCC006252SW	Individual Placement	Kibble	£874,907	Direct Award	36 months (notional)	N/A	N/A	N/A	Social Care	24/06/2024
GCC004604SW	Individual Support Package	CLS	£825,327	Call-off from 2019 Framework	36 months (notional)	N/A	N/A	N/A	Social Care	29/04/2024

Contract Number	Contract Title	Successful Supplier	Total Contract Value	Procurement Method	Contract Length (Months)	Number Invited to Tender	Tenders Returned	Criteria and Weightings	Commodity	Date of Award
SO 16.6	Individual Support Package	Elpis Trust	£159,900	SO 16.6	18 months	N/A	N/A	N/A	Social Care	07/05/2024
SO 16.6	Individual Placement	Avondale Care	£420,066	SO 16.6	36 months (notional)	N/A	N/A	N/A	Social Care	13/05/2024
GCC006194SW	Provision of housing support for a young persons accommodation based service	The Simon Community	£165,528	Direct Award	18 months	N/A	N/A	N/A	Social Care	20/05/2024

Under the previous agreement in relation to social care arrangements, the social work delegated list contains individual placements for adults (excluding older adults) either within Glasgow or out with Glasgow. These awards are made for individual cases of a complex and sensitive nature following best value considerations and due diligence checks and are retrospectively reported to the Contracts and Property Committee on a three-monthly basis. All placements have been authorised in line with the Council Scheme of Delegation Functions, as applies to the Health and Social Care Partnership.



## Appendix 2 – The Council Standing Orders Relating to Contracts 20022 (Extract)

Standing Order paragraph	Description
1.1.5	The Standing Orders shall not apply to any contracts made on behalf of the Council by Scottish Procurement, Scotland Excel or any other central purchasing body or procurement partnership with whom the Council has made arrangements for the award of works, supplies or services contracts on its behalf, save in respect of the reporting requirements prescribed in Standing Order 7.4.4.
7.4.4.1	Any contract awarded with an estimated value of £50,000 (excl. VAT) and above, but either below £500,000 (excl. VAT) (supplies/services), or below £663,540 (incl. VAT) (light touch regime services) or below £5,336,937 (incl. VAT) (works) shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service (or the Chief Officer for contracts governed by Part III). A report shall be submitted to the Committee on a three-monthly basis.
7.4.4.2	Notwithstanding Standing Order 1.1.5, any participation agreement or call-off contract relating to Scottish Procurement national Category A commodities shall be reported to the Contracts and Property Committee by the Executive Director of the Relevant Service, irrespective of the estimated contract value.
16.6.6	Any Social Care Contract for the delivery of care packages to individuals assessed by the Chief Officer as having complex sensitive care requirements shall be excluded from these Standing Orders. The Chief Officer shall prepare and retain for audit purposes a written report recording, on an anonymised basis, the individual care requirements in each case, the reason(s) why the particular Provider was selected, and why the cost represented best value to the Council in the circumstances. The Chief Officer shall submit a report to the Contracts and Property Committee on a three-monthly basis containing this information in relation to any such contract awarded within that period.