

### Appendix 3

#### **Conditions attached to Private Hire Car Licence - Current:**

- (1) The holder of a private hire car licence shall be not less than 21 years of age.
- (2) The holder of a Private Hire Car Licence must hold the requisite Vehicle Registration Document and the Certificate of Insurance in relation to the private hire car as required by Part VI of the Road Traffic Act 1988 in the name of the Licenceholder or the person named as the day to day manager or all the named directors/partners 'trading as' the Licenceholder and shall not include any other names.
- (3) The holder of a private hire car licence who changes his address or place of business shall within 14 days thereafter give notice thereof to the Licensing Authority and shall produce his licence to Licensing Manager of the City of Glasgow Council who shall endorse thereon the particulars of such change of address or place of business.
- (4) The holder of a private hire car licence shall keep or cause to be kept an up-to-date list of the names and addresses of all private hire car drivers employed by him and of all private hire car drivers who, whether for payment or otherwise, are authorised by the holder of the licence to use the private hire car for the purpose of conveying fare paying passengers.
- (5) The holder of a private hire car licence shall use as a private hire car any vehicle approved by the Licensing Authority.
- (6) The holder of a private hire car licence shall ensure that the private hire car, including all body work, upholstery and fittings, is in a safe and serviceable condition and that it is kept in a clean condition both internally and, subject to prevailing road conditions, externally.
- (7) No notice, advertisement, printed bill or other thing shall be displayed on the outside or inside of a private hire car without the prior consent of the Licensing Authority.
- (8) The holder of a private hire car licence shall ensure that, while the private hire car is in use as such, any plates or other things which have been issued by the Licensing Authority for the purpose of indicating that the vehicle is a private hire car are displayed at all times in positions approved by the Licensing Authority. Relevant identification plates issued by the Licensing Authority must be affixed to the rear passenger windows of a private hire car via the self-adhesive front.
- (9) If any plate or other thing which has been issued by the Licensing Authority for the purpose of indicating that the vehicle is a private hire car and which is fixed to the vehicle becomes so defaced as not to be distinctly visible or legible or if any such plate or other thing is lost, the holder of the private hire car licence shall report this to the

Licensing Authority as soon as practicable in order to obtain from the Licensing Authority a replacement plate or other thing.

(10) The holder of a private hire car licence shall not display on his vehicle any signs for the purpose of advertising its services as a private hire car other than those approved by the Licensing Authority.

(11) The holder of a private hire car licence shall require the private hire car to undergo and pass inspection as required by the Licensing Authority. On receiving the requisite notice in writing from the Licensing Authority, he shall present the private hire car for examination at such time and place as may be reasonably required.

(12) The holder of a private hire car licence, when the private hire car has been damaged in a vehicular accident or by any other means, shall report the damage to the Licensing Authority as soon as practicable and, if the private hire car is roadworthy, he shall present it for examination by the Licensing Authority within the following 2 working days (being days on which the testing facilities operate) after the occurrence. The private hire car shall be presented to the Licensing Authority for re-examination as soon as the repairs to the vehicle have been completed and before the vehicle is again used for private hire purposes.

(13) The holder of a private hire licence, whose private hire car is fitted with a taximeter, shall obtain from the Licensing Authority a notice giving details of the table of approved taxi fares and charges and shall display the notice in the passenger compartment of the private hire car in such a position that it will be readily visible to the passengers being carried and no other table of fares and charges will be displayed.

(14) The holder of a private hire car licence must carry in a suitable fastener in the private hire car, a fire extinguisher of a type and in a position approved by the Licensing Authority.

(15) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall not use, or cause or permit to be used, on the private hire car a road wheel or tyre of a different circumference from that for which the taximeter affixed to the private hire car was designed, geared and tested by the Licensing Authority.

(16) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall only have affixed to and used on the private hire car a taximeter which has been approved by the Licensing Authority.

(17) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall only use a taximeter which has been sealed by the Licensing Authority after testing and approved as to distance and time in accordance with the approved taxi fares and charges. Once a taximeter is fitted to the private hire car, the holder of the private hire car licence shall not, either by himself or through any other person, tamper with the taximeter or break or tamper with any seal on such taximeter or any attachment affixed thereto by the manufacturer or Licensing Authority except to

remove the taximeter for repair or replacement. Should the seal be broken or the taximeter removed for repair, the taximeter shall be re-tested and passed by the Licensing Authority before being used again.

(18) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall ensure that the taximeter is affixed to the private hire car.

(19) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall not knowingly use, or cause or permit to be used, the private hire car during any period that the seal affixed to the taximeter is broken or detached.

(20) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall not knowingly use, or cause or permit to be used, a taximeter which is any way defective.

(21) The holder of a private hire car licence, whose private hire car is fitted with a taximeter, shall, within 2 working days, inform the Licensing Authority of the removal of the taximeter from the private hire car. He shall not refit a taximeter on a second or subsequent occasion without the prior permission of the Licensing Authority, except when the private hire car is due for its annual inspection by the Licensing Authority.

(22) The holder of a private hire car licence shall, unless the cost of the journey is regulated by a Licensing Authority fare structure, take steps to ensure that any potential hirer of the private hire car is informed prior to the commencement of the hire which shall be deemed to be when the vehicle is put in motion or such other time as may be agreed to by the driver of the vehicle and the potential customer (a) that the fare is not so regulated and (b) the cost, or the method of calculating the cost, of the proposed journey.

(23) The holder of a private hire car licence shall not have installed in the private hire car a two-way radio or similar device, the base of operation or control point of which is situated outwith the boundary of the City of Glasgow.

(24) The holder of a private hire car licence shall be bound to fulfil, or cause to be fulfilled, at the time and location specified, a request to hire his private hire car which he has accepted, unless prevented by sufficient cause.

(25) The holder of a private hire car licence shall not ask the driver of a private hire car to do anything which would result in the driver committing a breach of the conditions attached to the driver's licence.

(26) The holder of a private hire car licence whose private hire car ceases to be kept for hire or who ceases to act as a private hire car operator for any part of the unexpired period of his licence shall, within seven days thereafter, surrender his licence to the City of Glasgow Council in writing and deliver to Licensing Authority of the said Council his licence and any plates or other thing issued to him in relation to the said licence.

(27) The holder of a private hire car licence may, at any time during the currency of his licence be called upon to exhibit to the Licensing Authority the registration document relating to the licensed vehicle and the certificate of insurance for the vehicle as will satisfy the Licensing Authority that the vehicle is currently insured and has been continuously insured throughout the full currency of the licence and he shall at all times be in a position to exhibit such documents.

(28) If during the currency of the licence, the holder is convicted of any offence, they shall, within 28 days, provide full details of such convictions to the Licensing Authority.

(29) The holder of a private hire car licence, when presenting his vehicle for intermediate and annual inspections at the Licensing Authority's Inspection Centre, shall exhibit the Certificate of Insurance for the vehicle as will satisfy the Licensing Authority that the vehicle is currently insured and has been continuously insured throughout the full currency of the licence.

(30) The holder of a private hire car licence shall use as a private hire car any vehicle approved by the Licensing Authority and that vehicle shall not be more than 5 years old from the date of first registration when first licensed by the Licensing Authority, unless the vehicle has previously been a licensed private hire car within this Licensing Authority in the last year, and shall be taken out of service and replaced when it becomes 10 years old from the date of first registration.