



Glasgow City Council

Operational Performance and Delivery Scrutiny Committee

Report by Director of Legal and Administration

Contact: Lee Sclater, 287-3511

Invitation to attend conferences etc

Purpose of Report:

To inform Committee of conference etc attendance which has been approved under the Scheme of Delegations.

Background

In terms of the Scheme of Delegated Functions, the Chief Executive is authorised, in consultation with the Council Business Manager, to authorise the attendance of elected members at conferences etc in the UK up to a maximum of £800 and to approve international travel up to a maximum cost of £1,000 per person.

The attached table shows invitations to attend conferences where member attendance has been approved under delegated authority.

Full details of the events can be obtained from Lee Sclater, Committee Services, Ext 73511.

Policy and Resource Implications

Financial: The cost shown in the attached list includes conference fee, if any, together with estimated accommodation and travel costs at economy class. In addition reimbursement will be made of actual receipted expenses up to the limits specified by regulation.

There are no Legal, Personnel, Procurement, Council Strategic Plan, Equality Impact, Sustainable Impact or Privacy and Data Protection Impact issues.

Recommendation:

The committee is asked to note member attendance at conferences etc as detailed on the attached list.

Ward No(s):

Citywide: ✓

Local member(s) advised: Yes ☐ No ☐ consulted: Yes ☐ No ☐

CONFERENCE/MEETING INVITATIONS

<i>Conference</i>	<i>Date and place</i>	<i>Total Cost</i>	<i>Representation</i>	<i>Carbon Footprint</i>
Eurocities Digital Forum 2026	14th April 2026, Bulgaria	£920.86	Councillor Paul Leinster	0.62 tonnes of CO _{2e} (Air)
UKREiiF-Royal Armouries	18th-21st May, Leeds	£170.00	Councillor Susan Aitken	0.02 tonnes of CO _{2e} (Train)
UKREiiF-Royal Armouries	18th-21st May, Leeds	£170.00	Councillor Ruairi Kelly	0.02 tonnes of CO _{2e} (Train)
Eurocities Annual Conference 2026	8th-10th June 2026, Utrecht	£957.61	Bailie Annette Christie	0.18 tonnes of CO _{2e} (Air)
Malmö möts Festival	14th-17th June 2026, Sweden	£0 (All costs covered)	Bailie Annette Christie	0.27 tonnes of CO _{2e} (Air)