

Enterprise Resource Planning - Replacement Programme – Update noted.

2 There was submitted and noted a report by the Director of Financial and Business Services regarding the Enterprise Resource Planning (ERP) replacement programme, advising

- (1) that the Council's current ERP IT system was SAP, which was used to perform accounting functions, pay suppliers, bill customers, meet statutory duty requirements and deliver human resource services including payroll;
- (2) that the current SAP system had been in use since 2004 with standard support from the vendor ending on 31st December 2027 and recognising the potential impacts of lack of support for such a key system post 2027, a working group chaired by the Director of Financial and Business Services had been established to consider options to protect ongoing services beyond 2027 and had concluded that procuring and implementing a future proof and fully supported software solution before the end of SAP support in 2027 was the best way to secure future provision of the critical services currently supported by SAP;
- (3) that in April 2023 the Council engaged a Client-Side Advisor (CSA), Civiteq, to advise on best practice for procurement and implementation of modern ERP systems after a procurement under Lot 1 of the Scottish Government's Dynamic Purchasing System (DPS) for Digital Technology Systems and an outline business case had been produced and detailed specifications of the functional and technical requirements from a replacement ERP system were developed; and
- (4) of the 2 key procurements identified for ERP replacement programme together with the 3 distinct phases, Development, Prepare and Procure, and Implementation, the Development, Prepare and Procure phase had been completed and the Implementation phase had begun with governance arrangements in place to manage delivery of required activities, project planning activity, delivery timelines and implementation approach, as detailed in the report.