



Glasgow City Council

Executive Committee

**Report by Bailie Aileen Colleran, Executive Member for
Communities**

Contact: Annemarie O'Donnell

Ext: 74522

**Amendments to Governance Framework of Glasgow Community Planning
Partnership**

Purpose of Report:

To seek the agreement from members of the Executive Committee to amend the Governance Framework of the Glasgow Community Planning Partnership.

Recommendations:

The Executive Committee is asked to:

- Note contents of report
- Approve amendments to Governance Framework of the Glasgow Community Planning Partnership as detailed in report

Ward No(s): All

Citywide: ✓

Local member(s) advised: Yes No consulted: Yes No

1 Introduction

- 1.1 A number of requests have been made by partners to look at the representations at different levels of the Glasgow Community Planning Partnership structure, these are set out below.
- 1.2 Partner organisations have had an opportunity to consider the requests within their organisations and responses have shaped the proposed amendments. The proposed amended Governance Framework is attached at appendix 1.
- 1.3 At its meeting on 20th May 2014 the Glasgow Community Planning Partnership Strategic Board was given the opportunity to discuss and make a recommendation to Glasgow City Council's Executive Committee. These discussions are reflected in this final report.
- 1.4 Some other proposed amendments to procedure and governance are set out in section 3 of this report.
- 1.5 The Executive Committee agreed on 29th May 2014 to continue consideration of these proposals for further information. This information was sought by way of consultation with members and substitutes on Glasgow Community Planning Partnership's Area Partnerships. This consultation received limited feedback by way of comment and informal discussions; subsequently the consultation timeframe was extended until 22nd July 2014. Additional responses were received, with broad support for the proposed amendments. Some comments were made beyond the scope of the consultation. These will be considered as appropriate by the Glasgow Community Planning Partnership. Copies of the responses to the consultation are available in the Members' Library.
- 1.6 Subsequent to the earlier consideration of this report as above, the Executive Committee on 12th June 2014 approved a review of the Integrated Grant Fund (IGF). The Scheme of Delegations within the Governance Framework has now been modified to take account of the decisions related to IGF and to clarify the role of the Governance structures in relation to the IGF. This amends the interim arrangements that were approved in March 2013.
- 1.7 A copy of the amended draft Governance Framework, with changes highlighted, is available for perusal within the Members' Library.

2 Summary of Amendments

Glasgow and West of Scotland Forum of Housing Associations

- 2.1 A request has been made by the Chair of Glasgow and West of Scotland Forum of Housing Associations (GWSF) to the Chair of Glasgow Community Planning Partnership, for the representation on the Strategic Board to be extended to include a member from GWSF. GWSF's purpose is to represent its members and to campaign on their behalf. Their main objectives are; to promote the values and achievements of the community-controlled housing

movement, to make the case for housing and regeneration policies that support their members' work, to promote information sharing and mutual support among community-owned housing organisations, and to facilitate partnership working between their members and external bodies such as local authorities on housing and regeneration.

Skills Development Scotland

- 2.2 A request has been made by the Head of Operations at Skills Development Scotland (SDS) to the Chair of Glasgow Community Planning Partnership, for the representation on the three Sector Partnerships to be extended to include a member from Skills Development Scotland. Skills Development Scotland are currently involved in a range of structures and workstreams which support the partnership and have indicated an enthusiasm to be more fully engaged with Glasgow's CPP. SDS has a key role in the city, working with partners to support individuals to reach their potential, helping make skills work for employers and by improving the skills and learning system. SDS's contribution, through membership of the Sector Partnerships, will support the delivery of Glasgow's Single Outcome Agreement and ensure that services and partnership activity are meeting the needs of customers and effectively contributing to economic growth ambitions for Glasgow and Scotland.

3 Other proposed changes

Frequency of Area Partnership meetings

- 3.1 The new arrangements for Community Planning have been in operation since 1st April 2013. Since then, the frequency of Area Partnership meetings has been raised with Democratic Services staff as partners have encountered capacity issues and found difficulty in attending all meetings. Following discussions with the Chair of Glasgow Community Planning Partnership it is proposed that the frequency of formal Area Partnership meetings is reduced from six to four (in practical terms, Area Partnerships had been meeting seven times per year). The amendment to the meeting schedule will afford additional opportunities for Area Partnerships to meet within the Area Partnership boundary, with the timing of the meeting at the discretion of the partnership, and incorporate an opportunity for capacity building and visits to funded projects or initiatives.

Substitute Members

- 3.2 The wording in section 6.9 of the Governance Framework has been highlighted as potentially being open to misinterpretation. The current wording may be interpreted as suggesting that community groups could not appoint substitute members, which is not the case. The revised Governance Framework now reads:

“Partner bodies, with the exception of elected members from Glasgow City Council, may appoint a named substitute to attend and participate in decision-making at meetings of the Partnership at which that body's appointed member

is not present. One named substitute member may be appointed for each member of the Strategic Board, the Safe Glasgow Group and Sector and Area Partnerships.”

Changes to membership confirmation

- 3.3 An additional section (6.10a) has been added to the revised Governance Framework to clarify that all changes to membership of partnership structures are documented in a written format and communicated to the appropriate clerk. The purpose of this is to ensure that all changes to membership are appropriately validated and reduce the likelihood of confusion.

Consideration time for agenda items

- 3.4 To maintain businesslike and manageable meetings, it is proposed that no item of business shall take in excess of 30 minutes to be considered by the Partnership, unless under exceptional circumstances as determined by the Chair.

Quorum of Area Partnerships

- 3.5 An amendment is proposed to revise the Governance Framework in regard to the quorum of Area Partnership meetings, specifically the number of elected members from Glasgow City Council required to be present. A quorum still requires one quarter of the membership of the Partnership, however it is proposed that this section be amended to require only one elected member to be present.

4 Amendment to Scheme of Delegation within Governance Framework

- 4.1 The Governance Framework Scheme of Delegation set out interim arrangements in relation to decisions on the Integrated Grant Fund.
- 4.2 The Governance Framework includes Terms of Reference which state that the Sector and Area Partnerships have a role in relation to the Integrated Grant Fund respectively as follows:
- To oversee the Integrated Grants Fund process for the Sector, ensuring that it is consistent with the priorities of the GCPP, GCC, Sector implementation plan and Sector investment strategy.
 - To oversee an area grants process, as part of the Integrated Grants Fund, ensuring that it is consistent with the priorities of the GCPP, GCC, Sector implementation plan and Sector investment strategy.
- 4.3 Based on the operation of the Governance Framework and the evolving role of the Sector and Area Partnerships, it is proposed that the Governance Framework Scheme of Delegation is amended as follows:

Operation of Scheme of Delegations in relation to Integrated Grant Fund

These arrangements will apply to the CPP Governance structures as follows:

- The GCPP Strategic Board continues to be responsible for developing and agreeing recommendations for funding remitted to the Glasgow Community Planning Partnership by Glasgow City Council
- The Sector Partnerships will be responsible for developing and making recommendations on funding for endorsement by the GCPP Strategic Board
- The Area Partnerships will be responsible for developing and agreeing recommendations for funding for the Area Grants budget allocated to them

5 Policy and Resource Implications

Resource Implications:

Financial: None

Legal: None

Personnel: None

Procurement: None

Council Strategic Plan: n/a

Equality Impacts:

EQIA carried out: no

Outcome: n/a

Sustainability Impacts:

Environmental: None

Social: None

Economic: None

6 Recommendations

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