

Provision of publishing, print, design and associated services - Award of contract approved.

13 There was submitted a report by the Director of Legal and Administration regarding tenders received for the Provision of publishing, print, design and associated services, advising that

- (1) the budget for the provision of consultancy design services for the Provision of publishing, print, design and associated services was £1,691,853;
- (2) the Council and its arm's-length organisations delivered a broad range of services and events and therefore required ongoing support across several areas, including design and consultancy services, a fully accessible publishing service, artwork, formatting and typesetting, cartography, binding and finishing, and the production of stationery such as compliment slips and letterheaded paper;
- (3) a commodity team, consisting of stakeholders from Education, Neighbourhood, Regeneration and Sustainability and Social work had been formed to develop the sourcing strategy and deliver the new contract; and
- (4) 40 suppliers were invited to bid, in which 2 suppliers submitted a bid, therefore 2 were taken forward to evaluation and following this it was recommended the contract be awarded to APS Group (Scotland) Ltd.

After consideration, the committee approved the award of contract for the Provision of publishing, print, design and associated services to APS Group (Scotland) Ltd at an estimated annual contract value of £1,498,082.