

**LOCAL LICENSING FORUM'S MINUTES.**

Glasgow, 9th December 2025.

**Local Licensing Forum.**

- Present:** Donald MacLeod, Concert Promoters' Association (Chair); Gary Atkinson, North West Resident; Fraser Brown, National Union of Students; Inspector Alan Ferris, Police Scotland; Lise Fisher, Neighbourhoods, Regeneration and Sustainability, Glasgow City Council; Brian Fulton, Night Time Industry Association; Billy Gold, Scottish Licensed Trade Association; Chris McGuinness, Greater Glasgow Hotels' Association; Susan McKay, Glasgow Chamber of Commerce (substitute for Stuart Patrick); Jamie Mackie, Scottish Grocers' Federation (substitute for Pete Cheema); Bailie Margaret Morgan, Glasgow City Council; Matthew Reilly, Glasgow Pubwatch Groups; and Paul Stewart, Neighbourhoods, Regeneration and Sustainability, Glasgow City Council.
- Apologies:** Daniel Carter, NHS Greater Glasgow and Clyde; Stuart Patrick, Glasgow Chamber of Commerce; and Julie Pearson, Glasgow Life.
- Attending:** D Brand (Clerk); I Miller, Legal Advisor to the Forum and G McNaught, Clerk to the City of Glasgow Licensing Board.

**Membership update noted.**

**1** There was heard and noted a verbal update by the Clerk to the Forum advising that Glasgow City Council, at its meeting on 11th December 2025 would consider for approval, the appointment of Audrey Junner as the Accredited Liquor Licensing Law Specialist to the Forum replacing Archie McIver, and that an update on this would be submitted to the next meeting of the Forum.

**Minutes of previous meeting approved.**

**2** The minutes of the previous meeting of 9th September 2025 were submitted and approved, subject to noting that Fraser Brown, National Union of Students was in attendance.

**Licensing (Scotland) Act 2005 – Publication of City of Glasgow Licensing Board's 2024/25 annual financial report noted.**

**3** There was submitted a report by the Clerk to the City of Glasgow Licensing Board regarding the publication of the Licensing Board's 2024/25 annual financial report, in terms of section 9B of the Licensing (Scotland) Act 2005, advising

(1) that annual financial reports must include

- (a) a statement of the amount of relevant income received by the Board during the financial year;
  - (b) a statement of the amount of relevant expenditure incurred in respect of the Board's area during the year; and
  - (c) an explanation of how the amounts in the statement were calculated;
- (2) of a definition of "relevant income" and "relevant expenditure", as detailed in the report;
  - (3) that Glasgow City Council (GCC) was under a statutory obligation to provide the Board with such information as it reasonably required for the purposes of preparing the annual financial report; and
  - (4) of the terms of the Board's 2024/25 annual financial report, including appropriate comparative information for 2022/23 and 2023/24, as detailed in appendix 1 to the report.

After consideration and having heard further from A Rennie, Financial Services, GCC, on the information detailed within the 2024/25 annual financial report and in response to members' questions, the Forum noted the report, including the terms of the Board's 2024/25 annual financial report.

#### **City of Glasgow Licensing Board – 2025/26 interim performance monitoring report noted.**

**4** There was submitted and noted a report by the Clerk to the City of Glasgow Licensing Board detailing the performance of the Licensing Board in the administration of the Licensing (Scotland) Act 2005 over the first 6 months of 2025/26, advising

- (1) of the key indicators used to measure performance in administering the Act;
- (2) of performance in respect of the period from April to September 2025 in comparison with the targets set; and
- (3) that overall the Board had achieved 88% of its performance targets in respect of this period compared with 73% of performance targets for the previous financial year.

#### **2026 work plan approved etc.**

**5** There was submitted a report by the Council's Director of Legal and Administration detailing a proposed 2026 work plan.

After consideration, the Forum

- (1) approved the work plan, as detailed in the report; and
- (2) noted
  - (a) the future meeting dates for 2026, as detailed in the report;
  - (b) that the start time for the meeting of 10th February 2026 should be 3pm and not 2pm;
  - (c) that the date for the joint Forum/Licensing Board meeting in December 2026 would be agreed following consultation with the Conveners of both bodies and that the proposed Forum meeting date on 8th December 2026 could be subject to change;
  - (d) that any member was invited to request that an item be included on the agenda by the deadline date, as detailed in the report;
  - (e) that in addition to the items listed in the work plan, officers would also look to include other reports/presentations on future agendas in relation to matters that could be of interest to members; and
  - (f) that if health statistics were available to the Licensing Board to enable it to look at overprovision as detailed within its Policy Statement, there could possibly be an overprovision report submitted to a future meeting of the Forum via a Licensing Forum working group.