



MEMORANDUM

CASE 10

Our Ref: HMO/CDO
Application Ref: HMO03824
Date: 22/07/25

From: B Carroll
Principal Officer, Housing Intervention & Support Team, NRS

To: G McNaught
Legal Manager

Subject: Consultation: Housing (Scotland) Act 2006
Application for an existing House in Multiple Occupation Licence

Applicant: Medical Consultancy Limited **Ward:** 11

Address: 33 Cranworth Street **House Position:** 3-1

Recommendation:

The following items be satisfactorily completed prior to the grant of the licence and the under noted conditions would be applicable.

Items for Completion:

Inspection

The premises were inspected on 22 July 2025 in respect of the Council's living standards for houses in multiple occupation. The following matters were directed to the attention of the agent, Mr Paul Knowles and by letter to the applicant.

The property currently meets all health, safety and welfare standards.

Conditions

1. A minimum of **one (1)** suitable bins with lid for storage of refuse produced by the tenants of the house shall be provided at a suitable location with suitable means of access thereto.
2. The number of residents to be accommodated within the licensed premises shall not exceed **four (4)** persons.

3. At least once in every five years all electrical systems within the premises shall be examined by a competent person and a certificate provided indicating that all such systems are functioning properly and are safe.
4. At least once in every year all portable appliances within the premises provided for the use of the tenants shall be examined by a competent person and certificates provided indicating that all such appliances are functioning properly and are safe. If the application is for the grant of an existing licence then copies of the portable appliance test certificates for the previous two years also require to be submitted.
5. At least once a year all gas appliances provided for the use of the tenants must be examined by a competent person (i.e. GAS SAFE REGISTERED ENGINEER) and a certificate provided (i.e. LANDLORDS GAS SAFETY CHECK) indicating that they are functioning properly and are safe. Gas certificates must be retained for three years and must be submitted when applying for the renewal of a licence.

Background Information

Description of Property: The property is a third floor tenement flat.

Number of Bedrooms: Four (4)

History of Multiple Occupation: The property has been known to be an HMO since 11 November 2008.

History of Complaints: None

Occupied: The property was occupied as an HMO with four tenants.

Standard of Management: At the time of inspection but subject to preventing a recurrence of the administrative error below the standard of management may be said to be satisfactory.

Other Information: The currently agent (who assumed responsibility for the management of the property in July 2024) advised that the previous two years gas safety certification would not be able to be exhibited as the owner who had a contract with British Gas had not realised that British Gas had not conducted the safety inspections for these two years.